HOW TO OPEN ENCRYPTED MESSAGES AND ATTACHMENTS RECEIVED FROM THE DIVISION



By D. RACE

Aging and Disability Services Division





Step 1: Click the attachment in the message

A new tab will open on your web browser



Step 2: Click "Click to read message"



				Always allow
Internet Explorer blocked a pop-up from mail-attachment.googleusercontent.com.	Allow once	Options for this site 🔻		More settings
			_	

Step 4: A Pop-up blocker may block you from continuing. To proceed, click "Options for this site" and then "Always allow"————

	Step 5: A Login screen will
Login	appear - enter your
	password
Log in to read your secure message. Email Address: @yahoo.com Password: Pas sw ord:	 Click to see what you entered and make corrections to your password if needed.
🔑 Forgot Passw ord 🛛 📎 C	Continue

Step 6: You now will be able to view the email that was sent encrypted (secure email) by the ADSD system called "Proofpoint".

🙈 Reply	🚑 Reply All 🛛 😂 Forward			🕜 Help	📒 Logout
From	EITSHELP@admin.nv.gov	Sent:	Tuesday, J	uly 7, 2015	11:59:33 AM
To:	'@gmail.com, @admin.nv.gov				
Cc: Subject:	RE Password reset				
Attachments	image001.png;				
Proofpoi	t Information				^
Secure email accounts unlock themselves after 15 minutes. Can you wait 15 minutes and then try to login to your Secure email account again with your correct password, and let us know if you still continue to have problems.					
You simply need to attempt to read the secure emailing that have been sent to you from our users, and the first Time that you attempt to do so you'll be prompted to create an account to be able to read that secure emailing. After creating your account on our secure email system, then you'll use the credentials that you provided when Creating that account to read future secure emailing that you receive from our users.					
lf you've Your acco	orgotten the password for your secure email account on our system, then let us know and we'll delete unt and then you can re-create it when trying to read one of our secure email messages.				

RESPONDING TO EMAIL

To respond to an email click "Reply All"-

To receive a copy of your reply, be sure your email address is listed, or add it under "To:" or "Cc:".

OR USING GMAIL:

@	
📑 Send 🛛 🚿	Cancel
To: → ^{Co:}	YOU EMAIL HERE
Attachments:	0 Attach a file
	🜬 👗 🔄 🚵 Font family 🔹 Font size 🔹 🔺 ▪ ■ 🗄 🗄 🗶 ×, ×* 🐺 🗊 🖤 唑 ∞ 🐳
	÷ 0

Reply

1:50 PM (23 minutes ago) ☆

Reply 🔄 🖂 Reply A I

Forward

Sand documents this

ATTACHMENTS

To view attachments sent through Proofpoint email, follow steps 1-4. Start by clicking on the attachment.

 The alert below (yellow) will be displayed on your email sent through Proofpoint

A	This message n	nay not have been sent by:	@gmail.com	Learn more	Report phishing		
		This is a secure message which has bee Secure Messaging System. To read at	been sent to you by a user of the State of Nevada ad and reply to this message, please open the attachment.				
	Disclaimer: This message and accompanying documents are covered by the Electronic Communications Pri Act, 18 U.S.C. §§ 2510-2521, may be covered by the Health Insurance Portability and Accountal (HIPAA) of 1996 and may contain confidential information or Protected Health Information intend the specified individual(s) only. If you are not the intended recipient or an agent responsible for delivering it to the intended recipient, you are hereby notified that you have received this docum error and that any review, dissemination, copying, or the taking of any action based on the conte this information is strictly prohibited. Violations may result in administrative, civil, or criminal peny you have received this communication in error, please notify sender immediately by e-mail, and the message.				nunications Privacy and Accountability Act ormation intended for sponsible for ed this document in d on the contents of r criminal penalties. If by e-mail, and delete		
	More Info	Secured by Proofpoint Encryption, Copyrig	ght © 2009-2010 Proof	point, Inc. All right	s reserved.		
	More Info	the message. Secured by Proofpoint Encryption, Copyri	ght © 2009-2010 Proof	point, Inc. All right	s reserv		

