



STATE OF NEVADA  
DEPARTMENT OF HEALTH AND HUMAN SERVICES  
AGING AND DISABILITY SERVICES DIVISION

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**MEETING NOTICE AND AGENDA**

Name of Organization: Nevada Commission on Services for Persons with Disabilities  
Subcommittee Regarding Nominations  
(Nevada Revised Statute {NRS} 426.365)

Date and Time of Meeting: August 21, 2014  
1:00 P.M

Location: Aging and Disability Services Division  
3416 Goni Rd., Suite D-132  
Carson City, NV 89706

To Join the Telephone Conference Call-in Number: 1-888-251-2909  
Access Number: 8985078

**Minutes**

I. Call to Order/Roll Call  
Bill Heavilin, Subcommittee Chair

Members Present: Bill Heavilin, Brian Patchett, Nicole Schomberg, Gary Olsen

Guests: Tina Gerber-Winn (ADSD), Julie Balderson (ADSD), Katherine Edwards (Interpreter), Susan Gulas (Nevada Respite Coalition)

Staff: Desiree Bennett (ADSD)

II. Public Comment (No action may be taken upon a matter raised under public comment period unless the matter itself has been specifically included on an agenda as an action item.) Comments will be limited to three minutes per person. Persons making comment will be asked to begin by stating their name for the record and to spell their last name and provide the secretary with written comments.)

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Ms. Gerber-Winn stated that ADSD has current efforts in place to put more information on the boards and commissions page of the agency website. The agency is focusing on becoming more organized on recruitment efforts and in supporting the commission on advertising opportunities for involvement. The ADSD conference on September 10<sup>th</sup> and 11<sup>th</sup> will include a two hour informational session lead by Ms. Gerber-Winn and Ms. Michele Ferrall (ADSD) to discuss the advisory groups or task forces that operate under the Division. The session will give people an idea of how those bodies work, how to become appointed and will help with the recruitment for those councils and keep an active membership.

Ms. Valentine stated that she has been working with staff to develop flyers and fact sheets that will be useful to the agency website and in recruitment efforts.

III. Welcome and Introductions  
Bill Heavilin, Subcommittee Chair

Mr. Heavilin thanked the Subcommittee members for the efforts being made to recruit new membership.

IV. Discussion and Selection of Nominating Nevada Commission on Services for Persons with Disabilities Committee Board and its Subcommittees Vacancies to be Presented to the Commission (For Possible Action)  
Bill Heavilin, Subcommittee Chair

The Subcommittee received two applications to review; one for the Commission on Service for People with Disabilities and the second for the Subcommittee on Communication Services.

The first application discussed was an application submitted by David Daviton for the Commission on Services for People with Disabilities (CSPD).

Mr. Olsen expressed concerns about having two people with similar backgrounds on the same Committee. He would like to encourage people of the deaf community to join other government commissions as well as those of ADSD. Mr. Olsen also stated he would like to see all different disabilities represented.

The members discussed the fact that Mr. Daviton has attended quite a few CSPD meetings in the past and it might be a smoother transition from Mr. Olsen leaving the commission to still having a member represent the deaf and hard of hearing community.

Ms. Gerber-Winn stated that the goal of this subcommittee today is to give the CSPD recommendations about the applications received.

Ms. Schomberg made a motion to forward Mr. Daviton's application through to the CSPD to vote and decide on his membership. Mr. Patchett seconded the

84 motion. The motion received one abstention and three votes. Motion passed with  
85 a majority vote.

86 The second application discussed was submitted by Eli Schwartz for  
87 membership on the CSPD Subcommittee on Communication Services (SOCS).  
88 Mr. Olsen made a comment that Mr. Schwartz has beneficially contributed to the  
89 subcommittee in the past and has a diverse background that would be helpful.  
90 Mr. Patchett made a motion to accept and forward Mr. Schwartz's application on  
91 to the CSPD for a vote on membership. Mr. Olsen seconded the motion. Motion  
92 passed.

93 The committee discussed methods of a stronger recruitment effort to fill  
94 membership vacancies and the important need to have members that represent  
95 different population groups.

96 Ms. Schomberg made a suggestion to look at other Division wide commissions  
97 who have members that are terming out that could be valuable to the  
98 commissions under ADSD. The ADSD staff will work on creating a list of  
99 commissions across the Department of Health and Human Services (DHHS) to  
100 discuss at the next CSPD meeting in September.

101 Mr. Olsen suggested some ideas of how to target people who are not already on  
102 commissions and inform them on how they can get involved.

103 Mr. Heavilin asked the Committee members to look for opportunities in the  
104 community to present information and to spread the word about committee  
105 recruitment and membership openings.

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107 V. Discuss and Make Recommendations of Membership on the Personal Care  
108 Services Subcommittee (For Possible Action)  
109 Bill Heavilin, Subcommittee Chair  
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111 Mr. Heavilin stated that the Personal Care Services Subcommittee (PAS) is an  
112 inactive Subcommittee under CSPD.

113 Ms. Gerber-Winn stated that the PAS Subcommittee has not met since 2011.  
114 The Subcommittee was designed to give advice about personal care services  
115 through ADSD. The Subcommittee members discussed if the PAS Subcommittee  
116 is important and relevant to keep under the CSPD or if there needs to be a  
117 statutory change regarding its placement within ADSD. This Subcommittee is  
118 needed to advise on:

- 119 a. What people are experiencing in service delivery.
- 120 b. Improvements needed in personal care services throughout ADSD or  
121 even Medicaid.
- 122 c. Give advice to the state about the types of problems that are being  
123 encountered and how to make the service more person centered.

124 Ms. Gerber-Winn made a recommendation that the CSPD recruit a member to  
125 the Commission that provides personal care services or who is receiving services  
126 and could give advice to the CSPD on PAS until a new PAS committee is  
127 established.

128 Mr. Patchett made a motion to recommend to the CSPD to recruit a member that  
129 has experience with personal care related issues and at this time not filling the  
130 PAS Subcommittee. Mr. Olsen seconded the motion. Motion passed.

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132 VI. Consider Topics and/or Agenda Items for Next Meeting (For Possible Action)  
133 Bill Heavilin, Subcommittee Chair

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135 The following are topics under consideration for the next CSPD Nominating  
136 Subcommittee meeting:

- 137 1. Discuss idea for recruiting new qualified members
- 138 2. Discuss procedures of new member orientation
- 139 3. Discuss and select Subcommittees vacancies to be presented to the  
140 CSPD

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142 VII. Schedule Date of Next Meeting (For Possible Action)  
143 Bill Heavilin, Subcommittee Chair

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145 The next Nominating Subcommittee meeting will be scheduled for October 23<sup>rd</sup> at  
146 1:00pm.

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148 VIII. Public Comment (No action may be taken upon a matter raised under public comment period unless  
149 the matter itself has been specifically included on an agenda as an action item.) Comments will be limited to  
150 three minutes per person. Persons making comment will be asked to begin by stating their name for the  
151 record and to spell their last name and provide the secretary with written comments.)

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153 No public comment was made.

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155 IX. Adjournment  
156 Bill Heavilin, Subcommittee Chairperson

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158 Meeting adjourned at 1:55 pm.

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160 Commission on Services for Persons with Disabilities Nominating Subcommittee Members

161 Bill Heavilin (Chair), Nicole Schomberg, Gary Olsen, and Brian Patchett

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164 **NOTE:** Items may be considered out of order. The public body may combine two or more agenda items for  
165 consideration. The public body may remove an item from the agenda or delay discussion relating to an item on the  
166 agenda at any time. The public body may place reasonable restrictions on the time, place, and manner of public  
167 comments but may not restrict comments based upon viewpoint.

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169 **NOTE:** We are pleased to make reasonable accommodations for members of the public who have disabilities and  
170 wish to attend the meeting. If special arrangements for the meeting are necessary, please notify Desiree Bennett at  
171 (775) 687-0586 as soon as possible and at least five days in advance of the meeting. If you wish, you may e-mail her  
172 at [dabennett@adsd.nv.gov](mailto:dabennett@adsd.nv.gov). Supporting materials for this meeting are available at: 3416 Goni Road, D-132, Carson  
173 City, NV 89706 or by contacting Desiree Bennett at (775) 687-0586 or by email at [dabennett@adsd.nv.gov](mailto:dabennett@adsd.nv.gov) .  
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175 **Agenda Posted at the Following Locations:**

- 176 1. Aging and Disability Services Division, Carson City Office, 3416 Goni Road, Suite D-132, Carson City, NV 89706
- 177 2. Aging and Disability Services Division, Las Vegas Office, 1860 East Sahara Avenue, Las Vegas, NV 89104
- 178 3. Aging and Disability Services Division, Reno Office, 445 Apple Street, Suite 104, Reno, NV 89502

- 179 4. Aging and Disability Services Division, Elko Office, 1010 Ruby Vista Drive, Suite 104, Elko, NV 89801  
180 5. Nevada Community Enrichment Program, 2820 West Charleston Boulevard, Las Vegas, NV 89146  
181 6. Southern Nevada Center for Independent Living, 6039 El Dora Street H-8, Las Vegas, NV 89101  
182 7. Disability Resource Center, So. E. Greg St., Suite 102 Sparks, NV 89431  
183 8. Nevada State Library and Archives, 100 North Stewart Street, Carson City, NV 89706  
184 9. Desert Regional Center, 1391 South Jones Boulevard, Las Vegas, NV 89146  
185 10. Sierra Regional Center, 605 South 21<sup>st</sup> Street, Reno, NV 89431  
186 11. Rural Regional Center, 1665 Old Hot Springs Road, Carson City, NV 89706  
187 12. Northern Nevada Center for Independent Living, 999 Pyramid Way, Sparks, NV 89431  
188 13. Dept. of Health and Human Services, 4126 Technology Way, Carson City, NV 89706  
189 14. Early Intervention Services, 2667 Enterprise Road, Reno, NV 89512

190 Notice of this meeting was posted on the Internet: <http://adsd.nv.gov> and <https://notice.nv.gov/>  
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