

**Nevada Lifespan Respite Care Coalition  
Monthly Members Meeting  
Minutes from Friday, January 23, 2015**

**I. Introductions**

Las Vegas Attendees:

Cory Lutz, Linda Geisler, Celina Esqueda, Lynn Hunsinger, and Michelle Segal. Via phone Deborah Harris, Jeff Duncan, Nichole Nalder.

Elko Attendees:

Via phone Francesca Manuel

Reno Attendees:

Susan Gulas, Wayne Alexander, Megan Wickland, Denise Hund, Jacob Harmon, Barbara Westcott, and Gene Dobrzynski. Via phone Marta Malone.

Excused:

Korine Viehweg

**Susan Gulas called the meeting to order at 10:19AM.**

Susan Gulas read the mission statement:

“To support caregivers in our community by promoting awareness and access to, as well as coordination and advocacy for, respite services in Nevada throughout the Lifespan.”

**II. Approval of Minutes**

- A. Cory Lutz made a motion to accept/approve the minutes from October 24, 2014, and Wayne Alexander seconded the motion.
- B. All approved the minutes from October 24, 2014.

**III. New Business**

Inquiry from members: Susan Gulas asked those in attendance for new business items and none were presented.

**IV. Old Business**

- A. Organizational Respite Referral Update/Seniors in Service Report:

Susan Gulas asked Barbara Westcott if the Service Report was sent to all members and Barbara stated she did not have an email distribution of entire group. Cory Lutz will forward to all members for review and future discussion.

B. ADSD Update: HHS Grant Funding/Respite Programs Update:

Jeff Duncan introduced Nicole Nalder, new project manager with ADSD. She will oversee implementation and outreach efforts for the respite grants.

Re: volunteer program component, ADSD is closer to determining a launch date. Part of current plan is to work with Nevadans for the Common Good and a meeting is scheduled with them on Monday, January 26<sup>th</sup>.

Re: other parts of the grants, ADSD is partnering with the Rosalynn Carter Institute of Caregiving, the Robert Wood Johnson Foundation and Nevada Senior Services. They are also still planning the process for how the emergency vouchers will be used.

C. Legislature Position Paper Update:

Susan Gulas stated Deborah Harris drafted a white paper utilizing information received from other coalition members, including Vicki Kemp, Korine Viehweg, and Cory Lutz. She recommended citations for all data and information be added at the end of the current draft.

Jeff Duncan questioned purpose of paper and referenced documents developed by ADSD's Commission on Aging (COA) listed on DHHS's website. He agreed to send Susan Gulas links to that information.

Susan Gulas asked for volunteers to assist Deborah Harris with editing and revisions. Nicole Nalder with ADSD offered to assist.

Linda Geisler stated DRC's family support services should be added, as they are a large respite provider in Nevada. Susan Gulas asked if she could provide specific data and information about those services to Deborah Harris, to which she agreed.

Lynn Hunsinger also suggested adding support of AARP's CARE Act and statements of support for ADSD's budget request for FY16-17. She also asked about the plan for presenting the white paper. Susan Gulas stated currently there is no specific plan, but suggested it could be mailed or delivered in person to legislators. Lynn Hunsinger stated the Health and Human Services Committees for both the Assembly and Senate are scheduled to meet on Monday afternoons during the session and a coalition member should be able to present it during public comments.

Jacob Harmon stated training will be offered in Reno on Monday, January 26<sup>th</sup>, specific to four (4) key senior issues supported by the COA.

Lynn Hunsinger stated the COA's Legislative Subcommittee is hosting a Senior Issues Day event in Carson City on February 9<sup>th</sup> in partnership with AARP, Nevada Senior Services, and NV Hand. Lynn Hunsinger will forward the current version of the COA's Legislative Subcommittee's "Elder Issues in Nevada" Information Sheet for distribution to coalition members.

Susan Gulas stated the Alzheimer's Association in northern Nevada plans to host an event for legislators in March, which Jacob Harmon confirmed.

Susan asked coalition members assisting Deborah Harris with revisions to send information by January 27, 2015 at the latest so the paper can be finalized within the next week.

D. ADSD Conference Call with NV Respite Coalition:

Korine Viehweg, Cory Lutz, and Susan Gulas recently participated in a conference call with ADSD. They discussed collaboration between both agencies specifically in the development of ADRC portal.

During the call, Laura Valentine with ADSD asked the coalition to assist with providing current information about respite services and providers in Nevada. Recommendation is to have organizations, not individuals, providing respite listed on the ADRC website. Susan Gulas asked Jacob Harmon for list of agency providers and he agreed to work with Mary Brock. Jeff Duncan stated the goal is to offer a list to both grantees and the public that is regularly maintained and updated. Linda Geisler referenced the coalition put a list together about 2-3 years ago; however Susan Gulas stated the directory she recalls included services and providers beyond respite.

Susan Gulas also stated Lifespan Sustainability grant was discussed specific to a volunteer program that will be piloted for one (1) year in Las Vegas. Jeff Duncan confirmed this and stated the goal will be to expand to other areas of the state as soon as faith-based model used in the pilot is deemed as workable.

Jeff Duncan confirmed emergency vouchers will be available through the grant for total of \$12,500 each year. He also stated care consultation and telephone outreach will be offered statewide through Nevada Senior Services.

E. Fee for Annual Membership

Susan Gulas stated the NV Respite Coalition Board held a meeting on Wednesday 21, 2015 and membership fee was discussed.

Susan Gulas stated agenda item discussed was the current status of legal counsel. Specifically that Lionel Sawyer & Collins has disbanded effective January 1<sup>st</sup> and merged with Fennemore Craig. Upon further research, Susan Gulas learned that NV Respite Coalition is listed on the Secretary of the State's

website as a “domestic non-profit corporation” with an “entity number” under Fennemore Craig, though no one with the coalition was notified. Susan Gulas will follow up with the new practice re: which agent is assigned to the coalition

Other items including the obtaining a business license or opening a bank account. Susan Gulas will also investigate how the coalition could collect dues or donations. If money is collected, annual audits by a third party will be required.

Board meeting minutes from 1-21-15 will be shared once reviewed and approved. Susan Gulas also stated it was also discussed whether or not the Board should have monthly meetings.

#### **V. Treasurer’s Report**

- A. Denise Hund stated there is no money to report.
- B. Wayne Alexander made a motion to accept the treasurer’s report, and Jacob Harmon seconded.
- C. All approved and Treasurer’s report was accepted.

#### **VI. Announcements**

Susan Gulas stated she is a member of ARCH Foundation and recently renewed her membership. They have a new logo and she will share that affiliation.

Susan Gulas stated she will try to attend in the senior issues training on January 26th and the Commission on Services for Persons with Disabilities meeting on February 5th.

Susan Gulas stated Cassandra Cotton resigned from the Board and Vicki Salazar in Elko was appointed by the Board on 1-21-15 to finish the rest of Ms. Cotton’s term.

#### **VII. Future Meeting Dates and Locations**

The next monthly member meeting will be on February 27 at 10am. Susan Gulas suggested the member meeting should be scheduled from 10-11am and then the Board could meet at 11am.

#### **VIII. Adjournment**

Denise Hund made a motion to adjourn and Wayne Alexander seconded.

Minutes submitted by Lynn Hunsinger on January 23, 2015.