

# SILC Chairperson

## Essential Duties

- Chair all Council meetings of the Statewide Independent Living Council (SILC) and/or SILC Executive committee and assist in developing agendas.
- Assist in the evaluation of the Executive Director.
- Partner with SILC Staff on achieving mission of the SILC.
- Work cooperatively with the Designated State Entity.
- Represent the SILC in meetings and activities with individuals, other entities, and groups.
- Speak publicly on the SILC's behalf.
- Lead planning efforts of the SILC.
- Sign the State Plan for Independent Living on behalf of the entire SILC.
- Oversee and coordinate the work of any and all SILC-designated committees, task forces, or work teams.
- Assist in development of new independent living leaders within the state.
- Serves Ex-officio as a member of SILC committees and attends the meetings when invited.
- Performs other duties of voting members.

## Authority

The Chair of the SILC has the authority to act or to execute any activity on behalf of the entire SILC body if such authority is granted to him or her by state law, the SILC's bylaws, or by specific resolution of the SILC.

## Values Desired

- Commitment to the principles of Independent Living.
- Commitment to full integration of people with disabilities into all aspects of society.
- Honesty, integrity, and respect for the values of others.
- Strong personal code of ethics, including maintaining confidentiality and avoiding conflicts of interest.

## Qualifications

- A voting member of the Council.
- Ability to lead and communicate regularly and effectively.
- Experience with Independent Living

# SILC Vice-Chair

## Essential Duties

- Chair all Council meetings of the Statewide Independent Living Council (SILC) and/or SILC executive committee when Chair is absent.
- Assist in the evaluation of the Executive Director.
- Partner with SILC Staff on achieving mission of the SILC.
- Represent the SILC at the direction of the SILC in the absence of the chairperson.
- Assist Chairperson in leading planning efforts of the SILC.
- Oversee the progress and reporting of SILC Committees.
- Review Committee reports submitted before SILC meetings and give report on activities of the Committees during Council meetings.
- Communicate with Committee Chairs to ensure that Committees are meeting regularly and working towards set goals.
- Assist in development of new independent living leaders within the state.
- Performs other duties of voting members.

## Authority

In absence of the Chair of the SILC, the Vice -Chair of the SILC has the authority to act or to execute any activity on behalf of the entire SILC body if such authority is granted to him or her by state laws, the SILC's bylaws, or by specific resolution of the SILC.

## Values Desired

- Commitment to the principles of Independent Living.
- Commitment to full integration of people with disabilities into all aspects of society.
- Honesty, integrity, and respect for the values of others.
- Strong personal code of ethics, including maintaining confidentiality and avoiding conflicts of interest.

## Qualifications

- A voting member of the Council.
- Ability to lead and communicate regularly and effectively.
- Experience with Independent Living

# SILC Treasurer

## Essential Duties

- Oversee fiscal management and reporting of funds distributed to and by the Statewide independent living council (SILC).
- Assist in the evaluation of the Executive Director.
- Partner with SILC Staff on achieving mission of the SILC.
- Work cooperatively with the Designated State Entity and assist in budget negotiations.
- Review and assess internal controls of the SILC.
- Monitor fiscal activity on a regular basis.
- Assist the development of SILC budget and budget monitoring.
- Assist the development of the SILC Resource Plan in the SPIL.
- Report to the full SILC on financial performance.
- Assist in development of new independent living leaders within the state.
- Performs other duties of voting members.

## Authority

The treasurer has authority to develop a budget for the SILC in conjunction with any SILC staff. Such budget must be approved by the entire SILC. The Treasurer has the authority to make fiscal recommendations to the full SILC or Executive Committee when necessary.

## Values Desired

- Commitment to the principles of Independent Living.
- Commitment to full integration of people with disabilities into all aspects of society.
- Honesty, integrity, and respect for the values of others.
- Strong personal code of ethics, including maintaining confidentiality and avoiding conflicts of interest.

## Qualifications

- Be a voting member of the Council.
- Demonstrated background knowledge in financial operations
- Ability to lead and communicate regularly and effectively.
- Experience with Independent Living

# CIL Representative

## Essential Duties

- Serve as a representative for the Independent Living Network's Centers for Independent Living.
- Serve as a member of the Executive Committee.
- Assist in the evaluation of the Executive Director.
- Partner with SILC Staff on achieving mission of the SILC.
- Work cooperatively with the Designated State Entity and assist in budget negotiations for the IL Network and Centers for Independent Living.
- Report to the SILC notable activity of the IL Network and the Centers for Independent Living.
- Report to the Centers for Independent Living on the activity and decisions of the SILC.
- Assist in the development and monitoring of the SPIL.
- Routinely inquire of the IL Network and the Centers for Independent Living any issues or concerns to raise to the full SILC.
- Assist in development of new independent living leaders within the state.
- Performs other duties of voting members.

## Requirements

Must be selected by the directors of Centers for Independent Living.

## Values Desired

- Commitment to the principles of Independent Living.
- Commitment to full integration of people with disabilities into all aspects of society.
- Honesty, integrity, and respect for the values of others.
- Strong personal code of ethics, including maintaining confidentiality and avoiding conflicts of interest.

## Qualifications

- Be a voting member of the Council.
- Be a current Executive Director of a Center for Independent Living in Ohio.
- Ability to lead and communicate regularly and effectively.
- Experience with Independent Living

# SILC Voting Member

## Essential Duties

- Participate actively in Statewide Independent Living council (SILC) meetings and activities.
- Work actively on at least one committee of the SILC.
- Partner with SILC Staff on achieving mission of the SILC.
- Work cooperatively with the SILC Members and Staff.
- Represent the SILC in meetings and activities with individuals, other entities, and groups to promote Independent Living in Ohio.
- Assist in development of new independent living leaders within the state
- Performs other duties of voting members

## Values Desired

- Commitment to the principles of Independent Living.
- Commitment to full integration of people with disabilities into all aspects of society.
- Honesty, integrity, and respect for the values of others.
- Strong personal code of ethics, including maintaining confidentiality and avoiding conflicts of interest.

## Qualifications

- Desire to assist leading and developing the direction of Independent Living in Ohio.
- Commitment to Independent Living
- Experience with Independent Living

# SILC Ex-Officio

## Essential Duties

- Participate actively in Statewide Independent Living Council (SILC) meetings and activities.
- Work actively on at least one committee of the SILC
- Partner with SILC Staff on achieving mission of the SILC
- Work cooperatively with the Designated State Entity.
- Facilitate development of new Independent Living services within the state.
- Update Independent Living Network on activity of their State Agency
- Provide input on State Plan for Independent Living

## Values Desired

- Commitment to the principles of Independent Living.
- Commitment to full integration of people with disabilities into all aspects of society.
- Honesty, integrity, and respect for the values of others.
- Strong personal code of ethics, including maintaining confidentiality and avoiding conflicts of interest.

## Qualifications

- Be an employee of Opportunities for Ohioans with Disabilities, the Ohio Department of Developmental Disabilities, the Ohio Department of Transportation, the Ohio Department of Job and Family Services, or the Ohio Developmental Disabilities Council.
- Experience with Independent Living or services that complement independent Living Services.