



STATE OF NEVADA
DEPARTMENT OF HEALTH AND HUMAN SERVICES
AGING AND DISABILITY SERVICES DIVISION

Las Vegas
1860 East Sahara
Las Vegas, NV 89104

ROMAINE GILLILAND
Director

JANE GRUNER
Administrator

BRIAN SANDOVAL
Governor

(702) 486-3545 • Fax (702) 486-3236
adsd@adsd.nv.gov

MINUTES - FINAL

Name of Organization: Nevada Aging and Disability Resource Center
(ADRC) Veteran Directed Home and Community
Based Services (VD-HCBS) Advisory Board Meeting

Date and Time of Meeting: September 24, 2014
9:30am

Place of Meeting: Aging and Disability Services Division Conference Room
1820 East Sahara Ste. 201
Las Vegas, NV 89104
--and-
Webinar

MINUTES - FINAL

I. Welcome and Introductions

Ann Lehiten, Chairperson, called the meeting to order at 9:30pm and called roll.

Members Present: Ann Lehiten, Julie Crydeman, Grady Tarbutton

Members Absent: Gary Whitfield, Kristin Koetje

Staff Present: Cheyenne Pasquale, Ken Napier

II Public Comment (No action may be taken upon a matter raised under public comment period unless the matter itself has been specifically included on an agenda as an action item.)

No members of the public were present either in person or on the Webinar in Las Vegas or Reno

III. Review and Approve Draft of the August 21, 2014 Minutes (for possible action)

Grady Tarbutton made a motion to approve the minutes. Julie Crydeman seconds the motion. All approved. The August Minutes were approved to be accepted.

IV. ADRC Project Manager Updates

Cheyenne Pasquale reported that she attended conferences on VDHCBS in Washington D. C. Florida's VDHCBS program session had veterans from their program tell their stories of the impact this program has made on their lives, reminding everyone to remember why the VDHCBS program and the work that it takes for implementation is

worth it. Cheyenne stated that thought should be given to having veterans on the Advisory Board. Anne stated that she may know of veterans for Cheyenne to contact. Discussion regarding other updates rescheduled for the next meeting due to Cheyenne's duties as co-coordinator of conference in Reno.

V. Review and Discuss Background Check Policy

Cheyenne reported that Ken was directed to prepare an executive summary of the report *Developing Effective Background Check Policy for the State of Nevada Veteran Directed Home and Community Based Service Program*. She expressed that Washington State's background policy included a form absolving stakeholders from liability should the veteran participant choose, as an employee, someone that had a documented criminal background check. Discussion was had regarding pros and cons of Nevada developing a similar policy. It was concluded that since the VAMC may have deciding input regarding background check policy, further discussion will await VAMC discussions.

VI. Review and Approve Financial Management Service Scope of Work (for possible action)

Cheyenne started discussion of FMS duties with the Advisory Board deciding:

- FMS should conduct case stabilization on a monthly basis for the first 3 to 6 months and thereafter on a quarterly basis
- Remove the word "more" so that the sentence reads, "VDHCBS offers eligible veterans who have functional disabilities [more removed] choices ..."
- Change the wording "vulnerable elder" to "vulnerable person" in each of its occurrence's throughout the document to reflect the definition of NRS 200.5092
- In section 1e change to state "per NRS 200.5092 thru .5093" to encompass the statute definition and responsible reporting person
- In section 2c Insert "fax"
- In section 4b(f),(g) and 4c(f) the Attachments may need to be changed to the State of Nevada form specified for this procedure
- Under section 9a(a) include VAMC to reflect **Veterans Health Administration, Office of Geriatrics and Extended Care Veteran-Directed Home and Community-Based Services (VD-HCBS) Draft Interim Program Procedures** section A3

VII. Discuss and Draft Responses for Program Readiness Review

Cheyenne stated that the Medicaid Waivers, ATAP, and Respite (DS) description sections will be filled in.

Cheyenne stated that under Question 4, the ADSD Readiness Response regarding Background Check policy will be filled in when the Advisory Board makes a determination on several policy issues and procedures

Cheyenne stated that regarding Questions 8, 9, and 10, the ADSD Readiness Response will be further formulated upon completion of review of research tools developed by NRCPDS

VIII. Discuss and Vote on Future Meeting Date and Agenda Items (for possible action)

Cheyenne suggested that the next scheduled meeting be held November 19th at 1:30pm. The next meeting discussions will include the following agenda items:

- ADRC Project Manager Updates
- Review and Discuss Background Check Policies
- Review and Approve the FMS Scope of Work
- Plan finalization of Focus Groups
- Continue to Discuss and Draft Responses for the Program Readiness Review.

Julie made a motion to approve the items for the agenda of the next meeting as read. Grady seconded the motion. The motion carried.

IX. Public Comment (No action may be taken upon a matter raised under public comment period unless the matter itself has been specifically included on an agenda as an action item.)
No public comment

X. Adjournment
Ann declared the meeting adjourned

Note: We are pleased to make reasonable accommodations for members of the public who have disabilities and wish to attend the meeting. If special arrangements for the meeting are necessary, please notify Cheyenne Pasquale at (702) 486-3831 as soon as possible and at least two days in advance of the meeting. If you wish, you may e-mail her at cpasquale@adsd.nv.gov Supporting materials for this meeting are available at: 1860 E. Sahara Ave, Las Vegas, NV 89104 or by contacting Cheyenne Pasquale at (702) 486-3831 or by email at cpasquale@adsd.nv.gov.