



STATE OF NEVADA
DEPARTMENT OF HEALTH AND HUMAN SERVICES
AGING AND DISABILITY SERVICES DIVISION

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MINUTES

Name of Organization: Nevada Statewide Independent Living Council (SILC)

Date and Time of Meeting: January 15, 2015
2:00 p.m.

This meeting will be a Video Conference between the following:

Reno: Northern Nevada Center for Independent Living
999 Pyramid Way
Sparks, NV 89431
(775) 353-3599

Las Vegas: Nevada Disability Advocacy and Law Center
2820 W. Charleston Blvd., Suite 11
Las Vegas, NV 89102
(702) 257-8150

To join this meeting by phone, dial 1-888-251-2909 then enter the Access Code 8985078 when prompted.

Meeting Materials Available at: <http://adsd.nv.gov/Boards/SILC/Agendas/>

Minutes

- I. Welcome, Roll Call and Introductions
Lisa Bonie, Chairperson

A quorum being present, Ms. Bonie called the meeting to order at 2:05 p.m.

Members Present: Lisa Bonie, Reggie Bennett, Kacy Curry, Melaine Mason, Rade Zone

Guests Present: Bob Donnelly, CARE Chest; Mike Eifert, Communications Access Subcommittee member; Mary Evilsizer, Southern Nevada Center for Independent Living; Anita Frantz, Nevada Disability Advocacy and Law Center Las Vegas; Laura Gallardo, CARE Chest; Sappora Jones; Samantha King, Nevada PEP; Patti Meals, CARE Chest

Aging and Disability Services Division (ADSD) Staff Present: Vicki Kemp, John Rosenlund, Diane Scully, Laura Valentine

- II. Public Comment (No action may be taken upon a matter raised under public comment period unless the matter itself has been specifically included on an agenda as an action item.)

There were no comments from the public.

- III. Approval of the Minutes from the November 13, 2014 and December 8, 2014 Meetings (For Possible Action)
Lisa Bonie, Chairperson

Ms. Mason said for the November 13 minutes, in Item IV the R in RSA is Rehabilitation, not Rehabilitative. Ms. Scully will make that correction. Mr. Zone made a motion to approve the minutes with noted correction; Mr. Bennett seconded. Motion carried.

Ms. Mason said for the December 8 minutes, on page three, eighth paragraph, she was making a statement, not asking a question. Ms. Scully will make that correction. Mr. Zone made a motion to approve the minutes with noted correction; Ms. Curry seconded. Motion carried.

- IV. Presentation on the 704 Report – What It Is, How it's Compiled, Where it's Submitted
John Rosenlund, ADSD

Mr. Rosenlund asked if there were any specific questions about the 704 Report. Ms. Mason said she thought it would be a presentation explaining the report, not members asking questions because the members are asked to approve a report with no background on it. Mr. Rosenlund said he needs some specifics to go on in order to make a presentation that is useful. He said the Rehabilitation Services Administration (RSA) has created a 704 instruction document including questions and answers and a breakdown section by section, perhaps that could be distributed to the members as a starting point. Based on feedback from that, he could do a presentation or training session. Mr. Rosenlund noted the RSA has put together a training for SILC's which could be looked into. He explained the 704 Report is basically a report of activities that SILC monies are used for, what client services are provided, and a recap of the objectives and what goals were accomplished. Ms. Kemp said some examples of what is reported are what goals were met, it's a year-end report of what was done during the last federal fiscal year. Ms. Mason said she sees the report as guidelines on how the program, the

SILC, should be run, and that it's important that SILC members understand the report, and know the impact they have on what the State does. She suggested a work group to discuss the report and delve into it, how the SILC, Centers for Independent Living (CILs) and the State Plan all work together to provide services. Mr. Rosenlund said the report really needs to be broken down by section to really understand it, again, suggesting reviewing what the RSA has already put together. Once that's been looked at, a training could be put together to go through anything that needs additional explanation.

Ms. Mason reiterated that the SILC needs to review the information quarterly so they know what is happening throughout the year. Mr. Rosenlund agreed, noting that should be done since the revision of the State Plan for Independent Living (SPIL) has been completed.

Ms. Frantz asked if the training and the review of the quarterly information could be done at the same time since it would provide real information for the training. Ms. Mason noted the 704 Report is based on a federal fiscal year. It was agreed to do that at the next meeting, and if additional training is warranted it can be scheduled.

Ms. Evilsizer suggested putting an information packet together for new SILC members. Ms. Valentine said ADSD staff is working on that. Mr. Rosenlund said former SILC Chair, Kate Osti, had compiled documents for that purpose and those could be looked at before starting from scratch. Ms. Scully said there are files, on the computer and hard copies, of documents for this that could be reviewed also.

V. Update, Discussion and Possible Recommendations of Data to Include in FY 2015 704 Report (For Possible Action)
Vicki Kemp, ADSD

Ms. Kemp said she does not have data for FY15 yet, but went over data from the recently submitted FY 14 704 Report (see attached).

Mr. Rosenlund said the information in Subpart II is important because seeing what demographics are being served can indicate what populations are truly underserved.

Mr. Rosenlund clarified that for a consumer to not receive services one of four things happened: lost contact, withdrew, received services elsewhere, passed away.

Ms. Mason clarified that it can take two to three years for services to be received. Mr. Rosenlund said that the average time to receive services for a non-prioritized case is 18 months. This is impacted by the availability of funds to pay for services.

Ms. Mason said it's important to have this information on the public record because without this knowledge, data and discussion, the SILC can't be proactive, and can't be advocates. The report is not just measuring the performance of ADSD, because that just comes down to resources, the data is important because it's about serving more people so they can be independent.

Ms. King said when she compared numbers from the FY 13 and FY 14 reports, she noticed some discrepancies and wanted to know why. She said those with mental/emotional disabilities went from 72 served in FY 13 to two in FY 14, and those with physical disabilities went from 85 to 355. Ms. Kemp she will need to look into that but she noted different numbers. For mental/emotional disabilities it went from one to two, and those with physical disabilities were both in the 300 range. Mr. Rosenlund asked that Ms. King email him the discrepancies she found and he will check the data.

Ms. Mason asked how many people returned the survey. Mr. Rosenlund said he doesn't have that information with him, but will get it for the SILC. He said that when services are completed, the case worker informs the consumer that a survey will be mailed to them and it costs them nothing to return it. Ms. Valentine said she's aware of surveys with only a 12 percent return rate. Mr. Rosenlund said the return rate on this survey is more than that.

Ms. Kemp said Subpart VI covers the SPIL amendment and goals going forward. Ms. Bonie asked that that be discussed at a future meeting.

Mr. Bennett asked if there is any way to track consumers that received services involving more than one agency. Mr. Rosenlund said collaborations are tracked. Ms. Mason added that funding of collaborative cases is also tracked.

- VI. Presentation on the Impact of the Workforce Innovation and Opportunity Act (WIOA) on the SILC
Lisa Bonie, Chairperson
Vicki Kemp, ADSD
Melaine Mason, DETR

Ms. Kemp noted some changes in the Act. Oversight went from the RSA to the Administration for Community Living. It now requires 51 percent of the State's CILs to sign the SPIL and any amendments, which was done. Ms. Kemp said she always thought the intent was for State agencies and CIL's to work together, and the revisions to the Act now confirm that. Ms. Mason said the new WIOA became law on July 22, 2014, but regulations won't be out until late spring. In the meantime, entities are to make a best guess on how to implement the changes. She said the WIOA was always about employment security, independent living and rehabilitation, and a lot of collaboration is involved. The government is giving these entities a lot of money and expects performance in return, therefore, the groups involved need to comply. Ms. Mason clarified that the Part B funds, up to five percent (and the same amount matched from the State), can be utilized to

pay for administrative expenses, including paying bills and rent. It's important when ADSD reviews the budget it may cause a change to the resource plan. Because of these changes, until the RSA notifies ADSD, the current SPIL must be followed. In addition, the Governor now has responsibility to identify which agency will be responsible for monitoring and complying with Part B funding. This will be discussed and the SILC does have a voice in the discussion. If a SILC member wants to make their opinion known, send it to ADSD staff and they will forward to ADSD Administrator Jane Gruner. Ms. Mason also noted that no more than 30 percent of Part B funds can be used to carry out the duties of the SILC. Ms. Kemp added that they are within that amount. Ms. Mason said previously there was no cap. There are also changes to Part C funds which affects the CILs. Mr. Rosenlund said the revisions are to make agencies work together to provide better services.

VII. Report on Part B Funded Budget
Vicki Kemp, ADSD

Ms. Kemp went over the Part B budget charts (see attached). Noting that expenditures for FY14 included ADSD staff time, IL monitor, trainings, IL case management (grantees RAGE and CARE Chest), and consumer direct services. Going forward, case management will be paid out of State funds freeing up this money for other uses. Ms. Kemp said they have asked the ADSD Fiscal Unit to provide monthly reports to provide better and more information to the SILC throughout the year. At the March meeting, figures for October through December should be available.

Ms. Evilsizer asked for an update on the possibility of hiring a strategic planner to work with the SILC, noting \$50,000 was talked about being budgeted for that, and where would that money come from. That would come from the \$305,000 Part B funds, and would need approval from the RSA before going forward. Ms. Mason said she would bring that to the administrator of DETR for input.

Mr. Bennett asked if there will be a new contractor to do the IL monitor. Ms. Mason said the current contract runs through FY16. A competitive bid process will be conducted when the current contract expires. When that happens, the SILC will be involved in the process.

Ms. Evilsizer asked if IL survey results could be made available to the SILC. Mr. Rosenlund said he can provide survey data from FY14.

Ms. Meals asked about the addition of \$75,000 to goals C and D in the proposed budget. Ms. Kemp said that's not an addition but readjusting the money that was used for the grantees. With case management funds projected to come out of State funds, this allows for more Part B funds to be used for the SILC and supporting the goals in the SPIL. The \$207,000 in case management is for case coordinators only, not materials.

Ms. Evilsizer asked if the total of Title VII Part B funds includes the State match. Ms. Kemp said the State match is 10 percent and is not included in the \$305,000. Ms. Evilsizer asked where it's spent. Mr. Rosenlund said it's spent on program services. Ms. Evilsizer asked why it isn't included in the resource plan. Ms. Mason said the State provides approximately \$1.4 million for IL services and a portion of that is the match.

VIII. Presentation of Information Obtained at Class, "Expanding Housing Options for Persons with Disabilities: Housing Advocacy for CILs" (see attached summary)
Laura Valentine, Chief, Disability Services

Ms. Valentine started with some background on why she attended the class, saying the previous SPIL had a goal regarding a housing registry for accessible units. Ms. Valentine was asked to look into ADSD's responsibility for that. As indicated in statute, the Housing Division is the responsible entity. Ms. Valentine has worked with the Housing Division and there is now a website, Social Serve, that lists available low income and accessible units in the State. Ms. Valentine explained that if developers have funds to provide this type of unit, they are obligated to list them on the site.

Ms. Valentine said the class was designed for CILs since some have housing coordinators on staff. The top four things she learned are:

1. How to identify and match major sources of federal and State funding for housing.
2. How to implement effective advocacy strategy to expand housing.
3. How to play a significant role in the community housing process.
4. How to forge alliances with key housing partners.

These are key elements for people who work in the disabled community, including CIL and IL program staff.

Ms. Valentine continued saying, every State that receives federal HUD dollars is required to have community based meetings to discuss how the State uses those dollars. Most states update their state plans indicating they have public participation. Nevada has multiple housing plans but the public may not know they can provide input. If an agency gets federal money, they must serve the disabled and low income housing needs.

Ms. Bonie asked if it would be appropriate to have a SILC member from the Housing Division. The answer is yes (SILC bylaws read: "*As ex officio, non-voting members, a representative of the designated State entity, and representatives from State agencies that provide services for individuals with disabilities*". Also, "*representatives from organizations that provide services for individuals with disabilities; another appropriate individuals.*").

The number one complaint heard at HUD and Silver State Housing Authority is people saying their disability being an issue with landlords making

accommodations and to buy a home. Ms. Bonie added it's a general lack of housing.

Ms. Valentine said developers receive a lot of funds and set aside perhaps five percent to provide accessible housing. However, if no disabled person uses those units, they are made available to others who don't need accessible housing. Currently, there is no way to ensure these units are used by those who need them. Ms. Bonie said the complaint with the registry is that although landlords are required to list units, there is no way to make them do so. Ms. Valentine said there is no way to enforce these regulations, but that is being looked into; ADSD has never had that ability.

Ms. Evilsizer said while it looks like housing is available in Southern Nevada, that's not the case, there's a 10 year wait time. She said they partner with Fair Housing to work on getting people who are transferring from a facility into the community.

Mr. Rosenlund said just because it's called accessible housing, it may not be; pointing out if a person is in a wheelchair and the unit has a bathtub, it's not accessible to that person. This issue is where the SILC can provide information and input.

It was agreed that it would be beneficial to have a SILC member who is in the housing community.

IX. Report on the Independent Living Program Monitor
Vicki Kemp, ADSD

The information is still in the process of being collected. This will be on the next agenda.

X. Discussion and Possible Determination of Process to Recruit New SILC Members and Review, Discussion and Possible Recommendations of Recruitment Flyer
(For Possible Action)
Lisa Bonie, Chairperson

Ms. Valentine said she has been distributing flyers but has had no responses.

Mr. Rosenlund said it's important to recruit leaders from the disabled community. Members should be people who are engaged in providing services in the disabled community, and those with a wide range of disabilities.

Due to time limitations, this item was not discussed in depth; it will be on the next agenda.

XI. Report, Discussion and Possible Recommendations on Legislative Issues Related to the SILC **(For Possible Action)**

Laura Valentine, ADSD

Due to time limitations, this item was not discussed; it will be on the next agenda.

- XII. Discussion and Possible Assignment of Tasks, of Current and Amended Goals in the Current State Plan for Independent Living, Including Who is Responsible, How They Will be Accomplished and Time Frames for Completion **(For Possible Action)**
Lisa Bonie, Chairperson
Vicki Kemp, ADSD

Due to time limitations, this item was not discussed; it will be on the next agenda.

- XIII. Public Comment (No action may be taken upon a matter raised under public comment period unless the matter itself has been specifically included on an agenda as an action item.)

Ms. Curry said recruiting new members needs to be a priority.

- XIV. Schedule Meeting Dates for 2015 – Proposed: March 12, May 14, July 9, September 10, November 12 **(For Possible Action)**
Lisa Bonie, Chairperson

The next meeting will be on March 12, 2015. After some discussion is was decided to meet at 11 a.m. Remaining dates will be put on the calendar and confirmed at each meeting.

Ms. Bonie said the NNCIL is discontinuing their video conference equipment on March 1, 2015, so another location will need to be found. After a brief discussion, Ms. Scully will contact the Nevada Disability Advocacy Law Center in Reno for use of their room and equipment.

- XV. Adjournment **(For Possible Action)**
Lisa Bonie, Chairperson

Motion to adjourn was made by Ms. Curry; seconded by Mr. Bennett. Motion carried. Meeting was adjourned at 4:15 p.m.

NOTE: Items may be considered out of order. The public body may combine two or more agenda items for consideration. The public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. The public body may place reasonable restrictions on the time, place, and manner of public comments but may not restrict comments based upon viewpoint

Current Independent Living Council Members

Lisa Bonie (Chairperson), Reggie Bennett, Kacy Curry, Melaine Mason, Rade Zone

NOTE: We are pleased to make reasonable accommodations for members of the public who have disabilities and wish to attend the meeting. If special arrangements for the meeting are necessary, please notify Diane Scully at (775) 687-0551 as soon as possible and at least five days in advance of the meeting. If you wish, you may email her at dmscully@adsd.nv.gov. Supporting materials for this meeting are available at: 3416 Goni Road, #D-132, Carson City, NV 89706 or by contacting Diane Scully at (775) 687-0551 or by email at dmscully@adsd.nv.gov.

Agenda Posted at the Following Locations:

1. Aging and Disability Services Division, Carson City Office, 3416 Goni Road, Suite D-132, Carson City, NV 89706
2. Aging and Disability Services Division, Las Vegas Office, 1860 East Sahara Avenue, Las Vegas, NV 89104
3. Aging and Disability Services Division, Reno Office, 445 Apple Street, Suite 104, Reno, NV 89502
4. Aging and Disability Services Division, Elko Office, 1010 Ruby Vista Drive, Suite 104 Elko, NV 89801
5. Southern Nevada Center for Independent Living, 2950 S. Rainbow Blvd, #220, N. Las Vegas Blvd., Las Vegas, NV 89146
6. Disability Resources, 50 Greg St Suite 102, Sparks, NV 89431
7. Nevada State Library and Archives, 100 N. Stewart Street, Carson City, NV 89701
8. Desert Regional Center, 1391 So. Jones Blvd., Las Vegas, NV 89146
9. Sierra Regional Center, 605 South 21st St., Reno, NV 89431
10. Nevada Disability Advocacy & Law Center, 1865 Plumas St #2, Reno, NV 89509
11. Northern Nevada Center for Independent Living, 999 Pyramid Way, Sparks, NV 89431
12. NV Community Enrichment Programs, 2820 W. Charleston Blvd., Las Vegas, NV 89146
13. Department of Health and Human Services, 4126 Technology Way, Carson City, NV 89706
14. Washoe ARC, 790 Sutro, Reno, NV 89512
15. Rehabilitation Division, 1370 S. Curry St., Carson City, NV 89703
16. Vocational Rehabilitation Job Connect, 1325 Corporate Blvd., Reno, NV 89502

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