

**STATE OF NEVADA  
DEPARTMENT OF HEALTH AND HUMAN SERVICES  
AGING AND DISABILITY SERVICES DIVISION  
Request for Proposal (RFP)**

The Aging and Disability Services Division (ADSD) is announcing the availability of approximately \$150,000 to primarily provide Congregate Meals in the Las Vegas and North Las Vegas areas of Clark County. Additionally, up to \$50,000 may be available for food service equipment needs. Funding is available for a period of nine months starting January 1, 2015. To promote quality of service, ADSD has established service specifications containing general guidelines. ADSD will use these service specifications as the basis for assessing program performance.

Special emphasis will be placed on serving: low income seniors; low income older minority seniors and members of Native American tribes; seniors with limited English proficiency; individuals at risk of institutional placement; older individuals with the greatest economic or social need; and/or seniors with disabilities. Because Nutrition services programs provide meals to congregate and/or home delivered meal participants, home delivered meals may be considered as a supplement to the proposal for congregate meals.

Funding may be considered for up to three (3) sites. The fixed-fee reimbursement rate for congregate programs funded over \$50,000 per year is \$2.20 per meal served. For home delivered meals funded with more than \$50,000, the fixed-fee reimbursement rate is \$2.65 per meal served. Programs funded below \$50,000 per year will be considered categorical and may be reimbursed at a higher per meal rate than the established fixed-fee rate.

Service Categories:

- Congregate Meals- Sit-down meals provided to eligible individuals in a common setting;
- Home-Delivered Meals- Provided to eligible individual at their place of residence;
- Programs must serve a variety of complete, balanced meals that meet ADSD's Title III-C Menu Standards, available at [http://www.nvaging.net/grants/serv\\_specs/nutrition.htm](http://www.nvaging.net/grants/serv_specs/nutrition.htm).
- Programs must meet all other criteria set forth in the ADSD General Older Americans Act and Nutrition Service Specifications available at [http://www.nvaging.net/grants/serv\\_specs/service\\_specifications.htm](http://www.nvaging.net/grants/serv_specs/service_specifications.htm).

RFP will fund innovative individual or collaborative programs to improve food availability for older adults. Examples of organizations partnerships and collaborations include, but are not limited to: food banks; donation centers; faith based organizations; congregate meal sites; provider networks; and supply chain organizations.

Additional future funding is contingent upon grantees meeting or exceeding goals and objectives, and the continued availability of funding.

Applications are available on the ADSD website <http://adsd.nv.gov> and are due October 29, 2014 by 4:00 p.m. All applications should be hand-delivered or mailed by the due date to the following address:

Aging and Disability Services Division  
1860 East Sahara Ave.  
Las Vegas, NV 89104

All questions concerning this RFP should be directed to Shirley Alloway at (702) 486-0852 or Kristi Martin at (702) 486-3519.