

Joe Lombardo  
Governor

Richard Whitley, MS  
Director



# DEPARTMENT OF HEALTH AND HUMAN SERVICES

AGING AND DISABILITY SERVICES DIVISION  
*Helping people. It's who we are and what we do.*



Dena Schmidt  
Administrator

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## NEVADA COMMISSION ON AGING (COA) LEGISLATIVE AND POLICY SUBCOMMITTEE

### Meeting Minutes

Date and Time of Meeting: Wednesday August 10, 2023  
1:00 PM  
Connie McMullen called the meeting to order at 1:11 PM.

Location of Meeting: Microsoft Teams meeting

### AGENDA

#### 1. ROLL CALL:

**Members Present:** Connie McMullen, Donna Clontz, Larry Weiss.

**Guests Present:** Jennifer Frischman, Cheyenne Pasquale, Jeffrey Duncan, Kevin Horigan, Erika Garcia, Nikki Haag, Kathy Strain, Kristy Zigenis.

#### 2. PUBLIC COMMENT

No Public Comment

#### 3. Approval of the December 16, 2022, Meeting Minutes

Donna Clontz moved to approve the minutes. Larry Weiss seconded the motion. The motion passed unanimously.

#### 4. Review Policy Recommendations for Commission on Aging Legislative and Policy Subcommittee

Co-Chair Connie McMullen presented recommendations from Commission on Aging Committee via electronic link available here: [RECOMMENDATIONS FOR POLICY SUBCOMMITTEE](#)

Donna Clontz made a motion to see recommendations in writing for next agenda meeting, Larry Weiss Seconded the motion. Passed unanimously.

#### 5. ADSD Budget Update

Jeffrey Duncan, Agency Manager, Aging and Disability Services Division, provided a recap of the FY 2024-25 ADSD Budget via electronic link available here:

[ADSD Budget Update FY 2024-25](#)

**6. Update on Nevada State Immunization Program Long Term Care Outreach**

Kathy Strain, Health Program Specialist, Division of Public and Behavioral Health and Kristy Zigenis, Immunization Program Manager provided an update on Nevada State Immunization Program Long Term Care Outreach via electronic link available here:

[Nevada State Immunization Program Update](#)

**7. Olmstead Plan Update**

Jennifer Frischman, Agency Manager, Aging and Disability Services Division provided an update of the Olmstead Plan focusing now on an assets and gap analysis based on the feedback received. The steering members outside of aging disability services have provided feedback on the document and some things that they'd like to see. They provided some suggested goals and objectives, those being improving access to information about services available through Aging and Disability Services, expanding workforce.

**8. Update on American Rescue Plan Act (ARPA) Project**

Cheyenne Pasquale provided an update on the American Rescue Plan Act (ARPA) Project. The first project is a project to expand capacity for resource and service navigation under Nevada Care Connection. To help individuals navigate long term service and support options. The second project is a project to pilot a mobile respite program, a front door into the Long Term Services Support system. This project is focused on expanding our navigator capacity throughout the state as well as developing enhancement training. This project is looking at developing some new outreach materials such as brochures and flyers regarding the various programs and services that Developmental Services Department offers. The project will develop a communication plan for ongoing information to be shared about Aging and Disability Services Division to the community.

**9. Review, Discuss and approve tentative agenda for the next meeting.**

Connie McMullen requested to find out which Staff will update on Policy recommendations and how they would like to present the data. Aging and Disability Services Division Update on programs to be implemented with American Rescue Plan Act funds, an update on Immunization, Olmstead Plan, as well as discussion on possible legislation to be pursued for next legislative session.

**10. Discuss future meeting dates.**

Kevin Horigan proposed the dates of October 12, 2023 and January 18, 2024, at 1:00 PM for the next 2 meeting dates. Donna Clontz made a motion to accept proposed dates. Larry Weiss Seconded the motion. Passed unanimously.

**11. PUBLIC COMMENT** – No Public Comment.

**12. For Possible Action** – Adjourned at 3:05 PM.

Larry Weiss made a motion to adjourn at 3:05 PM, Donna Clontz Seconded, Passed Unanimously

**Accommodation Requests and Meeting Materials:**

Note: Notice of this meeting was posted at the following Aging and Disability Services Office at 3208 Goni Road, Building I Suite 181, Carson City, NV. 89706. Notice of this meeting was

posted on the Internet through the Nevada Aging and Disability Services Division website at [adsd.nv.gov](https://adsd.nv.gov). and Nevada Public Notices website at <https://notice.nv.gov>. Supporting public material provided to Commission members for this meeting may be requested from Kevin Horigan, Commission on Aging Legislative and Policy Subcommittee Administrative Support, ADSD at [kevinh@adsd.nv.gov](mailto:kevinh@adsd.nv.gov) and is/will be available at the meeting locations and ADSD website at <https://adsd.nv.gov/Boards/COA/COA>