



STATE OF NEVADA  
DEPARTMENT OF HEALTH AND HUMAN SERVICES  
AGING AND DISABILITY SERVICES DIVISION

Administrative Office  
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Carson City, NV 89706

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**MINUTES**

Name of Organization: Nevada Statewide Independent Living Council (SILC)

Date and Time of Meeting: October 2, 2014  
11:00 a.m.

This meeting was a Video Conference between the following:

Reno: Northern Nevada Center for Independent Living  
999 Pyramid Way  
Sparks, NV 89431  
(775) 353-3599

Las Vegas: Nevada Disability Advocacy and Law Center  
2820 W. Charleston Blvd., Suite 11  
Las Vegas, NV 89102  
(702) 257-8150

**Minutes**

I. Welcome, Roll Call and Introductions  
Lisa Bonie, Chairperson

Ms. Bonie welcomed everyone to the meeting. A quorum being present, the meeting was called to order at 11:00 a.m.

Members Present: Lisa Bonie, Reggie Bennett, Melaine Mason, Rade Zone

Members Absent: Kacy Curry

Public Present: Anita Frantz, Nevada Disability Advocacy and Law Center (NDALC), Las Vegas; Mary Evilsizer, Southern Nevada Center for Independent Living; Samantha King, Nevada PEP; Jack Mayes, Nevada Disability Advocacy and Law Center (NDALC), Reno

Aging and Disability Services Division (ADSD) Staff Present: Julie Balderson, Desiree Bennett, Vicki Kemp, Laura Valentine

- II. Public Comment (No action may be taken upon a matter raised under public comment period unless the matter itself has been specifically included on an agenda as an action item.)

There were no comments from the public.

- III. Approval of the Minutes from the June 26, 2014 and July 10, 2014 Meetings (For Possible Action)

Lisa Bonie, Chairperson

Mr. Zone made a motion to approve the minutes from the June 26, 2014 meeting as written; seconded by Mr. Bennett; motion carried.

Mr. Bennett made a motion to approve the minutes from the July 10, 2014 meeting as written; seconded by Mr. Zone; motion carried.

- IV. Report on Part B Funded Budget  
Vicki Kemp, ADSD

Ms. Kemp went over the hand out, "Statewide Independent Living Council (SILC) Budget" (see attached). Ms. Mason asked about the IL Monitor cost. Ms. Kemp said this is a contracted person. Ms. Mason said she expected the cost to be higher, and asked how they got the figure since it doesn't come through the IL budget because ADSD does not pay this vendor. Ms. Kemp said it came from the ADSD Fiscal Unit. Ms. Valentine said fiscal staff knew what to subtract to get this amount. Ms. Mason expressed her concern stating it should be more than \$6,800, and to be sure they are talking about the same thing. Ms. Kemp said she would look into it.

Ms. Bonie asked what the IL Monitor does, if a report is generated, and where does the report go. Ms. Mason said it's part of the grant and is required for Federal funding. Vocational Rehabilitation took it over a few years ago because Health and Human Services would not work with a former State employee and the only person who applied for the contract was a former State employee. The last time the proposal was advertised, there were three respondents. Based on the qualifications, the same person who had done it the last few years was again selected. The vendor contacts IL clients to check on services received. Ms. Bonie asked if the SILC can see the report. Ms. Kemp said yes.

Ms. Frantz asked if they knew the name of the vendor and how IL clients are selected for the review. Ms. Mason said the vendor is Cheri Abbott and she works with John Rosenlund, ADSD. Mr. Rosenlund provides a list of clients for her to contact. Ms. Abbott goes to all areas of Nevada to interview the clients, then provides a report to ADSD. Ms. Kemp said the Monitor is done from a

random selection of fifty percent of IL consumers served. Ms. Bonie said this should be put on the agenda for the next meeting.

Mr. Zone asked if the \$305,350 figure was an annual budget. Ms. Kemp said yes.

Ms. Bonie asked about the cost allocation for the Attorney General's Office staff. She said she has seen them at other meetings and was wondering why one did not attend these meetings. Ms. Valentine said a member of the AG's office can attend meetings if needed, but also approves meeting agendas, answers questions and provides opinions related to the SILC.

Ms. Kemp continued on the budget explaining that the amount left over after \$224,001 is deducted from the \$305,350 is for miscellaneous expenditures including travel and ADSD staff time.

Ms. Bonie asked if interpreters or CART services were required if that is where the money would come from. Ms. Kemp said yes. Ms. Bonie expressed her concern because, as the SILC membership increases and special accommodations are required, that amount will not be sufficient.

Mr. Bennett asked about meeting in person. Ms. Kemp said they have been video conferencing to save costs. Ms. Bonie said she believes meeting face-to-face is not necessary now, but they need to be mindful of that going forward. Mr. Bennett said he was referring to training opportunities. Ms. Kemp responded that that is a concern. Ms. Mason said they can make adjustment on items 1-5 on the budget sheet, so if a training comes up arrangements can be made to pay for it.

Mr. Zone said he would like to come up to Reno to see how things are done in other parts of the State.

Ms. Kemp continued, noting costs for ADSD staff time may be on the high side. Staff has recently started tracking time spent on SILC work to get a better idea of what this costs. She also said as the work begins on the goals in the SPIL, these costs might increase.

Ms. Mason said she would like projections, not just what has been spent. Ms. Kemp responded that once staff time is better noted, it will also provide a better estimate for the future.

Ms. Bonie asked that this item be a regular agenda item to keep track of the budget.

V. Report on the First Annual Deaf Blind Expo Held in Las Vegas July 30 – August 3, 2014

Laura Valentine, Chief, Disability Services

Ms. Valentine said this was an excellent conference with numerous vendors, some with items for AT for IL needs. She said there were many break-out sessions including topics on AT, advocacy, new initiatives such as pro-tactile interpreting, and ways to increase IL.

Ms. Bonie asked if there was any discussion on how to make accessible websites. Ms. Valentine said there was some, noting the more graphics there are the less accessible it is. Mr. Mayes said this will be a big push for him going forward, making the NDALC and other websites more accessible. Ms. Bonie asked if they will be conducting workshops. Mr. Mayes said yes, education comes before accountability. Mr. Bennett asked if he knew about the work of Easter Seals and the University of Nevada, Reno (UNR). Mr. Mayes said yes, and he talks with Scott Youngs (UNR) regularly.

- VI. Update from Legislative Committee on Seniors, Veterans, and Adults with Special Needs Budget Recommendations  
Laura Valentine, Chief, Disability Services

The Legislative website contains information on all interim committees. The Committee on Seniors, Veterans, and Adults with Special Needs has a two page document with information on their Bill Draft Requests for the 2015 Legislative Session. Ms. Valentine said she sent out letters to various organizations and State Agencies addressing employment issues (see attached).

- VII. Report on the Town Hall Meetings Held in Elko on August 21, 2014, and in Sparks on September 12, 2014, to Discuss Service Needs of Individuals who are Blind or Visually Impaired  
Vicki Kemp, ADSD

Ms. Kemp said there have been ongoing discussions regarding how to address the needs of the Blind and visually impaired. NDALC stepped up and organized a number of Town Hall meetings. In addition to Elko and Sparks, meetings were held in Las Vegas on September 24 and 26, 2014.

The issue that came up statewide was mobility training.

The group that is underserved is adults under 50 years of age.

Mr. Mayes said in compiling information from each meeting, the same three issues topped the list: orientation mobility services, AT funding, and transportation. In Washoe County, transportation issues included broken sidewalks that can cause tripping and falling. In Clark County transportation issues included the dangers of walking and near misses with vehicles.

Mr. Mayes said there was a poor turnout in Las Vegas and he is working with Brian Patchett, Easter Seals of Southern Nevada, on a phone-in Town Hall meeting on October 8, 2014.

Ms. Kemp added that outreach is also a concern.

Mr. Mayes said they will be following up on the concerns raised at the Town Hall meetings.

Ms. Bonie asked if the pedestrian vs. automobile concern in Las Vegas is a white cane issue, do people know what a white cane is? Mr. Mayes says that's possible because younger people may not know what it's for, but there are also visually impaired people who don't use them. He said they need to collaborate on safety issues also.

Mr. Mayes said the NDALC is compiling information gained at the Town Hall meetings and will put together a report to be distributed to various agencies. Ms. Bonie asked if he would make a presentation on that report at the next meeting. Mr. Mayes said he would do that.

VIII. Review and Possible Approval of the Revisions to the State Plan (Including Budget) for Independent Living for Nevada FY 2014-2016 **(For Possible Action)** (Please review a copy of the plan before the meeting. The plan will be available by calling Aging and Disability Services Division, call 775-687-0561, or by email at [ykkemp@adsd.nv.gov](mailto:ykkemp@adsd.nv.gov)).

Lisa Bonie, Chairperson  
Vicki Kemp, ADSD

Ms. Kemp said the copy of the SPIL available at today's meeting has the most recent revisions highlighted in yellow (see attached). She went over each of these changes.

Mr. Bennett made a motion to approve the SPIL as presented today. Mr. Zone seconded. Motion carried.

Ms. Kemp explained that this amendment now gets submitted to the Federal Government for review. The Federal review can take several weeks and they may come back with questions. But, for now, this is the version that will move forward.

Ms. Bonie said she has had requests for copies of the SPIL and asked if it's okay to give it out now. Ms. Mason said yes, as long as it's identified as a draft.

IX. Discussion and Possible Assignment of Tasks, of Current and Amended Goals in the Current State Plan for Independent Living, Including Who is Responsible, How They Will be Accomplished and Time Frames for Completion **(For Possible Action)**

Lisa Bonie, Chairperson  
Vicki Kemp, ADSD

Due to time limitations, this item was postponed to the next meeting.

- X. **Public Comment** (No action may be taken upon a matter raised under public comment period unless the matter itself has been specifically included on an agenda as an action item.)

Ms. Mason asked if copies of reports or other information presented at meetings could be distributed prior to or at the meeting for members and the public to review. She said it would also help if handouts had the item number on in for easier identification.

- XI. **Confirm Meeting on November 13, 2014 and Schedule Meeting Dates for 2015**  
**(For Possible Action)**  
Lisa Bonie, Chairperson

The next meeting – November 13, 2014 at 11:00 a.m. – was confirmed.

- XII. **Adjournment (For Possible Action)**  
Lisa Bonie, Chairperson

Mr. Bennett made a motion to adjourn; it was seconded by Mr. Zone; motion carried. Meeting was adjourned at 2:32 p.m.

NOTE: Items may be considered out of order. The public body may combine two or more agenda items for consideration. The public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. The public body may place reasonable restrictions on the time, place, and manner of public comments but may not restrict comments based upon viewpoint

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**Current Independent Living Council Members**

Lisa Bonie (Chairperson), Reggie Bennett, Kacy Curry, Melaine Mason, Rade Zone

**NOTE:** We are pleased to make reasonable accommodations for members of the public who have disabilities and wish to attend the meeting. If special arrangements for the meeting are necessary, please notify Diane Scully at (775) 687-0551 as soon as possible and at least five days in advance of the meeting. If you wish, you may email her at [dmscully@adsd.nv.gov](mailto:dmscully@adsd.nv.gov). Supporting materials for this meeting are available at: 3416 Goni Road, #D-132, Carson City, NV 89706 or by contacting Diane Scully at (775) 687-0551 or by email at [dmscully@adsd.nv.gov](mailto:dmscully@adsd.nv.gov).

***Agenda Posted at the Following Locations:***

1. Aging and Disability Services Division, Carson City Office, 3416 Goni Road, Suite D-132, Carson City, NV 89706
  2. Aging and Disability Services Division, Las Vegas Office, 1860 East Sahara Avenue, Las Vegas, NV 89104
  3. Aging and Disability Services Division, Reno Office, 445 Apple Street, Suite 104, Reno, NV 89502
  4. Aging and Disability Services Division, Elko Office, 1010 Ruby Vista Drive, Suite 104 Elko, NV 89801
  5. Southern Nevada Center for Independent Living, 2950 S. Rainbow Blvd, #220, N. Las Vegas Blvd., Las Vegas, NV 89146
  6. Disability Resources, 50 Greg St Suite 102, Sparks, NV 89431
  7. Nevada State Library and Archives, 100 N. Stewart Street, Carson City, NV 89701
  8. Desert Regional Center, 1391 So. Jones Blvd., Las Vegas, NV 89146
  9. Sierra Regional Center, 605 South 21<sup>st</sup> St., Reno, NV 89431
  10. Nevada Disability Advocacy & Law Center, 1875 Plumas St #1, Reno, NV 89509
  11. Northern Nevada Center for Independent Living, 999 Pyramid Way, Sparks, NV 89431
  12. NV Community Enrichment Programs, 2820 W. Charleston Blvd., Las Vegas, NV 89146
  13. Department of Health and Human Services, 4126 Technology Way, Carson City, NV 89706
  14. Washoe ARC, 790 Sutro, Reno, NV 89512
  15. Rehabilitation Division, 1370 S. Curry St., Carson City, NV 89703
  16. Vocational Rehabilitation Job Connect, 1325 Corporate Blvd., Reno, NV 89502
- Notice of this meeting was posted on the Internet: <http://www.adsd.nv.gov> and <https://notice.nv.gov>

**Statewide Independent Living Council (SILC) Budget**

Federal IL, Part B

305,350

		Year 2 (10/1/14 - 9/30/15)	Year 3 (10/01/15 - 09/30/16)
1	SILC Meeting Expenses	3,884	3,884
2	SILC Support Staff	50,465	50,465
3	State Cost Allocation	21,439	21,439
4	Training/Conferences for SILC staff & SILC Support Staff	5,250	5,250
5	Worker's compensation coverage for SILC members	\$311	\$311
6	Expenditures for SPIL Goals	224,001	224,001
		\$305,350	\$305,350

1	Travel reimbursement & special accommodations	
	General travel (50% increase over year 1)	\$3,324
	Accommodations (depending on need, this cost may need to come from State IL funds and/or be designated as a cost to meet goals/objectives)	\$560
	<b>TOTAL Travel costs</b>	<b>\$3,884</b>
2	Social Service Program Specialist III - \$78,026 @ 50%	\$39,013
	Administrative Assistant III - \$45,808 @ 25%	\$11,452
	<b>Total State Staff Salaries</b>	<b>\$50,465</b>
	ADSD Cost Allocation, State Purchasing Assessment,	
3	Statewide Cost Allocation & AG Cost Allocation	
	ADSD Cost Allocation amount	\$17,768
	Purchasing Assessment	\$20
	Statewide Cost Allocation	\$2,861
	AG Cost Allocation	\$790
	<b>TOTAL Cost Allocation Amount</b>	<b>\$21,439</b>
	Using recent history cost for conference for 2 persons =	
4	\$4,304 plus \$946 for local training (total \$5,250)	\$5,250
	Per by-laws: 9-21 voting member, with 4 current members & intention to increase to 9 members (\$34.56 per voting member)	
5	<b>TOTAL Work Comp amount for voting members</b>	<b>\$311</b>
6	Set Program Costs	
	IL Program Monitor	\$9,000
	RAGE & Care Chest IL Program Costs	\$140,001
	SUBTOTAL Set Program Costs	\$149,001
	Goals and Objectives	
	Goal C to support a statewide network of CILs - Hire facilitator to hold meetings, surveys and develop action plan	\$50,000

\$25,000 for Goal D2 to expand the availability of community-based training and supports for individuals who are blind or visually impaired.	\$25,000
Subtotal for Goals and Objectives	\$75,000
<b>Total funds for IL Program Costs and SPIL Goals &amp; Objectives</b>	<b>\$224,001</b>

SUMMARY OF RECOMMENDATIONS

**LEGISLATIVE COMMITTEE ON SENIOR CITIZENS,  
VETERANS AND ADULTS WITH SPECIAL NEEDS**

*Nevada Revised Statutes 218E.750*

This summary presents recommendations approved by the Legislative Committee on Senior Citizens, Veterans and Adults With Special Needs at its final work session meeting on August 15, 2014. The bill draft requests (BDRs) will be submitted to the 78th Legislative Session for its consideration in 2015.

**RECOMMENDATIONS FOR LEGISLATION**

1. **Draft a bill** to require the Aging and Disability Services Division (ADSD), Department of Health and Human Services (DHHS), in their application process for Jobs and Day Training providers, to give preference to applicants who employ persons with disabilities at or above minimum wage. **(BDR -416)**
2. **Draft a bill** to improve resident care in skilled nursing facilities by:
  - a. Establishing staffing ratios in skilled nursing facilities of 4.1 hours of direct care per resident, comprising 2.8 hours for certified nursing assistants and 1.3 hours for licensed staff, as recommended by the National Consumer Voice for Quality Long-Term Care; and
  - b. Establishing a maximum time of 20 minutes by which staff of a nursing facility must respond to a resident's request for assistance through the use of a call light. **(BDR -417)**
3. **Draft a bill** to create a Power of Attorney for Health Care Decisions for persons with intellectual or developmental disabilities. This form would be different than the Power of Attorney for Health Care Decisions form set forth in *Nevada Revised Statutes* (NRS) 162A.860. The new form would enable adults over 18 years of age with intellectual or developmental disabilities to receive assistance in making medical decisions. **(BDR -418)**
4. **Draft a bill** to broaden the scope of the Program to Provide Devices for Telecommunication to Persons With Impaired Speech or Hearing by amending the statutes (primarily NRS Chapter 427A, "Services to Aging Persons and Persons With Disabilities") to include assistance services and a non-exclusive list of activities in which the service centers may engage. **(BDR -419)**
5. **Draft a bill** to establish an advisory board to assist the ADSD in the oversight of interpreters as set forth in NRS Chapter 656A, "Interpreters and Realtime Captioning Providers." **(BDR -420)**

## RECOMMENDATIONS FOR COMMITTEE LETTERS

6. **Send a letter** to the Governor, DHHS, the Department of Employment, Training and Rehabilitation (DETR), and the Department of Education in support of Executive Order 2014-16, “Establishing the Governor’s Taskforce on Integrated Employment,” for persons with intellectual and developmental disabilities.
7. **Send a letter** to the Governor, the Senate Committee on Finance, and the Assembly Committee on Ways and Means in support of the request for seven new positions in the Rehabilitation Division, DETR, budget for Fiscal Year 2016-2017.
8. **Send a letter** to the Senate Committee on Finance and the Assembly Committee on Ways and Means in support of maintaining efforts by the Rehabilitation Division, DETR, to maximize federal funding for integrated employment.
9. **Send a letter** to the Governor, the Senate Committee on Finance, and the Assembly Committee on Ways and Means in support of increasing the Medicaid reimbursement rate for providers of Jobs and Day Training in the *Executive Budget* for the 2015-2017 Biennium.
10. **Send a letter** to the DHHS in support of additional positions within the Bureau of Health Care Quality and Compliance, Division of Public and Behavioral Health, for the purpose of conducting inspections at medical and other related facilities.
11. **Send a letter** to the DHHS in support of increased funding for the State Long-Term Care Ombudsman Program in the *Executive Budget* for the 2015-2017 Biennium.
12. **Send a letter** to the DHHS in support of an ADSD budget request to update the strategic plans for senior citizens and persons with disabilities, including a revised Nevada *Olmstead* plan, in the *Executive Budget* for the 2015-2017 Biennium.
13. **Send a letter** to the Governor, the DHHS, the Senate Committee on Finance, and the Assembly Committee on Ways and Means in support of increased funding of approximately \$500,000 for independent living services in the ADSD budget for the 2015-2017 Biennium.

## RECOMMENDATIONS FOR STATEMENTS IN THE FINAL REPORT

14. **Include a statement in the final report** in support of legislation similar to the Caregiver Advise, Record, Enable (CARE) Act.

SPIL Instrument - 2013 Extension

STATE: NEVADA

**STATE PLAN FOR  
INDEPENDENT LIVING  
(SPIL)**

**Chapter 1, Title VII of the Rehabilitation Act of 1973,  
as Amended**

**STATE INDEPENDENT LIVING SERVICES (SILS) PROGRAM- PART B  
Centers for Independent Living (CIL) Program- Part C**

**FISCAL YEARS 2014-16**

Effective Date: October 1, 2013

***(SUBJECT TO REVISIONS)***

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## **PART I: Assurances**

State of: NEVADA

### **Section 1: Legal Basis and Certifications**

- 1.1 The designated State unit (DSU) eligible to submit the State Plan for Independent Living (SPIL or the plan) and authorized under State law to perform the functions of the State under the State Independent Living Services (SILS) and Centers for Independent Living (CIL) programs is the State of Nevada Rehabilitation Division. *34 CFR 76.104(a)(1) and (2); 34 CFR 364.22(a)*
- 1.2 The separate State agency eligible to submit the plan and authorized under State law to provide vocational rehabilitation (VR) services to individuals who are blind is not applicable in Nevada. *34 CFR 76.104(a)(1) and (2); 34 CFR 364.20(d) and 364.22(c)*
- 1.3 The Statewide Independent Living Council (SILC) that meets the requirements of section 705 of the Act and is authorized to perform the functions outlined in section 705(c) of the Act in the State is the Nevada Statewide Independent Living Council. *34 CFR 364.21(a)*
- 1.4 The DSU and, if applicable, the separate State agency authorized to provide VR services to individuals who are blind, and the SILC are authorized to jointly develop, sign and submit this SPIL on behalf of the State, and have adopted or otherwise formally approved the SPIL. *34 CFR 76.104(a)(7); 34 CFR 364.20(c) and (d)*
- 1.5 The DSU, and, if applicable, the separate State agency authorized to provide VR services to individuals who are blind, may legally carry out each provision of the plan and will comply with all applicable Federal statutes and regulations in effect with respect to the three-year period it receives funding under the SPIL. *34 CFR 76.104; 34 CFR 80.11(c)*
- 1.6 The SPIL is the basis for State operation and administration of the program. All provisions of the SPIL are consistent with State law. *34 CFR 76.104(a)(4) and (8)*
- 1.7 The representative of the DSU and, if applicable, of the separate State agency authorized to provide VR services to individuals who are blind, who has the authority under State law to receive, hold, and disburse Federal funds made available under the SPIL and to submit the SPIL jointly with the SILC chairperson is Shelley Hendren, Administrator, Rehabilitation Division, Nevada Department of Employment, Training and Rehabilitation. *34 CFR 76.104(a)(5) and (6)*

### **Section 2: SPIL Development**

- 2.1 The plan shall be reviewed and revised no less than once every three years, to ensure the existence of appropriate planning, financial support and coordination, and other assistance to appropriately address, on a statewide and comprehensive basis, the needs in the State for:

- the provision of State independent living services;
- the development and support of a statewide network of centers for independent living; and
- working relationships between programs providing independent living services and independent living centers, the vocational rehabilitation program established under title I, and other programs providing services for individuals with disabilities. *34 CFR 364.20(f)*

2.2 The DSU and SILC conduct public meetings to provide all segments of the public, including interested groups, organizations and individuals, an opportunity to comment on the State plan prior to its submission to the Commissioner and on any revisions to the approved State plan. *34 CFR 364.20(g)(1)*

2.3 The DSU and SILC establish and maintain a written description of procedures for conducting public meetings in accordance with the following requirements. The DSU and SILC shall provide:

- appropriate and sufficient notice of the public meetings (that is, at least 30 days prior to the public meeting through various media available to the general public, such as newspapers and public service announcements, and through specific contacts with appropriate constituency groups and organizations identified by the DSU and SILC);
- reasonable accommodation to individuals with disabilities who rely on alternative modes of communication in the conduct of the public meetings, including providing sign language interpreters and audio-loops; and
- public meeting notices, written material provided prior to or at the public meetings, and the approved State plan in accessible formats for individuals who rely on alternative modes of communication. *34 CFR 364.20(g)(2)*

2.4 At the public meetings to develop the State plan, the DSU and SILC identify those provisions in the SPIL that are State-imposed requirements beyond what would be required to comply with the regulations in 34 CFR parts 364, 365, 366, and 367. *34 CFR 364.20(h)*

2.5 The DSU will seek to incorporate into, and describe in, the State plan any new methods or approaches for the provision of IL services to older individuals who are blind that are developed under a project funded under chapter 2 of title VII of the Act and that the DSU determines to be effective. *34 CFR 364.28*

2.6 The DSU and SILC actively consult, as appropriate, in the development of the State plan with the director of the Client Assistance Program (CAP) authorized under section 112 of the Act. *34 CFR 364.20(e)*

### **Section 3: Independent Living Services**

- 3.1 The State, directly or through grants or contracts, will provide IL services with Federal, State, or other funds. *34 CFR 364.43(b)*
- 3.2 Independent living services shall be provided to individuals with significant disabilities in accordance with an independent living plan mutually agreed upon by an appropriate staff member of the service provider and the individual, unless the individual signs a waiver stating that such a plan is unnecessary. *34 CFR 364.43(c)*
- 3.3 All service providers will use formats that are accessible to notify individuals seeking or receiving IL services under chapter 1 of title VII about:
- the availability of the CAP authorized by section 112 of the Act;
  - the purposes of the services provided under the CAP; and
  - how to contact the CAP. *34 CFR 364.30*
- 3.4 Participating service providers meet all applicable State licensure or certification requirements. *34 CFR 365.31(c)*

### **Section 4: Eligibility**

- 4.1 Any individual with a significant disability, as defined in 34 CFR 364.4(b), is eligible for IL services under the SILS and CIL programs authorized under chapter 1 of title VII of the Act. Any individual may seek information about IL services under these programs and request referral to other services and programs for individuals with significant disabilities, as appropriate. The determination of an individual's eligibility for IL services under the SILS and CIL programs meets the requirements of 34 CFR 364.51. *34 CFR 364.40(a), (b) and (c)*
- 4.2 Service providers apply eligibility requirements without regard to age, color, creed, gender, national origin, race, religion or type of significant disability of the individual applying for IL services. *34 CFR 364.41(a)*
- 4.3 Service providers do not impose any State or local residence requirement that excludes any individual who is present in the State and who is otherwise eligible for IL services from receiving IL services. *34 CFR 364.41(b)*

### **Section 5: Staffing Requirements**

- 5.1 Service provider staff includes personnel who are specialists in the development and provision of IL services and in the development and support of centers. *34 CFR 364.23(a)*
- 5.2 To the maximum extent feasible, a service provider makes available personnel able to communicate:

- with individuals with significant disabilities who rely on alternative modes of communication, such as manual communication, nonverbal communication devices, Braille or audio tapes, and who apply for or receive IL services under title VII of the Act; and
- in the native languages of individuals with significant disabilities whose English proficiency is limited and who apply for or receive IL services under title VII of the Act. *34 CFR 364.23(b)*

5.3 Service providers establish and maintain a program of staff development for all classes of positions involved in providing IL services and, if appropriate, in administering the CIL program. The staff development programs emphasize improving the skills of staff directly responsible for the provision of IL services, including knowledge of and practice in the IL philosophy. *34 CFR 364.24*

5.4 All recipients of financial assistance under parts B and C of chapter 1 of title VII of the Act will take affirmative action to employ and advance in employment qualified individuals with significant disabilities on the same terms and conditions required with respect to the employment of individuals with disabilities under section 503 of the Act. *34 CFR 364.31*

#### **Section 6: Fiscal Control And Fund Accounting**

6.1 All recipients of financial assistance under parts B and C of chapter 1 of title VII of the Act will comply with applicable EDGAR fiscal and accounting requirements and will adopt those fiscal control and fund accounting procedures as may be necessary to ensure the proper disbursement of and accounting for those funds. *34 CFR 364.34*

#### **Section 7: Recordkeeping, Access and Reporting**

7.1 In addition to complying with applicable EDGAR recordkeeping requirements, all recipients of financial assistance under parts B and C of chapter 1 of title VII of the Act will maintain records that fully disclose and document:

- the amount and disposition by the recipient of that financial assistance;
- the total cost of the project or undertaking in connection with which the financial assistance is given or used;
- the amount of that portion of the cost of the project or undertaking supplied by other sources;
- compliance with the requirements of chapter 1 of title VII of the Act and Part 364 of the regulations; and
- other information that the Commissioner determines to be appropriate to facilitate an effective audit. *34 CFR 364.35(a) and (b)*

7.2 With respect to the records that are required by 34 CFR 364.35, all recipients of financial assistance under parts B and C of chapter 1 of title VII of the Act will submit reports that the Commissioner determines to be appropriate. *34 CFR 364.36*



## **Part II: Narrative**

### **Section 1: Goals, Objectives and Activities**

#### **1.1 Goals and Mission – 34 CFR 364.42(b)(1)**

State of: NEVADA

**Describe the overall goals and mission of the State's IL programs and services. The SPIL must address the goals and mission of both the SILS and the CIL programs, including those of the State agency for individuals who are blind as they relate to the parts of the SPIL administered by that agency.**

#### Mission:

Promote a philosophy of choice and control of one's life regarding independent living and equal opportunity for people with disabilities by supporting systems and resources at the community level.

#### Vision:

- People with disabilities will be involved in all levels of policy and decision- making which potentially impact their lives.
- People with disabilities will be the ultimate decision-makers in formulating the priorities for their Independent Living plans, with input from case managers and other experts when needed.
- Limited resources will be allocated in a way that balances the need to serve as many people as possible, while still providing a basic level of independence to those served.

#### Goals:

##### Goal A

Support a comprehensive Statewide Independent Living Services program.

##### Goal B

Expand and improve the provision of IL services throughout Nevada.

##### Goal C

Support a statewide network of centers for independent living (CILs).

##### Goal D

Support the improvement, expansion and coordination of disability services throughout Nevada.

**1.2 Objectives – 34 CFR 364.42(a)(1) and (d); 34 CFR 364.32; 34 CFR 364.33**

**1.2A Specify the objectives to be achieved and the time frame for achieving them.**

Objective A1: Each year, at least 90% of those applying for services will have an Independent Living plan.

Due Date: September 2014, 2015, 2016

Objective A2: To the greatest extent possible, services for people with disabilities are provided in the most integrated setting.

Plan: Aging and Disability Services Division will work cooperatively with Medicaid, Vocational Rehabilitation, the Commission on Services for Persons with Disabilities and other entities to spearhead initiatives that promote competitive integrated employment, and the coordination of vocational rehabilitation and independent living services to include the following timelines:

- 9/30/14- at least 50 Nevadans will be diverted or transitioned from nursing facility care (at least 25 of the 50 will be transitioned).
- 9/30/14 - At least 25 Nevadans will receive coordinated services from the Vocational Rehabilitation and Independent Living Services programs, with State Independent Living funds being leveraged to secure additional federal Vocational Rehabilitation dollars.
- 9/30/15- at least 50 Nevadans will be diverted or transitioned from nursing facility care (at least 25 of the 50 will be transitioned).
- 9/30/15 - At least 25 Nevadans will receive coordinated services from the Vocational Rehabilitation and Independent Living Services programs, with State Independent Living funds being leveraged to secure additional federal Vocational Rehabilitation dollars.
- 9/30/16- at least 50 Nevadans will be diverted or transitioned from nursing facility care (at least 25 of the 50 will be transitioned).
- 9/30/16 - At least 25 Nevadans will receive coordinated services from the Vocational Rehabilitation and Independent Living Services programs, with State Independent Living funds being leveraged to secure additional federal Vocational Rehabilitation dollars.

**Objective A3**

Provide targeted outreach to underserved populations.

Plan: At the conclusion of each year and, if a target population is not being adequately reached, a targeting plan will be developed to ensure services to underserved populations are being provided at least in proportion to their population in the latest census data. The SILC will support the Aging and Disability Services Division, which will ensure that CILs staff or grantee partners conduct the necessary outreach to achieve market penetration among the relevant demographic groups; and, public and private agencies that serve targeted populations, which includes the following:

- Grants to community-based entities will include provisions for targeted outreach to underserved consumers.
- Grants will be monitored for the proportion of underserved consumers assisted compared to the proportion of those groups reported in the 2010 Nevada Census.
- The demographic group to be tracked will include: age 18 or under; age 65 or older; African-American; Hispanic-American; Native-American; rural residents; and those living below the poverty level.

#### Objective B1

Eliminate the waitlist for IL services by the end of State fiscal year (SFY) 2016.

Plan: The SILC will support the Aging and Disability Services Division, which will secure the necessary State resources, to fund the direct services and ensure the necessary case management supports are in place to facilitate the delivery of services. Should State resources prove inadequate to meet this objective, private sector funding will be pursued by ADSD or its nonprofit partners, which includes:

- Provide an adequate number of full-time Case Managers to assist people with disabilities throughout the State to obtain the services, devices, equipment and modifications they need to maintain their independence. Case Manager duties will include:
  - ✓ Finding individuals in need of services; assisting them to file an application, assess needs and plan services; assisting them to locate other resources and gather bids; following the provision of services and evaluating services to assure quality; providing assistive technology or other assessments via outside expertise; advocating on behalf of individuals with disabilities to gain access to services from sources in addition to the Independent Living program; and conducting outreach to targeted populations as needed.

#### Objective B2

Coordinate services to older individuals (over the age of 54) who are blind between the Designate State Unit's (DSU) Older Blind Independent Living Program (OBIL) and the Independent Living Services Program.

Plan: An Intrastate Interlocal Contract will be executed, and reviewed (and/or amended) annually between Aging and Disability Services Division and the Department of Employment, Training and Rehabilitation to cooperatively serve older blind individuals during the term of the SPIL, and service levels in the older-blind program will be monitored by the SILC which includes the following annual requirements:

- Based upon past outcomes data, at least 200 people will be served by the OBIL program. OBIL and IL/AT will collaborate on 15 per year; total of 45 will be jointly served by the OBIL and SILS programs over 3 years.

### Objective C1

Establish collaborative opportunities and pursue fee-based activities with Positive Behavioral Supports (PBS) and similar services so that identified individuals will be better able to receive services in their local community.

Plan: The SILC will support the Aging and Disability Services Division to monitor throughout each year and then report the amount of general funds distributed through Aging and Disability Services to PBS, which includes the following:

- SILC members shall work with agencies and partners in promoting the utilization of PBS and similar services in achievement of this objective. SILC members:
  - ✓ Work with service provider agencies to monitor the utilization of PBS.
  - ✓ Identify agencies and available training established to improve service provision to individuals with difficult behaviors.
  - ✓ Review during SILC meetings and make legislative recommendations for program improvements to ensure objectives are met.

### Objective C2

Identify and collaborate with communities and stakeholders to raise awareness of CIL services and determine ways services can be funded and implemented to be responsive to community needs.

Plan: The SILC and the CILs will research other states to identify best practices used by successful CILs and determine if they can be adapted in Nevada which includes:

- By 9/30/15, and with the support of SILC, State Divisions will begin to conduct trainings/technical assistance, outreach, and other activities to raise awareness and garner community-level support
- By 9/30/15, the SILC will have established a work group comprised of at least 1 SILC member and representation from both SNCIL and NNCIL to work with community partners on implementing and/or changing CIL services to be responsive to community needs (reciprocal relationships).

### Objective C3

Work with communities and stakeholders to explore ways to expand future CIL services.

Plan: As practices are identified, including related training/technical assistance requirements, the workgroups noted in the prior objective and/or collaborative efforts will ensure ongoing sustainability of CIL services which are responsive to community needs, including policies/procedures and activities that measure specified outcomes, which includes:

- By 9/30/15, the workgroup will provide report to the SILC of identified CILs and practices. If deemed appropriate by the SILC a list of proposed SPIL amendments will be outlined to support Nevada CIL efforts.

#### Objective C4

Explore options and develop a statewide survey on IL services and IL needs.

Plan: SILC will explore surveys completed by other SILCs and CILs. Seek funding resources to complete a statewide survey of Nevada IL consumers, Nevada organizations and agencies. Develop a statewide survey to identify IL services being provided throughout the state by various agencies and organizations; develop a statewide survey for consumers. Surveys and data collected will enable the SILC to identify unserved and underserved populations within the state.

- By 8/1/15, the SILC will have established a work group comprised with at least 1 SILC member, representation from both SNCIL and NNCIL, and representation from ADSD.
- By 11/30/15, the work group will provide a report to the SILC of identified surveys and estimated costs for the completion of those surveys.
- By 11/30/15, the SILC will have explored potential funding opportunities to complete a statewide survey. A plan will be put into place to secure funding if an opportunity can be identified. Depending on the outcome the SILC will propose SPIL amendments to this objective.

#### Objective D1

Coordinate the transition of youth with disabilities from school to adult life.

Plan: The SILC and DSU will work with relevant stakeholders to improve the continuum of services for children with disabilities to coordinate resources during transitional phases, and ensure that Independent Living service agencies are an involved partner when looking at all the needs of a child and are making referrals to appropriate resources, which includes:

- Annually the SILC will request transition data from relevant agencies for children moving into and out of the school system. The data will be reviewed and compared with previous years, and as appropriate, suggestions and recommendations will be made for improved involvement in the transition process.
- MOUs and/or other appropriate agreements will be established with stakeholders regarding transition and including development and/or improvement of resources provided to ensure successful transition.

#### Objective D2

Expand the availability of community-based training and supports for individuals who are blind or visually impaired. Working with leaders from the blind community, the DSU will explore opportunities for the expansion of resources for community-based services to serve the

independent living needs of people with visual disabilities. This collaborative effort will coincide with objective C3, which includes:

- By 9/30/15 – The SILC will collect information and data and recommend actions to be taken to be responsive to community needs.
- ADSD will identify and provide resources for non-vocational rehabilitation and non-older blind or visually impaired persons through the Aging and Disability Resource Center web portal.

#### Objective D3

Improve the availability and use of qualified interpreters.

Plan: Working with the Subcommittee on Services for Persons who are Deaf, hard of hearing, or speech disabled, the Aging and Disability Services Division will explore opportunities for the expansion of resources to facilitate the communication needs of Deaf individuals in medical and legal settings, and when a Certified Deaf Interpreter (CDI) is needed. Provide support to qualified individuals seeking training and certification to become CDIs if funding is available.

- By 6/30/16 a strategic plan for services for persons who are Deaf or hard of hearing will be completed. In addition, the SILC will participate in the stakeholder survey conducted as part of the planning process.
- By 9/30/16 action will be taken on at least two recommendations in the strategic plan. In addition, a member of the SILC will meet at least one time with the Subcommittee.

#### **1.2B Describe the steps planned regarding outreach to populations in the State that are unserved or underserved by programs under title VII, including minority groups and urban and rural populations. This section of the SPIL must:**

– **Identify the populations to be designated for targeted outreach efforts;**

1. Hispanic/Latino.
2. 18 and Under.

– **Identify the geographic areas (i.e., communities) in which the targeted populations reside; and**

1. Hispanic/Latino - Statewide
2. 18 and Under - Statewide

– **Describe how the needs of individuals with significant disabilities from minority group backgrounds will be addressed.**

Grants contain specific objectives to provide a targeted outreach plan for reaching traditionally underserved populations. The need for outreach is measured by assessing the percentage of an underserved group among those receiving services, compared to the percentage of that group in the overall county population. US Census population data are viewed as a baseline and the data from IL consumers served for comparison. The populations generally tracked for needed

outreach include: children, seniors, those in rural communities (outside of Reno and Las Vegas), those of lower income, and various minority populations. Once in the program, minority populations are served with the same respect and urgency as every other individual. However, should anyone need special assistance such as an interpreter, those accommodations are provided without cost.

SILS services for the Hispanic/Latino population has been historically difficult to improve with actual-served percentages remaining constant in past years despite targeted outreach. In-service trainings will be targeted to private sector organizations that offer services, supports, or information to persons of Hispanic/Latino decent. These efforts will be primarily targeted to the urban areas of Reno and Las Vegas.

SILS services for Children ages 18 and under will be promoted for targeted outreach through three separate strategies. First, in-service training will be targeted to private sector organizations that offer services, supports, or information to the families of children with disabilities. Second, Independent Living services will be coordinated with relevant stakeholders identified by the SILC and DSU in Objective 4.1 for outreach and collaboration. Third, outreach will be targeted to the Regional Centers and Early Intervention where the services provided by those agencies are for children.

In each year of this SPIL, Nevada will similarly assess and re-target outreach to appropriate populations.

### **1.3 Financial Plan – 34 CFR 364.42(a)(2) and (3); 34 CFR 364.29**

**Describe in sections 1.3A and 1.3B, below, the financial plan for the use of Federal and non-Federal funds to meet the SPIL objectives.**

#### **1.3A Financial Plan Tables**

**Complete the financial plan tables covering years 1, 2 and 3 of this SPIL. For each funding source, provide estimated dollar amounts anticipated for the applicable uses. The financial plan table should include only those funding sources and amounts that are intended to support one or more of the objectives identified in section 1.2 of the SPIL. To the extent possible, the tables and narratives must reflect the applicable financial information from centers for independent living. Refer to the SPIL Instructions for additional information about completing the financial tables and narratives.**

**– Insert additional rows for the specific funding sources and amounts expected within the categories of Other Federal Funds and Non-Federal Funds.**

#### **Year 1**

<b>Sources</b>	<b>Approximate Funding Amounts and Uses</b>
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	SILC Resource Plan	IL Services	General CIL Operations	Other SPIL Activities
<b>Title VII Funds</b>				
Chapter 1, Part B	\$14,612	\$280,847		
Chapter 1, Part C			\$839,761	
Chapter 2, OIB (only those provided by the OIB grantee to				
further a SPIL objective)				
<b>Other Federal Funds</b>				
Sec. 101(a)(18) of the Act (Innovation and Expansion)				
Other				
<b>Non-Federal Funds</b>				
State Funds		\$1,400,000		
Other				

**Year 2**

Sources	Approximate Funding Amounts and Uses			
	SILC Resource Plan	IL Services	General CIL Operations	Other SPIL Activities
<b>Title VII Funds</b>				
Chapter 1, Part B	\$305,350			
Chapter 1, Part C			\$839,761	
Chapter 2, OIB (only those provided by the OIB grantee to further a SPIL objective)				
<b>Other Federal Funds</b>				
Sec. 101(a)(18) of the Act (Innovation and Expansion)				

Other				
<b>Non-Federal Funds</b>				
State Funds		\$1,877,000		
Other				

**Year 3**

Sources	Approximate Funding Amounts and Uses			
	SILC Resource Plan	IL Services	General CIL Operations	Other SPIL Activities
<b>Title VII Funds</b>				
Chapter 1, Part B	\$305,350			
Chapter 1, Part C			\$839,761	
Chapter 2, OIB (only those provided by the OIB grantee to further a SPIL objective)				
<b>Other Federal Funds</b>				
Sec. 101(a)(18) of the Act (Innovation and Expansion)				
Other				
<b>Non-Federal Funds</b>				
State Funds		\$1,980,614		
Other				

### **1.3B Financial Plan Narratives**

#### **1.3B(1) Specify how the part B, part C and chapter 2 (Older Blind) funds, if applicable, will further the SPIL objectives.**

Nevada's anticipated funding resources and the objectives of this plan are closely coordinated. Wherever possible, additional resources will be leveraged to maximize the dollars allocated with direct services. Nevada's resources will be allocated to support this plan in one of three ways—direct funding of an objective, operationalize an objective, or completing an objective through the efforts of staff funded with Independent Living state general fund dollars and members of the SILC.

Part B funds will be used for the following:

\$81,349 will be used for support of SILC meetings, SILC support staff and training/conferences for SILC members and associated ADSD operational expenses.

\$149,001 will be used for Goal A which supports a comprehensive statewide IL services program.

\$50,000 will be used for Goal C to support a statewide network of CILs. A facilitator will be hired to develop a statewide survey on IL services and IL needs, identify and collaborate with communities and stakeholders to raise awareness of CIL services and determine ways services can be funded and implemented to be responsive community needs and to work with communities and stakeholders to explore ways to expand future CIL services.

\$25,000 will be used for Goal D to support the improvement, expansion and coordination of disability services throughout Nevada. Be responsive to community needs for training and supports for individuals who are blind or visually impaired, and to improve the availability and use of qualified interpreters.

#### **1.3B(2) Describe efforts to coordinate Federal and State funding for centers and IL services, including the amounts, sources and purposes of the funding to be coordinated.**

The Disability Services unit, within the Nevada Aging and Disability Services Division (ADSD) is generally focused upon meeting the Independent Living needs of people with disabilities. ADSD is the recipient of approximately \$1.8 million in annual state funding for IL services and, as a result, the DSU has chosen to execute an Interlocal contract with ADSD to ensure optimal coordination of IL services and funds. These funds are supplemented by the approximately \$305,350 in Part-B and approximately \$850,000 in Part-C IL funding allocated to Nevada. There is no state funding appropriated for basic CIL operations.

Further coordination is achieved through a cooperative agreement between ADSD and the DSU's Older-Blind IL program. As described elsewhere in this plan, this partnership enables the two agencies to help one-another, to the direct benefit of people receiving services.

**1.3B(3) Describe any in-kind resources including plant, equipment or services to be provided in support of the SILC resource plan, IL services, general CIL operations and/or other SPIL objectives.**

Pursuant to the Intrastate Interlocal contract between the DSU and the Aging and Disability Services

Division (ADSD), the DSU:

- Participates in the development of this SPIL and in preparing the annual 704 report.
- Performs an annual compliance review of the administration of the SILS program.
- Draws federal funds and prepares related reports.
- Prepares necessary work programs and performs other state level administrative activities.
- Completes the annual and quarterly federal fiscal reports.
- Offers technical assistance to the SILS program, as needed.

Pursuant to the interlocal contract between the DSU and the Aging and Disability Services Division (ADSD), ADSD:

- Manages the day-today operations of the SILS program at the direction of the DSU and with input from the SILC.
- Certifies annually that all expenditures associated with the State Independent Living Services program (CFDA 84-169) have been coded to an appropriate Job Number in the state accounting system; that all expenditures are in compliance with the Rehabilitation Act of 1973, as amended, and any regulations thereof and that the expenses were incurred during the federal grant funding period being charged; and that non-federal matching requirements have been met for any open grant for the preceding federal fiscal year.
- Seeks and obtains the necessary non-federal match from the Nevada State Legislature through the Executive Budget Office.
- Prepares a state billing claim to justify a draw of federal funds.
- Provides any additional information needed for federal or state reporting. This may include providing access to records for an annual review.
- Prepares any required federal reports to the DSU for review and submittal.
- Provides non-federal funds for any disallowed expenditure.
- Carries out any other duties necessary to ensure compliance with federal and state requirements.

**1.3B(4) Provide any additional information about the financial plan, as appropriate.**

Not applicable.

**1.4 Compatibility with Chapter 1 of Title VII and the CIL Work Plans – 34 CFR 364.42(c) and (e)**

**1.4A Describe how the SPIL objectives are consistent with and further the purpose of**

**chapter 1 of title VII of the Act as stated in section 701 of the Act and 34 CFR 364.2.**

The State of Nevada is dedicated to the philosophy of independent living-- embodied in Chapter 1 - Title VII of the Act, as stated in section 701 and 34 CFR 364.2-- and continues to demonstrate this dedication by:

- Ensuring consumer control in the provision of services—program applicants have full control of their IL plan through the cooperative assessment process.
- Providing peer support—Nevada’s SILS program staff provides peer support or referral for group peer support. CILs coordinates or support a variety of peer support groups, and the IL services program provides a monthly peer support program targeted to those who are recently disabled with a Spinal Cord Injury.
- Encouraging a self-help attitude—service recipients are expected to play an active role in the IL service process, by directing the development of their IL plan, researching service options, contacting vendors, participating in assessments, and overseeing the quality of services received.
- Ensuring self-determination—in addition to the empowering approaches outlined above, people with disabilities are the architects of their future in Nevada through their participation in the Statewide Independent Living Council and their direct input in the drafting of this plan.
- Monitoring equal access—we know it is not enough to reach out to underserved populations, so we measure the percentages of underserved groups actually being served by our program and then annually outline a plan to increase those percentages at least to the level found in Nevada’s census data.
- Facilitating individual and systems advocacy—Nevada’s disability community has built a reputation of credibility and sensibility with state policymakers. Therefore, this plan is written to support their efforts, rather than to direct them. People with disabilities will continue to be on the front lines of change in Nevada; Independent Living staff and programs will supplement their work by providing resources, contacts and expertise.

**1.4B Describe how, in developing the SPIL objectives, the DSU and the SILC considered and incorporated, where appropriate, the priorities and objectives established by centers for independent living under section 725(c)(4) of the Act.**

The leadership of Nevada’s CILs are directly involved in the drafting of this SPIL. The objectives outlined above under goal three were included at the specific recommendation of center leadership.

**1.5 Cooperation, Coordination, and Working Relationships Among Various Entities – 34 CFR 364.26**

**Describe the steps that will be taken to maximize the cooperation, coordination and working relationships among the SILS program, the SILC, and centers; the DSU, other State agencies represented on the SILC and other councils that address the needs of**

**specific disability populations and issues; and other public and private entities determined to be appropriate by the SILC. The description must identify the entities with which the DSU and the SILC will cooperate and coordinate.**

With the advice of the SILC, the DSU has chosen to work with the Aging and Disability Services Division (ADSD) primarily for purposes of coordination. Strategies for financial and resource coordination are outlined elsewhere in this plan, but the ADSD partnership also yields excellent working relationships with key disability agencies, programs and councils. In addition to the SILC, ADSD staffs the following advisory bodies:

Assistive Technology Council—Mandated in federal law, this body ADSD in the operation of its programs under the AT Act.

Commission on Services for Persons with Disabilities—Created by State statute, this monitors progress and advises the state in its work to comply with the Olmstead Decision. This is the most engaged and all-encompassing body on disabilities issues in Nevada. In addition to a broad range of disability representation, members also include representatives from every state agency providing significant disability services (education, mental health, Medicaid, Vocational rehab, early intervention, etc.).

In addition, a member of the SILC has historically served on the Nevada State Rehabilitation Council (NSRC). Currently, the SILC chairperson serves on the NSRC, which facilitates a flow of communication between the two bodies.

The SILC and IL program, also have well-established relationships with private-sector disability service entities, in addition to the state's two CILs.

CARE Chest— is an organization that provides equipment recycling, emergency prescriptions, diabetic supplies and other services to nearly 10,000 people per year. They are an active grantee of Nevada's IL program and also manage the State's assistive technology loan program.

Easter Seals of Nevada— has built a strong assistive technology (AT) program and is a grantee partner of the IL program. They provide assessments, training, and loan devices to IL applicants on a trial basis.

RAGE— Rebuilding All Goals Efficiently, Inc. is a past and ongoing grantee of the IL program in Southern Nevada. RAGE provides not only full range IL case management, but as an Aging and Disability Resource Center (ADRC), it offers diverse resources and service programs such as caregiver support services, reverse mortgage counseling, low income subsidy benefit programs, through to access to educational/adherence programs and medications for those affected with, or at risk for HIV/AIDS.

BlindConnect— is a consumer-directed organization that provides a variety of supports to

people with visual disabilities, including peer support and counseling, orientation and adjustment training, and Information/Referral.

Deaf and Hard of Hearing Advocacy Resource Centers— are a grantee of ADSD that provides free telecommunications equipment.

### **1.6 Coordination of Services – 34 CFR 364.27**

**Describe how IL services funded under chapter 1 of title VII of the Act will be coordinated with and complement other services to avoid unnecessary duplication with other Federal, State, and local programs, including the OIB program authorized by chapter 2 of title VII of the Act, that provide IL- or VR-related services.**

Nevada's IL services are designed to supplement, and not replace, supports available through other state and federal programs. As a program of last resort, the first step in the SILS program process includes specific screening for eligibility in other programs, including: CILs, Vocational Rehabilitation, Medicaid, Medicaid waivers, mental health services, developmental disability supports, veteran's benefits, special education, public housing and transportation supports, Older-Blind IL, and others. Once potential eligibility for these other programs is determined, an IL plan is drafted, if the consumer chooses to develop a plan, and opportunities for coordinating benefits with these other resources are pursued. The IL Specialist works with each consumer to access and apply for other services that are available. Program staff has developed working relationships with counterparts in these other agencies and work together with the consumer in common. The SILS program's state funding allows flexibility to jointly fund services with other agencies and organization.

For example, the state's physical disability Medicaid waiver has a maximum funding limit that can be spent on assistive technology (AT). If the AT meets an Independent Living need, but exceeds the waiver allowance, the IL program will co-fund the needed device in partnership with Medicaid.

The IL program also collaborates and jointly serves clients with the Vocational Rehabilitation (VR) program. Doing so has coordinated the delivery of services, ensures a holistic approach to planning services, and provided an opportunity for state IL dollars to be used for matching federal VR funding.

Nevada's Older-Blind program has strength and expertise in assessing the IL needs of people with visual disabilities and in providing mobility training and IL skills training however lacked resources for the actual assistive technology needed by the individual. The SILS program has demonstrated an ability to garner state financial resources to fund the assistive technology needs of individuals with disabilities. A cooperative agreement has been executed and updated yearly, outlining a process whereby the two programs cooperatively serve older-blind individuals whenever appropriate.

On a more macro level, the SILC and DSU are coordinating their efforts with the Aging and Disability Services Division (ADSD), and the Aging and Disability Resources Center (ADRC), which resides with ADSD. As noted in section 2.2, the disability services unit within ADSD was

formerly a unit within the DSU and has been providing IL services for many years. Thus, the DSU has executed an Interlocal contract with ADSD to continue this work.

The primary benefit of this arrangement is that ADSD has several programs with an independent living focus, and is able to coordinate these services with those provided through the SILS program. These programs include: Autism Treatment Assistance Program, Deaf and Hard of Hearing Services, Personal Assistance Services, Traumatic Brain Injury Rehabilitation, Lifespan Respite Services, Nevada Assistive Technology Collaborative, and others.

ADSD has become Nevada's federally funded agency to manage the ADRC's in the state. There are currently ten ADRC sites in Nevada. As "no wrong door" entry points to disability and social services, the ADRCs are developing into a powerful connector between programs and people; the SILS affiliation with the ADRCs will certainly improve outreach to targeted populations.

### **1.7 Independent Living Services for Individuals who are Older Blind – 34 CFR 364.28**

**Describe how the DSU seeks to incorporate into, and describe in, the State plan any new methods or approaches for the provision of IL services to older individuals who are blind that are developed under the Older Individuals who are Blind program and that the DSU determines to be effective.**

As described elsewhere in this plan, Nevada has implemented a partnership between the SILS program and Older Blind Independent Living (OBIL) program. It is our intent to continue that approach throughout the term of this plan. Additionally, we intend to support community efforts to establish community-based supports for blind adults.

## **Section 2: Scope, Extent, and Arrangements of Services**

### **2.1 Scope and Extent – 34 CFR 364.42(b)(2)(3); 34 CFR 364.43(b); 34 CFR 364.59(b)**

**2.1A Check the appropriate boxes in the SPIL Instrument table indicating the types of IL services to be provided to meet the objectives identified in section 1.2 of this SPIL, and whether the services will be provided by the CILs or by the DSU (directly and/or through contract or grant).**

<b>Table 2.1A: Independent living services</b>	<b>Provided by the DSU (directly)</b>	<b>Provided by the DSU (through contract and/or grant)</b>	<b>Provided by the CILs (Not through DSU contracts/ grants)</b>
Core Independent Living Services, as follows:			
- Information and referral	X	X	X
- IL skills training	X	X	X
- Peer counseling		X	X
- Individual and systems advocacy		X	X
Counseling services, including psychological, psychotherapeutic, and related services			
Services related to securing housing or shelter, including services related to community group living, and supportive of the purposes of this Act and of the titles of this Act, and adaptive housing services (including appropriate accommodations to and modifications of any space used to serve, or occupied by, individuals with significant disabilities)	X	X	X
Rehabilitation technology	X	X	X
Mobility training	X	X	X
Services and training for individuals with cognitive and sensory disabilities, including life skills training, and interpreter and reader services	X	X	X
Personal assistance services, including attendant care and the training of personnel providing such services			
Surveys, directories and other activities to identify appropriate housing, recreation, accessible transportation and other support services	X	X	X
Consumer information programs on rehabilitation and IL services available under this Act, especially for minorities and other individuals with disabilities who have traditionally been unserved or underserved by programs under this Act	X	X	X
Education and training necessary for living in the community and participating in community activities	X	X	X
Supported living			
Transportation, including referral and assistance for such transportation	X	X	X
Physical rehabilitation			
Therapeutic treatment		X	

<b>Table 2.1A: Independent living services</b>	<b>Provided by the DSU (directly)</b>	<b>Provided by the DSU (through contract and/or grant)</b>	<b>Provided by the CILs (Not through DSU contracts/grants)</b>
Provision of needed prostheses and other appliances and devices	X	X	X
Individual and group social and recreational services			X
Training to develop skills specifically designed for youths who are individuals with significant disabilities to promote self-awareness and esteem, develop advocacy and self-empowerment skills, and explore career options			X
Services for children with significant disabilities		X	X
Services under other Federal, State, or local programs designed to provide resources, training, counseling, or other assistance of substantial benefit in enhancing the independence, productivity, and quality of life of individuals with significant disabilities	X	X	X
Appropriate preventive services to decrease the need of individuals with significant disabilities for similar services in the future			X
Community awareness programs to enhance the understanding and integration into society of individuals with disabilities	X		X
Other necessary services not inconsistent with the Act	X	X	X

**2.1B Describe any service provision priorities, including types of services or populations, established for meeting the SPIL objectives identified in section 1.2.**

This plan gives priority and directly allocates resources to services including:

- The purchase of home and vehicle modifications, and assistive technology equipment, for people with severe disabilities who lack other funding resources.
- Positive Behavioral Supports training for those who serve children with behavioral issues.
- Transition assistance for individuals moving from a nursing facility to community living.
- Collaboration with consumers of Vocational Rehabilitation where IL and VR services and goals overlap.

This plan gives priority, but may not directly allocate resources, to services including:

- The transition of children from early intervention to school, and from school to adult life.
- Supports for adults who are blind or have visual impairments.
- The improvement of interpreter services for individuals who are Deaf or have communication needs.

**2.1C If the State allows service providers to charge consumers for the cost of services or to consider the ability of individual consumers to pay for the cost of IL services, specify the types of IL services for which costs may be charged and for which a financial need test may be applied, and describe how the State will ensure that:**

- Any consideration of financial need is applied uniformly so that all individuals who are eligible for IL services are treated equally; and
- Written policies and consumer documentation required by 34 CFR 364.59(d) will be kept by the service provider.

Nevada currently does, and will continue to, apply a sliding scale cost-sharing arrangement for individuals receiving Independent Living Services. The cost-sharing formula considers only the income of the applicant and anyone legally obligated to the applicant, and only considers the medical expenses of those whose income is counted and any additional people whom they are legally obligated to support. The cost-sharing only applies to tangible services provided such as assistive technology, home & vehicle modifications.

The cost-sharing does not apply for IL services like I&R, goal setting or IL plan development. We have found this approach to be very equitable and any applicant who finds themselves in extenuating circumstances is given the opportunity to appeal their co-payment assessment.

The calculated co-payment is a one-time, flat dollar amount and is based on a person's ability to pay and not on the cost of the services they need; the total co-payment applies to any type of independent living service requested. It is also indexed to inflation based upon the published federal poverty level.

The information necessary to ascertain a person's co-payment is gathered in writing and maintained in their case file. The co-payment policy has been memorialized in the Nevada Administrative Code.

## **2.2 Arrangements for State-Provided Services – 34 CFR 364.43(d) and (e)**

**2.2A If the DSU will provide any of the IL services identified in section 2.1A through grants or contractual arrangements with third parties, describe such arrangements.**

With the advice of the SILC, the DSU has executed an Interlocal contract with the Aging and Disability Services Division (ADSD) for the delivery of IL services. The Disability Services

unit within ADSD was formerly a bureau within the DSU and has managed Nevada's Independent Living program for many years. In 2003, the Disability Services unit was moved by the Legislature to a different department but has continued to receive and manage the State's IL funding through the Interlocal contract. Thus, it has been a good fit for the DSU to continue working with ADSD in the delivery of IL services.

**2.2B If the State contracts with or awards a grant to a center for the general operation of the center, describe how the State will ensure that the determination of an individual's eligibility for services from that center shall be delegated to the center.**

Not applicable

### **Section 3: Design for the Statewide Network of Centers**

#### **3.1 Existing Network – 34 CFR 364.25**

**Provide an overview of the existing network of centers, including non-Part C-funded centers that comply with the standards and assurances in section 725 (b) and (c) of the Act, and the geographic areas and populations currently served by the centers.**

Nevada has two Centers for Independent Living (CILs), both of which are funded with federal Part-C dollars. The Northern Nevada Center for Independent Living, established in 1982, is based in the Reno/Sparks area and operates satellite offices in the rural community of Elko. NNCIL's service area covers the entire state, except Clark County, representing a population of about 758,000 and an area of 102,000 square miles—just 7 people per square mile. NNCIL is located in the largest population center outside of Las Vegas (Washoe County, estimated population 429,000). Thus, most of their service area includes only 3 people per square mile. NNCIL's service-area has many underserved individuals due to their distance from available services. NNCIL does not receive any federal Part-B dollars.

The Southern Nevada Center for Independent Living is based in the Las Vegas area and operates a satellite office in the underserved area of North Las Vegas. SNCIL's service area covers Clark County only, representing a population of about 2,000,000 and an area of 8,000 square miles—250 people per square mile. SNCIL is located in Nevada's largest population center, Las Vegas. The nature of SNCIL's service-area population has many underserved individuals due to a demand for services that outstrips the available supply. SNCIL does not receive any federal Part-B dollars.

Together, these two centers cover the entire state of Nevada—one of the geographically largest states at 110,000 square miles. The Southern Nevada Center for Independent Living was established in 1984. Over the past 20 years, Nevada has been one of the nation's fastest-growing states. There are no other CILs in Nevada funded with Part-B, State, or other funds.

#### **3.2 Expansion of Network – 34 CFR 364.25**

**Describe the design for the further expansion of the network, including identification of the unserved and underserved areas in the State and the order of priority for serving these**

**areas as additional funding becomes available (beyond the required cost-of-living increase).**

As noted above, all of Nevada's counties are assigned to one of the two existing Centers for Independent Living. However, there are several communities in Nevada that are in need of expanded Center for Independent Living (CIL) Services. If extra funding becomes available to Nevada (beyond basic Part-C funding and cost-of-living increases, which are essential to the ongoing functioning of Nevada's CILs) the SILC supports distributing funds equally among the existing Network of Centers to expand services to underserved areas in the state.

Henderson is now the state's second largest city. Henderson is in the same county as the CIL in Las Vegas but is far enough away that travel is not convenient. The Southern Nevada CIL has partnered with the City of Henderson and offers weekly itinerant hours in Henderson, but these hours are insufficient to meet the needs of this growing city. Henderson is Nevada's first priority to establish expanded CIL services if additional funds become available.

Nevada's capital, Carson City, is a 40-minute drive from the nearest CIL and has an estimated population over 54,000. Carson City is Nevada's second priority to establish expanded CIL services if additional funds become available. Both Henderson and Carson City are home to significant Hispanic and children populations, which are underserved by Independent Living services and targeted by this SPIL.

Pahrump is a rapidly growing community of 36,000 and is a six hour drive from its designated CIL in Reno. Pahrump is Nevada's third priority to establish expanded CIL services if additional funds become available.

Outside of Clark and Washoe counties (home to Las Vegas and Reno respectively), Nevada is made up of vast frontier territory. Efforts have been made to better serve these areas by adding CIL offices in the town of Elko. However, there are many communities that remain hours away from CIL services. Short of creating additional frontier CIL offices, the existing CILs could be better funded to provide outreach and service coordination in these underserved communities. Frontier Nevada is our fourth priority, should additional funds become available.

It is anticipated that any of these priority service areas would require \$175,000-200,000 in annual funding to establish a minimum level of independent living services in each of the priority areas. The Nevada SILC is aware of proposals to block-grant Federal IL funding to the States. The current model, of dividing the funding and responsibilities among entities in the state, has worked very well in Nevada. Thus, the Nevada SILC would oppose any proposal to change this arrangement, unless there is a compelling rationale to do otherwise.

### **3.3 Section 723 States Only – 34 CFR 364.39**

**3.3A If the State follows an order of priorities for allocating funds among centers within a State that is different from what is outlined in 34 CFR 366.22, describe the alternate order of priority that the DSU director and the SILC chair have agreed upon.**

Not applicable.

**3.3B Describe how the State policies, practices and procedures governing the awarding of grants to centers and the oversight of these centers are consistent with 34 CFR 366.37 and 366.38.**

Not applicable.

**Section 4: Designated State Unit (DSU)**

**4.1 Administrative Support Services – 34 CFR 364.4; 34 CFR 364.22(b)**

**4.1A Describe the administrative support services to be provided by the DSU for the SILS (Part B) program and, if the State is a Section 723 State, for the CIL (Part C) program.**

Pursuant to the Intrastate Interlocal contract between the DSU and the Aging and Disability Services Division (ADSD), the DSU:

- Participates in the development of this SPIL and in preparing the annual 704 report.
- Performs an annual review of the administration of the SILS program.
- Draws federal funds and prepares related reports.
- Prepares necessary work programs and performs other state level administrative activities.
- Completes the annual and quarterly federal fiscal reports.
- Conducts an annual compliance review of the SILS program.
- Offers technical assistance to the SILS program, as needed.

**4.1B Describe other DSU arrangements for the administration of the IL program, if any.**

Pursuant to the Intrastate Interlocal contract between the DSU and the Aging and Disability Services Division (ADSD), ADSD:

- Manages the day-today operations of the SILS program at the direction of the DSU and with input from the SILC.
- Certifies annually that all expenditures associated with the State Independent Living Services program (CFDA 84-169) have been coded to an appropriate Job Number in the state accounting system; that all expenditures are in compliance with the Rehabilitation Act of 1973, as amended, and any regulations thereof and that the expenses were incurred during the federal grant funding period being charged; and that non-federal matching requirements have been met for any open grant for the preceding federal fiscal year.
- Seeks and obtains the necessary non-federal match from the Nevada State Legislature through the Executive Budget Office.

- Prepares a state billing claim to justify a draw of federal funds.
- Provides any additional information needed for federal or state reporting. This may include providing access to records for an annual review.
- Prepares any required federal reports to the DSU for review and submittal.
- Provides non-federal funds for any disallowed expenditure.
- Carries out any other duties necessary to ensure compliance with federal and state requirements.

## **Section 5: Statewide Independent Living Council (SILC)**

### **5.1 Resource plan – 34 CFR 364.21(i)**

**5.1A Describe the resource plan prepared by the SILC in conjunction with the DSU for the provision of resources, including staff and personnel, made available under parts B and C of chapter 1 of title VII, section 101(a)(18) of the Act, and from other public and private sources that may be necessary to carry out the functions of the SILC identified in section 705(c). The description must address the three years of this SPIL.**

The Resource Plan represents expenditures made only to support the activities of the SILC, and not IL services; all funds are from Nevada's federal part B grant. Necessary staff will be allocated from ADSD to support the SILC and SPIL objectives. Proposed staffing provides support for SILC meetings, representation of SILC issues and positions at various public meetings, research and meetings needed for SILC initiatives, interaction with the DSU, CILs and RSA necessary to manage the federal grant, and reports as required by law or requested by the SILC.

**5.1B Describe how the following SILC resource plan requirements will be addressed:**

- **The SILC's responsibility for the proper expenditure of funds and use of resources that it receives under the resource plan.**
- **Non-inclusion of conditions or requirements in the SILC resource plan that may compromise the independence of the SILC.**
- **Reliance, to the maximum extent possible, on the use of resources in existence during the period of implementation of the State plan.**

Nevada's SILC works cooperatively with the DSU to develop its resource plan and to ensure that adequate funding is allocated for all planned SILC activities. The expenditure of those funds is then managed through the Interlocal contract between the DSU and ADSD, and reported annually to the SILC during a regular meeting. There are no conditions placed on SILC resources and, in fact, the SILC is empowered to seek additional resources if needed. Members of the Nevada SILC serve without compensation and, if the SILC takes any action related to an organization with which a member is affiliated, that member is required to abstain from voting. Nevada's IL funds, from both federal and state sources, have been historically predictable. Thus, the state has a high level of confidence in the availability of funding for the SILC resource plan.

### **5.2 Establishment and Placement – 34 CFR 364.21(a)**

**Describe how the establishment and placement of the SILC ensures its independence with**

respect to the DSU and all other State agencies.

The Nevada SILC was established by state Executive Order. It sets its own agenda and plans independent living activities in the state in cooperation with the DSU (Nevada Rehabilitation Division), and receives staff support from the Aging and Disability Services Division which is contracted by the DSU. The SILC is responsible for the joint development of the State Plan, as well as the review, monitoring, and evaluation of the implementation of the State Plan.

**5.3 Appointment and Composition – 34 CFR 364.21(b) – (f)**

**Describe the process used by the State to appoint members to the SILC who meet the composition requirements in section 705(b).**

In accordance with the bylaws of the Nevada SILC, the Governor of the State shall appoint members to the council after soliciting recommendations from representatives of organizations representing a broad range of individuals with disabilities and organizations interested in individuals with disabilities. In accordance with Article VI, subsection I of the Nevada SILC Bylaws, “no member of the Board may serve more than two consecutive full terms.” The following table shows the current membership of the Nevada SILC and how it meets the requirements of the Act, including that a majority of all members and all voting members have disabilities, and that only a minority of members are employed by the State or a CIL:

Name	PWD, not CIL or	Voting	DSU	CIL Director	CIL or State Employee	Native American VR	Other State Agency	North South Rural
Bonie		X		X				North
Bennett	X	X						South
Curry	X	X						South
Mason			X		X			Statewide
Zone	X	X						South
<b>TOTAL</b>	<b>3</b>	<b>5</b>						

#### **5.4 Staffing – 34 CFR 364.21(j)**

**Describe how the following SILC staffing requirements will be met:**

- SILC supervision and evaluation, consistent with State law, of its staff and other personnel as may be necessary to carry out its functions.**
- Non-assignment of duties to SILC staff and other personnel made available by the DSU, or any other State agency or office, which would create a conflict of interest while assisting the SILC in carrying out its duties.**

SILC staff members are not placed in the DSU. Support for the SILC is provided by State employees and, as such, all personnel rules and evaluation processes are conducted in accordance with state law. Management, oversight, and evaluations of administrative support are conducted through State Personnel procedures. The DSU contracts for ongoing compliance reviews for those services provided using Part-B funds. No duties are assigned to SILC staff or other personnel by the DSU, or any other State agency or office, which would create a conflict of interest while assisting the SILC in carrying out its duties.

Among other things, the DSU/ADSD Interlocal contract acknowledges the legal purpose of the SILC and its distinct, autonomous, and separate nature. It also designates the respective functions and responsibilities of and between the parties with regard to the implementation of the goals and objectives of the State Plan for Independent Living (SPIL).

#### **Section 6: Service Provider Requirements**

**Describe how the following service provider requirements will be met:**

##### **6.1 Staffing – 34 CFR 364.23; 34 CFR 364.24; 34 CFR 364.31**

Those agencies involved in the direct management and oversight of IL services, must meet certain minimum qualifications in keeping with 34 CFR 364.23; 34 CFR 364.24; and 34 CFR 364.31. Minimum qualifications include:

- Inclusion of personnel who are specialists in the development and provision of IL services
- Availability, to the maximum extent feasible, of personnel able to communicate (1) with individuals with significant disabilities who rely on alternative modes of communication, such as manual communication, nonverbal communication devices, Braille, or audio tapes and (2) in the native languages of individuals with significant disabilities whose English proficiency is limited and who apply for or receive IL services under title VII of the Act
- Establishment and maintenance of a program of staff development for all classes of positions involved in providing IL services, and improving the skills of staff directly responsible for the provision of IL services, including knowledge of and practice in the IL philosophy

- Affirmative action to employ, and advance in employment, qualified individuals with significant disabilities on the same terms and conditions required with respect to the employment of individuals with disabilities under section 503 of the Act

What follows are further details about how this is accomplished:

- **Inclusion of personnel who are specialists in the development and provision of IL services and in the development and support of centers.**

Nevada's SILS staff includes persons with disabilities in decision making positions. Personnel are personally experienced in issues of independent living. Collectively, they have decades of experience in IL services. Nevada is dedicated to the provision of IL services to people with disabilities, by people with disabilities.

- **Availability, to the maximum extent feasible, of personnel able to communicate (1) with individuals with significant disabilities who rely on alternative modes of communication, such as manual communication, nonverbal communication devices, Braille, or audio tapes and (2) in the native languages of individuals with significant disabilities whose English proficiency is limited and who apply for or receive IL services under title VII of the Act.**

ADSD has access to interpreters, bilingual resources, and has employees experienced in alternative modes of communication.

- **Establishment and maintenance of a program of staff development for all classes of positions involved in providing IL services and, where appropriate, in administering the CIL program, improving the skills of staff directly responsible for the provision of IL services, including knowledge of and practice in the IL philosophy.**

The periodic performance evaluations for all SILC staff include a professional development section that outlines and plans for needed training. All staff are continually offered a wide variety of training in leadership and administration, and are encouraged to take part in the IL training offered through national organizations like NCIL and ILRU.

- **Affirmative action to employ and advance in employment qualified individuals with significant disabilities on the same terms and conditions required with respect to the employment of individuals with disabilities under section 503 of the Act.**

Nevada's IL agencies have demonstrated their commitment to disabilities affirmative action through years of hiring and promoting people with disabilities. These practices will continue as future positions are created or become vacant.

## **6.2 Fiscal Control and Fund Accounting – 34 CFR 364.34**

- **Adoption of those fiscal control and fund accounting procedures as may be necessary to ensure the proper disbursement of and accounting for funds made available through parts B and C of chapter 1 of title VII of the Act, in addition to complying with applicable EDGAR fiscal and accounting requirements.**

Nevada's CILs undergo comprehensive, independent audits each year that examine the internal controls and accounting systems of the centers. In accordance with the requirements of OMB circular A-133, those audits include reviews relevant to the centers' receipt and disbursement of federal funds.

The DSU and its partner agency, ADSD, are subject to the State of Nevada's multi-level internal control systems and to internal audits conducted by both the executive and legislative branches. The most recent audit of the IL services program conducted by State of Nevada auditors, showed no material weaknesses in fiscal or programmatic systems.

## **6.3 Record-Keeping, Access and Reporting – 34 CFR 364.35; 34 CFR 364.36; 34 CFR 364.37**

- **Maintenance of records that fully disclose and document the information listed in 34 CFR 364.35.**

Nevada's part B and part C programs have records retention systems in place that securely maintain the fiscal and service records as required under 34 CFR 364.35. Furthermore, these records are easily accessible and always available for review by those with jurisdiction over the programs.

- **Submission of annual performance and financial reports, and any other reports that the Secretary determines to be appropriate**

In its Interlocal Contract with the DSU, ADSD is required to draft all necessary reports for DSU and SILC input and review, and to submit those reports to the appropriate authority. The DSU remains responsible for preparing and submitting all financial reports required by Rehabilitation Services Administration (RSA).

- **Access to the Commissioner and the Comptroller General, or any of their duly authorized representatives, for the purpose of conducting audits, examinations, and compliance reviews, to the information listed in 34 CFR 364.37.**

The DSU and CILs assure that the Commissioner and Comptroller General will have full access to all records of the part B and part C programs, as required under 34 CFR 364.37.

## **6.4 Eligibility – 34 CFR 364.40; 34 CFR 364.41**

- **Eligibility of any individual with a significant disability, as defined in 34 CFR 364.4(b), for IL services under the SILS and CIL programs.**

Eligibility for all IL services in Nevada is determined in accordance with the definitions outlined in 34 CFR 364.40.

- **Ability of any individual to seek information about IL services under these programs and to request referral to other services and programs for individuals with significant disabilities.**

Information and referral are integrated into the IL service process in Nevada and information about IL services is freely available to anyone seeking such information. The CILs and the SILS programs have websites, and information on all IL services is available through Nevada 211 and the Aging and Disability Resource Centers.

- **Determination of an individual's eligibility for IL services under the SILS and CIL programs in a manner that meets the requirements of 34 CFR 364.51.**

An applicant's eligibility or ineligibility is determined in accordance with 34 CFR 364.51 and all necessary disclosures are provided in regular correspondence with program clients.

- **Application of eligibility requirements without regard to age, color, creed, gender, national origin, race, religion, or type of significant disability of the individual applying for IL services.**

Nevada does not discriminate in IL services on the basis of any of these demographics, and does not take any of this information into account in considering eligibility for any IL service.

- **Non-exclusion from receiving IL services of any individual who is present in the State and who is otherwise eligible for IL services, based on the imposition of any State or local residence requirement.**

Nevada does not impose a residence requirement for IL services but does require that an applicant be present in the state.

#### **6.5 Independent Living Plans – 34 CFR 364.43(c)**

- **Provision of IL services in accordance with an IL plan complying with Sec. 364.52 and mutually agreed upon by the individuals with significant disabilities and the appropriate service provider staff unless the individual signs a waiver stating that an IL plan is unnecessary.**

Every applicant for IL services in Nevada directs the development of their IL plan of services with the assistance of program staff and is free to request a waiver of their plan. When needed or requested by the applicant, independent evaluations or assessments are paid for by the program to assist in directing the appropriate implementation of the individual's plan of services; the plan of services serves as the sole basis for the provision of IL services.

## **6.6 Client Assistance Program (CAP) Information – 34 CFR 364.30**

- **Use of accessible formats to notify individuals seeking or receiving IL services under chapter 1 of title VII about the availability of the CAP program, the purposes of the services provided under the CAP, and how to contact the CAP.**

Comprehensive information about the Client Assistance Program—including how to contact the CAP and the purpose of services they offer—is provided to each applicant, at the very least, in correspondence related to their: eligibility determination, plan approval, and case closure. Alternative formats are provided at the applicant's request.

## **6.7 Protection, Use and Release of Personal Information – 34 CFR 364.56(a)**

- **Adoption and implementation of policies and procedures meeting the requirements of 34 CFR 364.56(a), to safeguard the confidentiality of all personal information, including photographs and lists of names.**

In compliance with the mandates of 34 CFR 364.56(a), all client information, whether individual or in aggregate, is protected through tools such as: controlled access, password protection, data encryption, and locked cabinets.

## **Section 7: Evaluation**

**Describe the method that will be used to periodically evaluate the effectiveness of the plan in meeting the objectives established in Section 1. The description must include the State's evaluation of satisfaction by individuals with significant disabilities who have participated in the program. 34 CFR 364.38**

Each year, Nevada will undertake a comprehensive evaluation of progress in implementing the SPIL. This process begins with the gathering of data and reports related to the various benchmarks outlined in the objectives of the SPIL. That information is then reported to the SILC at one of their regular meetings, and compiled by ADSD into a first draft of the 704 report, which is also provided to staff of the DSU for an informal round of feedback. After editing the report, as appropriate, the next phase of the process includes a review of the second draft by all members of the SILC, and the incorporation of their input into the 704 report. The third phase includes a detailed review by the administrator of the DSU and the chairperson of the SILC, after which the report is signed and submitted. The effectiveness of Nevada's SPIL will be determined by the effectiveness of the programs and initiatives outlined in the SPIL. Furthermore, when direct services are provided, the effectiveness of the programs will be determined by the impacts and satisfaction reported by the individuals who are served.

The SILC and DSU have designed a comprehensive program monitoring process and an effective format for interviewing IL program clients, including those with significant disabilities as required by 34 CFR 364.38. Interviews include a visual inspection of the device or service provided, documentation of the subjective life impacts resulting from the assistance provided, and objective pre and post-service questions designed to quantify the degree of impact.

This process is implemented by an independent party who is not a member of the SILC and who does not work for the DSU. In addition to the typical review of program outcomes, in-person, at home interviews are conducted with a significant fraction of the clients served by the program, and those interviewed are chosen at random to ensure a representative sample. This personal approach has proven very effective in eliciting honest and insightful feedback from those served.

Nevada's SPIL also includes non-programmatic initiatives, like supporting the Nevada's Olmstead Plan and promoting universal access to disability services. These initiatives have specific and measurable objectives that will plainly reveal if an undertaking is successful.

Nevada employs both summative and formative evaluation processes in analyzing the outcomes of its work. For example, we are able to gather objective data on the quality of our programs, and the partners with whom we work, through numerical ratings gathered during our interview processes. At the time of application, service recipients are asked to rate, on a numerical scale, the level of difficulty caused by an IL barrier. After the completion of their services, recipients are asked to make the same rating. As noted above, interviews also include a visual inspection of the device or service provided, and a series of questions on the subjective life impacts resulting from the assistance provided. These programmatic assessments are typically completed during the third calendar quarter each year, because the State operates on a June 30 fiscal year end, and are intended to assess the quality of work done by grantees and the impact of the SILS program. When the independent evaluator completes their interviews and program monitoring, a report of their findings is provided to the SILC and DSU for use in evaluating the work of program providers and in completing the 704 report.

Our systems change efforts require more formative feedback to keep our efforts on course and to identify future opportunities and challenges. Much of this formative feedback comes from the SILC and from other advisory bodies like the Commission on Services for Persons with Disabilities. These evaluation processes occur over several months, typically in the second half of the calendar year as various bodies compile their reports, as the SILC meets, and as the 704 report is drafted. Thus, our evaluation processes are driven by the objectives outlined in this SPIL, and the results of the evaluations feed directly into the annual 704 report compiled by the SILC and DSU.

## **Section 8: State-Imposed Requirements**

**Identify any State-imposed requirements contained in the provisions of this SPIL. 34 CFR**

**364.20(h)**

Nevada currently does, and will continue to, apply a sliding scale cost-sharing arrangement for individuals receiving Independent Living Services. The cost-sharing formula considers only the income of the applicant and anyone legally obligated to the applicant, and only considers the medical expenses of those whose income is counted and any additional people whom they are legally obligated to support. The cost-sharing only applies to tangible services provided such as assistive technology, home & vehicle modifications. The cost-sharing does not apply for IL services like I&R, goal setting or IL plan development. We have found this approach to be very equitable and any applicant who finds themselves in extenuating circumstances is given the opportunity to appeal their co-payment assessment.

The calculated co-payment is a one-time, flat dollar amount and is based on a person's ability to pay and not on the cost of the services they need; the total co-payment applies to any type of independent living service requested. It is also indexed to inflation based upon the published federal poverty level.

The information necessary to ascertain a person's co-payment is gathered in writing and maintained in their case file. The co-payment policy has been memorialized in the Nevada Administrative Code.

## State Plan for Independent Living (SPIL) for NV 2014-2016

Goal	Objective	Time Frame Start Date	Time Frame End Date	Responsible Entity
A. Support a comprehensive Statewide IL Services Program	A.1 Each year, at least 90% of those applying for services will have an Independent Living plan.  A.2 Services for people with disabilities are provided in the most integrated setting.	10/1/2013 - IL plan developed for 90% of applicants each year between 10-1 and 9-30	September 2014, 2015, 2016	ADSD
	A.3 Provide targeted outreach to underserved populations.	10/1/2013 - A. 50 Nevadans will be diverted or transitioned from nursing facility care (at least 25 of the 50 will be transitioned). B. 25 Nevadans will receive coordinated services from the Vocational Rehabilitation and Independent Living Services programs	September 2014, 2015, 2016	ADSD - coordinator SILC - monitor
		10/1/13 - SILS demographics will be measured at the conclusion of each year and, if a target population is not being adequately reached, an outreach plan will be developed to specifically target that population	September 2014, 2015, 2016	ADSD (SILS program)
B. Expand and improve the provision of IL services throughout Nevada	B.1 Eliminate the waitlist for IL services by the end of state fiscal year (SFY) 2016.	10/1/2014 - SILC support ADSD to secure the necessary State resources.	9/30/2016	ADSD
	B.2 Coordinate services to older individuals who are blind	10/1/2013 - OBIL and SILS program will be jointly serve 15 consumers each FY	September 2014, 2015, 2016	ADSD (cooperative agreement with OBIL, VR and SILS)

<p><b>C.</b> Support a statewide network of centers for independent living (CILs)</p>	<p><b>C.1</b> Establish collaborative opportunities and pursue fee-based activities with Positive Behavioral Supports (PBS)</p>	<p>10/1/2013 - SILC supports ADSD to monitor throughout each year and report the amount of general funds distributed through ADSD to PBS.</p>	<p>September 2014, 2015, 2016</p>	<p>SILC (CIL)</p>
	<p><b>C.2</b> Identify and collaborate with communities and stakeholders to raise awareness of CIL services and determine ways services can be funded and implemented to be responsive to community needs.</p>	<p>SILC and CILs will research other states to identify best practices used by successful CILs and determine if they can be adapted to raise awareness and garner community level support.</p>	<p>September 2015 &amp; 2016</p>	<p>SILC, CILs</p>
	<p><b>C.3</b> Work with communities and stakeholders to explore ways to expand future CIL services.</p>		<p>September 2015 &amp; 2016</p>	
	<p><b>C.4</b> Explore options and develop a statewide survey on IL services and IL needs.</p>	<p>SILC to explore other surveys completed by other SILCs and CILs.</p>	<p>8/1/15, 11/30/15</p>	
<p><b>D.</b> Support improvement, expansion and coordination of disability services throughout Nevada</p>	<p><b>D.1</b> Coordinate the transition of youth with disabilities from school to adult life</p>	<p>9/30/14 - (each FY) SILC and DSU work with relevant stakeholders to improve the continuum of services for children with disabilities to coordinate resources during transitional phases, and ensure IL service agencies are an involved partner.</p>	<p>September 2014, 2015, 2016</p>	<p>SILC &amp; DSU</p>

	<b>D.2</b> Expand the availability of community-based training and supports for individuals who are blind or visually impaired	SILC will collect information and data and recommend actions to be taken to be responsive to community needs.	9/30/2015	VR
	<b>D.3</b> Improve the availability and use of qualified interpreters.	Working with the Subcommittee on CSPD, hard of hearing, or speech disabled, ADSD will explore opportunities for the expansion of resources to facilitate the communication needs of Deaf individuals in medical and legal settings, and when a Certified Deaf Interpreter is needed.	6/30/2015 9/30/2015	ADSD