



**BRIAN SANDOVAL**  
Governor

STATE OF NEVADA  
DEPARTMENT OF HEALTH AND HUMAN SERVICES  
AGING AND DISABILITY SERVICES DIVISION

3416 Goni Road, D-132  
Carson City, Nevada 89706

(775) 687-4210 • Fax (775) 687-0574  
[adsd@adsd.nv.gov](mailto:adsd@adsd.nv.gov)

**MICHAEL WILLDEN**  
Director

**JANE GRUNER**  
Administrator

## **MINUTES - DRAFT**

Name of Organization: Nevada Commission on Aging (Nevada Revised Statute [NRS] 427A.034)  
Subcommittee on Strategic Plan Accountability Committee and  
Nevada Commission on Services for Persons with Disabilities (Nevada Revised Statute [NRS] 426.365)  
Olmstead/Strategic Planning Subcommittee

Date and Time of Meeting: April 11, 2014  
9:30 a.m.

Location: State of Nevada Health Building  
4150 Technology Way, 2<sup>nd</sup> Floor, suite 204  
Carson City, NV 89706  
  
State of Nevada- Healthcare Quality and Compliance  
4220 South Maryland Parkway, Building D, Suite 810  
Las Vegas, NV 89119

I. Call to Order/Roll Call  
Connie McMullen, COA Subcommittee Chair

Members Present: Connie McMullen, Barry Gold, Sue Rhodes, Bill Heavilin,  
Brian Patchett, Jon Sasser, Karen Taycher, Jane Gruner, Mary Liveratti,

Guests: Tony Records, President Tony Records and Associates (TRA)

Staff Present: Tina Gerber-Winn, Jeff Duncan, Michelle Ferrall, Diane Scully,  
Megan Zich, Sally Ramm

A quorum declared.

II. Public Comment

There were no public comments.

III. Approval of Minutes from the January 29, 2014 Meeting

Sue Rhodes made a motion to approve the minutes as written. Brian Patchett seconded the motion. The motion passed.

IV. Overview and General Discussion of Olmstead, Including Requirements, Planning (Examples From Other States), and Level of Effort to Complete the Plan

Tony Records, Tony Records and Association (TRA)

Connie McMullen gave an overview and explained the purpose of today's meeting and planning. There are four strategic plans, but for today's meeting the two to be discussed are:

- a) For people with disabilities
- b) People that are Seniors

Ms. McMullen said that they were both ten years that sunset in 2013. Today the committee is trying to find a way to update both strategic plans and move forward.

She said that persons with disabilities adopted the Olmstead Plan in 2008, One goal of is for the committee to plan to find out how they can move forward on the Olmstead Plan. Also acknowledging that people with disabilities have been monitoring their progress with the help of Tony Records. This will also be reviewed that today.

Tony Records gave a presentation on Nevada Olmstead Planning (attachment #1)

Tony Records suggests waiting list management and maintenance which would continuously check on the people on the waiting list. He went on to say the list should include those in facilities, those at home who need assistance, and that the budget should be based on needs assessment. Mr. Records recommends a process to determine and advise where people are on the waiting list.

Tina Gerber-Winn advised Mr. Records that the process would be really important but, it is unrecognized as a program need. Stating that this is one thing the committee is talking about being more readily in the budgets.

Tony Records asked the committee what they wanted to do next :develop a new Olmstead Plan, develop a new Strategic Plan, or should they be

developed together or should the Olmstead Plan be developed as a stand-alone document.

Mr. Records suggests getting Stakeholder involvement and commitment and what is the best method to get Stakeholder involvement. He went on to ask who would be administering the planning process and planning. He told the committee that the area that often falls short is data collection and if they don't have someone to do it, someone should be hired. He said the plan should be written by the state. He will write a report and gather structure for the plan, act as an expert, if needed, but not actually write the plan.

He told the committee that it would take one- two years to write a comprehensive plan depending on the budget and the plan development period. He said that it could take about six months to develop the framework, six months to get the initial stakeholder and community involvement, six months to draft the plan and three months to review and edit. Tina Gerber-Winn asked how much should be budgeted for this plan. Tony stated that it depends on whether the in-house staff are included in the budget or not. He advised against assigning this project on top of other staff duties. Mr. Records also mentioned the need for political buy in from the beginning.

V. Discussion and Vote on Moving Forward with the Olmstead/Strategic Plans

**(For possible action)**

Bill Heavilin, Chairperson of Olmstead/Strategic Planning Subcommittee

Connie McMullen, Chairperson of Subcommittee on Strategic Planning  
Accountability

Mr. Records asked the committee what they feel are the most important issues that need to be included in the plan. Sue Rhodes said the waiting lists and the length of time someone is on the waiting lists. Karen Taycher stated the quality of community support. Mary Liveratti added her concern for provider capacity issues and the lack of direct care workers. Connie McMullen stated that the rates are an issue. Mr. Records asked if there were concerns about evaluations, admissions, or eligibility. Both Brian Patchett and Karen Taycher agreed that eligibility is a huge issue because it is very restricted and has no consistency. Mr. Records asked the committee how they think the state is doing on data collection. Ms. Rhodes stated that the State has gotten better at collecting data but no one analyzes the data once it has been collected. Mr. Records asked about the self-directed waiver. Michelle Ferrall stated that there is currently not self-direction in the waiver but that is something they are looking at incorporating in the future. Tony suggested that the self-directed waiver be included in the plan and went on to say there will then be need to have individualized budgeting. Tony Records asked if the committee has data on people in nursing facilities and other institutions that are appropriate for the community. Ms. Gerber-Winn said that

Medicaid has a focused outreach group but she is unaware of how they receive names and information. Tony Records said the fastest growing population affected by Olmstead is the people over 65. Ms. Liveratti stated that another issue is that people in institutions have a higher prioritization of getting attention and services than those in the community that need assistance. The question is how to balance that. Tony Records asked about the people in the community and if there are data or outcome indicators to measure their level of integration. The group said no.

Tina Gerber-Winn stated that the state provided single services through grantees as an example, but are not looking holistically at individuals. In the past it has been discussed that more analysis needs to be done to make sure of someone's level of integration.

Tony Records asked what the biggest obstacles of developing the plan are. Connie McMullen stated getting Mike Willden to move it forward. She went on to say that if they had Mr. Willden's buy they could also get the Governor's. Ms. McMullen said that Jane Gruner, Administrator for Aging and Disability Services Division, has included the plan in the budget along with rate changes which if approved would become effective July 1, 2015.

Jon Sasser stated that he is favorable of having Tony doing a report much like he did in 2010 to include an updated report and new directions. He feels if that can be done right now it would be helpful going into 2015 when they can complete the bigger process. Connie McMullen asked Tina Gerber-Winn if the strategic plans are being written into the budget and if so, can they start the process now. Ms. Gerber-Winn said that potentially if there was funding, the updating of the plan process could start by using the 2010 plan as the baseline. Tina Gerber-Winn advised the committee that she would be discussing funding with the Director next week. So there is potentially money for the planning but, the extent of the funding is still undetermined and she would not be able to commit to it yet. Tina Gerber-Winn asked Mr. Records how long it would take to do an update or if he knew how long it took to update the 2010 plan. He said it took four- six months. Ms. Gerber-Winn stated it depends on what the committee is specifically talking about to find the planning money. We do have opportunities. It depends on the scope and the timing of the deliverable. If we are looking for some type of recommendation to support the fuller development of an Olmstead plan in the next six- eight months we probably could figure out the cost of that and get that document prepared. Ms. McMullen reminded the committee that we do have the integration plan as well.

Brian Patchett said getting the report done is the first piece and that it is very beneficial and key. The committee has a lot of good data and directives for the update to the 2010 with the changes over the last four years.

Sue Rhodes asked would be the cost if the committee needed to split up the plan and complete it over a longer period. And how would it be

prioritized so if need be it can be split up and completed over a period of time. Mr. Patchett stated the state would have to figure that out.

Tina stated that her thought in general about the scope is that the Olmstead evaluation that can be done before the legislature, the 2010 update, will allow us to be more inclusive about our planning group. The department is the full player with all its divisions, and you have other departments that are equally important to being integrated in the community. The question is how do we make it a high enough type of planning process in the infrastructure of the state to reach all the other entities it needs to reach. Brian Patchett said the update is important tool to get the funds in the budget and other people involved.

Jon Sasser said that we also need to decipher the second step, what will be brought in front of the legislature, and how the departments' heads will be asked or told to participate. The report will be a document as part of the testimony in the legislature to support what hopefully will be in the Governor's budget. All this will need to happen rapidly to get into the executive budget. Ms. McMullen said that if we have the information from Mr. Records on what is needed moving forward, the committee could advise the Legislature.

Tina Gerber-Winn stated that right now we can figure out how to update the 2010 document with a replacement document with suggestions on how to plan for Olmstead including minimum requirements and the overall inclusiveness of other departments which will really make it an inclusive plan. We can figure that out quickly. And then a deliverable document will need to be done by September. Ultimately, if it's not done in September, then it must be done by December.

Ms. Gerber-Winn advised the committee that as an agency they are working right now to create ideas for our budget. And in the next couple weeks they will meet with the Director to say this is what we have, and this is what we would like to have and why. From there they take it to the Governor. The budget has to be submitted the last working day in August.

Mr. Sasser stated that there are three parts: do we have a separate Olmstead plan that covers both populations and nothing else, do we have one Strategic plan, that covers both populations, or do we have two separate Strategic plans, one for seniors and one for people with disabilities and do both of which have Olmstead components within them. Tony Records advised him that in the end you want to have a document that is the Olmstead plan, by itself. It can be divided after that.

Ms. McMullen advised the committee that there is a big division amongst the group that young children and seniors should be separate in regards to people with disability.

Barry Gold made a motion to continue this group and move forward with representatives from both commissions. The committee recommends to Aging and Disability Services Division to look for funds to be able to have Tony Records to go forward with providing information to help us as we go through this Olmstead planning process. Then put into the budget what we feel at this point would be reasonable. And that we should go back to each commission and get approval for that. Sue Rhodes seconded that motion. The committee voted, and the motion carried.

Tina stated that if strategic plans build up to the Olmstead plan in its link, which is very important. The other thing about strategic plans is if you want to make program specific suggestions and modifications, it's much easier to have a strategic plan to address service delivery needs under a program to help change, but they can wrap it up to be something to support Olmstead. Then it prevents having tangible statements about what the program is trying to achieve versus the program person just saying I think it's important that we do this void any influence of an advocate. The strategic health plan can influence how we program more than an Olmstead plan.

Mr. Sasser made a motion that the committee asks the department to include in its budget request sufficient funds for a new 10 year strategic plans for seniors and people with disabilities which would include an Olmstead component and would also include other departments in the development and implementation. Ms. Rhodes seconded the motion. The motion passed.

VI. Discussion and Vote on Next Meeting Date and Consider Agenda Items (for possible action)

Tina Gerber-Winn, Deputy Administrator, ADSD

Item's to be posted on next agenda:

- Tina Gerber-Winn will discuss the budget and give an update on meetings
- Current Olmstead status from Tony Records
- Ratification affirmation

Karen Taycher requested a draft of the report from Tony Records before it is final.

Tina Gerber-Winn advised the committee that it is important that they discuss how they want to structure Tony Records roll. She recommended that the committee decide if Mr. Records should be at the meetings.

Ms. Gerber-Winn said she would like advised on developing the scope of work for Mr. Records. Jon Sasser requested a scope of work be outlined before the next meeting. So it can be discussed and they can make sure it matches the budget.

Sue Rhodes made a motion to appoint two members of the committee to work with Tina Gerber-Winn (Aging and Disability Services Division) and Tony Records to develop a scope. Ms. Taycher seconded that motion. The motion passed. The committee appointed Karen Taycher and Sue Rhodes to work with Ms. Gerber-Winn to develop the scope of work for Mr. Records.

VII. Public Comment

Mary Liveratti expressed her gratitude and commended the committee for their work and efforts, because it is very important that they go forward with the Olmstead plan.

Karen Taycher expressed her gratitude for Tony Records and his expertise.

VIII. Adjournment

Meeting was adjourned at 2:30pm.

DRAFT