



STATE OF NEVADA
DEPARTMENT OF HEALTH AND HUMAN SERVICES
AGING AND DISABILITY SERVICES DIVISION

Administrative Office
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MEETING NOTICE AND AGENDA

Name of Organization: Nevada Commission on Services for Persons with Disabilities
Subcommittee Regarding Nominations
(Nevada Revised Statute {NRS} 426.365)

Date and Time of Meeting: November 20, 2014
1:00 P.M

Location: Aging and Disability Services Division
3416 Goni Rd., Suite D-132
Carson City, NV 89706

To Join the Telephone Conference Call-in Number: 1-888-251-2909
Access Number: 8985078

Draft Minutes

Members Present: Bill Heavilin, Brian Patchett, Gary Olsen

Guests: David Daviton, Robin Kincaid (NVPEP)

Staff: Laura Valentine, Tina Gerber-Winn, Desiree Bennett

I. Call to Order/Roll Call
Bill Heavilin, Subcommittee Chair

The meeting was called to order at 1:00 pm.

II. Public Comment (No action may be taken upon a matter raised under public comment period unless the matter itself has been specifically included on an agenda as an action item.) Comments will be limited to three minutes per person. Persons making comment will be asked to begin by stating their name for the record and to spell their last name and provide the secretary with written comments.)

III. Welcome and Introductions
Bill Heavilin, Subcommittee Chair

Mr. Heavilin welcomed everyone to the meeting and established a quorum was present.

IV. Approval of the Minutes from the October 23, 2014 Meeting (For Possible Action)
Bill Heavilin, Subcommittee Chair

Mr. Patchett made a motion to approve the meeting minutes from October 23rd. Mr. Olsen seconded the motion. Motion passed.

V. Make Recommendations on Possible Legislative Changes to NRS 427A for the Commission on Services for Persons with Disabilities (CSPD) and its Subcommittees Membership (For Possible Action)
Bill Heavilin, Subcommittee Chair

Ms. Gerber-Winn stated that she checked to see if as an agency ADSD created any changes in 427A . She stated that she didn't believe anything has changed and that if the subcommittee wanted to affect any change to that statute it would need to find a sponsor to address any changes to the law. ADSD had to submit any requests for bill drafts and changes in statute by May.

Mr. Heavilin clarified that the changes being discussed are changes to member terms. Ms. Gerber-Winn added that the composition of membership on the CSPD could also be considered for potential change.

Mr. Patchett expressed his concern with the fact that almost the entire commission will term out in the next year. He suggested that something needs to be changed in the statute that will allow the Commission to extend terms if needed and to stagger appointment times. He stated that Senator Joe Hardy may agree to sponsor the bill request and possibly have James Osti as a co-sponsor. Teresa Benitez-Thompson may also be able to help with the sponsoring. Mr. Patchett stated it needs to be a simple and straight forward bill to make changes in order to continue with the Commission and he will contact those individuals.

Mr. Heavilin suggested discussing the topic of membership criteria at the next Commission meeting because it is a very substantive change to the statute. Mr. Patchett suggested that membership criteria change may be something that can be dealt with through bylaw change.

Mr. Patchett made a motion that the Subcommittee pursue a discussion with previously mentioned senators about a bill draft to clean up the membership term and appointment staggering issues that are currently in statute. Mr. Olsen seconded the motion. Motion passed.

Ms. Valentine agreed to work on some suggested changes to the membership section of the NRS and drafting changes to the bylaws.

- VI. Discussion on the Criteria and Expectations of Future Members of the CSPD and its Subcommittees with Possible Creation of a Criteria Checklist (For Possible Action)
Gary Olsen, Subcommittee Member

Mr. Olsen developed a list of topics he would like the CSPD and CAC to discuss when reviewing applicants and strategizing for recruitment efforts (attachment A).

- VII. Discussion and Possible Vote on a Resolution to Current Non-Participating Members of the Commission on Services for Persons with Disabilities (CSPD) (For Possible Action)
Tina Gerber-Winn, Deputy Administrator, Aging and Disability Services Division

Ms. Gerber-Winn stated that the reason for agenda item VIII is to discuss procedure for dismissing a Commission member. There is currently one member on the CSPD who has not joined a meeting in a year. The bylaws do state that a member can be removed if they miss more than two meetings. Ms. Gerber-Winn would like to proceed, with the consent of the Subcommittee, with asking the member to leave the Commission.

Mr. Patchett suggested that if the member has not responded to the efforts put forward to gain their attendance at these meetings, a letter should be sent out thanking them for their service and ultimately dismissing them from the Commission. The Subcommittee agreed to let Ms. Valentine and Ms. Gerber-Winn send a letter to the member being discussed about leaving the CSPD.

- VIII. Consider Topics and/or Agenda Items for Next Meeting (For Possible Action)
Bill Heavilin, Subcommittee Chair

Mr. Heavilin asked Mr. Patchett to bring an update of any contact he has made about the BDR's concerning the statute that regulates CSPD membership. Ms. Valentine will bring an update of the Commission bylaws regarding membership.

- IX. Schedule Date of Next Meeting (For Possible Action)
Bill Heavilin, Subcommittee Chair

The next Nominating Subcommittee meeting is scheduled for January 16th at 10:00 am.

- X. Public Comment (No action may be taken upon a matter raised under public comment period unless the matter itself has been specifically included on an agenda as an action item.) Comments will be limited to three minutes per person. Persons making comment will be asked to begin by stating their name for the record and to spell their last name and provide the secretary with written comments.)

Mr. Daviton commented that he feels uncomfortable about having interpreters in the bylaws as well as having interpreters as a member.

XI. Adjournment

Bill Heavilin, Subcommittee Chairperson

Commission on Services for Persons with Disabilities Nominating Subcommittee Members

Bill Heavilin (Chair), Nicole Schomberg, Gary Olsen, and Brian Patchett

NOTE: Items may be considered out of order. The public body may combine two or more agenda items for consideration. The public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. The public body may place reasonable restrictions on the time, place, and manner of public comments but may not restrict comments based upon viewpoint.

NOTE: We are pleased to make reasonable accommodations for members of the public who have disabilities and wish to attend the meeting. If special arrangements for the meeting are necessary, please notify Desiree Bennett at (775) 687-0586 as soon as possible and at least five days in advance of the meeting. If you wish, you may e-mail her at dabennett@adسد.nv.gov. Supporting materials for this meeting are available at: 3416 Goni Road, D-132, Carson City, NV 89706 or by contacting Desiree Bennett at (775) 687-0586 or by email at dabennett@adسد.nv.gov.

Agenda Posted at the Following Locations:

1. Aging and Disability Services Division, Carson City Office, 3416 Goni Road, Suite D-132, Carson City, NV 89706
2. Aging and Disability Services Division, Las Vegas Office, 1860 East Sahara Avenue, Las Vegas, NV 89104
3. Aging and Disability Services Division, Reno Office, 445 Apple Street, Suite 104, Reno, NV 89502
4. Aging and Disability Services Division, Elko Office, 1010 Ruby Vista Drive, Suite 104, Elko, NV 89801
5. Nevada Community Enrichment Program, 2820 West Charleston Boulevard, Las Vegas, NV 89146
6. Southern Nevada Center for Independent Living, 6039 El Dora Street H-8, Las Vegas, NV 89101
7. Disability Resource Center, So. E. Greg St., Suite 102 Sparks, NV 89431
8. Nevada State Library and Archives, 100 North Stewart Street, Carson City, NV 89706
9. Desert Regional Center, 1391 South Jones Boulevard, Las Vegas, NV 89146
10. Sierra Regional Center, 605 South 21st Street, Reno, NV 89431
11. Rural Regional Center, 1665 Old Hot Springs Road, Carson City, NV 89706
12. Northern Nevada Center for Independent Living, 999 Pyramid Way, Sparks, NV 89431
13. Dept. of Health and Human Services, 4126 Technology Way, Carson City, NV 89706
14. Early Intervention Services, 2667 Enterprise Road, Reno, NV 89512

Notice of this meeting was posted on the Internet: <http://adسد.nv.gov> and <https://notice.nv.gov/>

November 20, 2014

Minutes

Attachment A

5B. CAC: The applications for the positions on CAC/SOCS go directly to the CAC Sub-committee for review, discussion and recommendations. Then sent to CSPD Nominations committee to be brought up at the full CSPD meeting for final approval.

6. CSPD then asks for member's input and then makes all the final decisions. Informs ADSD to proceed to have the approved appointees recommended to Director (title?) for final appointments.

7. ADSD will care for formality of informing the approved individuals and provide all the needed information for them.

Debbie B
11-20-14

For CSPD-

1. When a member's term is up or resigns, at least within 30 days in advance, ADSD will send out notices that there is an open slot on the committee and the area of specialty needed.

2. Also information to be posted on the web (and distribute handouts for those not using the website) including the position description and specialty with an application, instructions, the terms, time frames and how to apply.

3. All applications for any of the groups (CSPD, CAC, etc.) to be forwarded to ADSD.

4. ADSD will distribute to the specific committee the applications and related materials according to the applicant's desire and interest.

5A. CSPD: The applications for positions on CSPD go directly to the CSPD Nominations Committee for review, discussion and initial recommendations. Then brought up to the full CSPD meeting for final approval.