**Minutes**

Name of Organization: Statewide Independent Living Council (SILC)

Statewide Plan for Independent Living (SPIL)

Date and Time of Meeting: February 8, 2016

 10:00 A.M

This meeting will be a continuing video conference between the following:

Reno: Nevada Disability Advocacy and Law Center

 1875 Plumas St., Suite 1

 Reno, NV 89509

 775-333-7878

Las Vegas: Nevada Disability Advocacy and Law Center

 2820 W. Charleston Blvd., Suite 11

 Las Vegas, NV 89102

 (702) 257-8150

To join this meeting by phone, dial 1-888-251-2909 then enter the Access Code 8985078 when prompted.

1. Welcome, Roll Call and Introductions

Members Present: Lisa Bonie, Kacy Curry, Mechelle Merrill, Scott Youngs, Mark Tadder, Jennifer Whitcomb, and Mary Evilsizer

Staff: Rique Robb, Desiree Bennett, Tanya Keith

 Guests on phone: Dora Uchel

1. Approval of Meeting Minutes January 25, 2015 SPIL Workgroup **(For Possible Action)**

Scott Youngs, Workgroup Leader

Lisa Bonie noted her name was misspelled; her last name has an E at the end of it. Mark moved to approve with corrections, Lisa seconded, Carried unanimously

1. Public Comment (No action may be taken upon a matter raised under public comment period unless the matter itself has been specifically included on an agenda as an action item.)

There were no public comments made.

1. Discussion and possible recommendations made to workgroup membership. **(For Possible Action)**

Scott Youngs, Workgroup Leader

The group discussed adding on 2 new members. The potential members are Lucia Mathis and Alisha Santiago. Scott mentioned that in the interest of time that anyone who wants to come onto the workgroup after the 2/29/16 meeting, should make their thoughts known in public comment due to the timeline of completion of the SPIL. After the 2/29 meeting, the workgroup decided they will not add any new members. Scott made a motion to approve the addition of Lucia Mathis and Alisha Santiago to the workgroup. Lisa seconded it. Mark inquired on how adding these new members will change the voting numbers for a quorum. Adding more members changes the members need to be present for a quorum. Scott said he would outline responsibilities in the acceptance letter to the new members. Motion carried unanimously.

1. Make Recommendation on the Outreach plans for the Town Hall Meetings.

 **(For Possible Action)**

Jennifer Whitcomb, ADSD

Jennifer Whitcomb presented an outline for the outreach plan. The members discuss the plan and came up with the following outreach ideas.

* Emailing and Calling Personal Contacts / Listservs
* NV Broadcasters / Local Radio
* NV Public Health Foundation
* Meals on Wheels / Food Bank / Healthy Family Coalition
* RTC Rider Access / Para Transit
* Social Media, .i.e., Facebook, Instagram, Twitter
* Agency PIO / Advertising Agencies
* Newspapers / Press Release / Grassroots Connections
* Flyers in both English and Spanish
* News Letters from various Service Organizations / Community bulletin boards

Jennifer also advised the SILC members to include in their emails the new nvsilc@adsd.nv.gov address for anonymous public comment.

1. Finalize the Survey Tool **(For Possible Action)**

 Jennifer Whitcomb, ADSD

The members reviewed the Survey Tool written on Survey Monkey. They discussed the verbiage of each question, the input options available and the accessibility of the survey as a whole. Members also discussed the costs of adding additional pages. Scott volunteered to make the discussed changes. Kacy made a motion to approve the survey tool the survey tool with the changes as discussed. Mark seconded the motion. Mark expressed concerns with the cost of changing the Survey tool. After additional discussion, Kacy amended her initial motion to finalize the Survey Tool, unless there is a problem with the cost to adding additional pages to accommodate the discussed changes. Mark seconded the motion. The motion carries unanimously.

1. Discuss and make recommendations for implementing and monitoring of the SPIL Development strategic Plan Timeline, and Budget. **(For Possible Action)**

 Scott Youngs, Workgroup Leader

Scott Youngs asked if anyone had more to add to this since it was discussed throughout the meeting. Mary volunteered to write the first draft of the SPIL document to be considered at the Town Hall meetings. Lisa announced the

Reno Town Hall will be on April 5th from 5:00 pm – 7:00 Pm.

Elko Town Halls will be in 2 parts on April 20th, from the afternoon, and a second one from 5:00 pm – 7:00 pm

V. Confirm Next Meeting Date for SPIL Workgroup **(For Possible Action)**

 Scott Youngs, Chairperson

The next meeting of the SPIL Workgroup has been confirmed as February 29, 2016 at 11:00 am

1. Public Comment (No action may be taken upon a matter raised under public comment period unless the matter itself has been specifically included on an agenda as an action item.)

Mary shared information in regards to Angela’s House. They specialize in assistance for Blind Consumers. She mentioned they work with mobility training.

1. Adjournment

 Scott Young, Chairperson

Lisa Bonie motioned first to adjourn the meeting, Mark Tadder seconded. Meeting Adjourned.

NOTE: Items may be considered out of order. The public body may combine two or more agenda items for consideration. The public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. The public body may place reasonable restrictions on the time, place, and manner of public comments but may not restrict comments based upon viewpoint

**Current Independent Living Council Members**

Scott Youngs (Chairperson), Kacy Curry, Mechelle Merrill, Mark Tadder, Lisa Bonie, Mary Evilsizer (SNCIL), Jennifer Whitcomb, (ADSA)

**NOTE:** We are pleased to make reasonable accommodations for members of the public who have disabilities and wish to attend the meeting. If special arrangements for the meeting are necessary, please notify Tanya Keith at (775) 687-0551 as soon as possible and at least five days in advance of the meeting. If you wish, you may email her at tanyakeith@adsd.nv.gov. Supporting materials for this meeting are available at: 3416 Goni Road, #D-132, Carson City, NV 89706 or by contacting Tanya Keith at (775) 687-0551 or by email at tanyakeith@adsd.nv.gov.

***Agenda Posted at the Following Locations:***

1. Aging and Disability Services Division, Carson City Office, 3416 Goni Road, Suite D-132, Carson City, NV 89706
2. Aging and Disability Services Division, Las Vegas Office, 1860 East Sahara Avenue, Las Vegas, NV 89104
3. Aging and Disability Services Division, Reno Office, 445 Apple Street, Suite 104, Reno, NV 89502
4. Aging and Disability Services Division, Elko Office, 1010 Ruby Vista Drive, Suite 104 Elko, NV 89801
5. Southern Nevada Center for Independent Living, 2950 S. Rainbow Blvd, #220, N. Las Vegas Blvd., Las Vegas, NV 89146
6. Disability Resources, 50 Greg St Suite 102, Sparks, NV 89431
7. Nevada State Library and Archives, 100 N. Stewart Street, Carson City, NV 89701
8. Desert Regional Center, 1391 So. Jones Blvd., Las Vegas, NV 89146
9. Sierra Regional Center, 605 South 21st St., Reno, NV 89431
10. Nevada Disability Advocacy & Law Center, 1865 Plumas St #2, Reno, NV 89509
11. Northern Nevada Center for Independent Living, 999 Pyramid Way, Sparks, NV 89431
12. NV Community Enrichment Programs, 2820 W. Charleston Blvd., Las Vegas, NV 89146
13. Department of Health and Human Services, 4126 Technology Way, Carson City, NV 89706
14. Washoe ARC, 790 Sutro, Reno, NV 89512
15. Rehabilitation Division, 751 Basque Way, Carson City, NV 89706
16. Vocational Rehabilitation Job Connect, 1325 Corporate Blvd., Reno, NV 89502

 Notice of this meeting was posted on the Internet: <http://www.adsd.nv.gov> and https://notice.nv.gov