

## Approval of Board Program

LCSW

When you are planning your CEUs, please remember that NAC 641B.187.5 states "*a licensee may not take a program of continuing education which presents the same material he or she took during the immediately preceding reporting period.*" This has been an issue for licensees related to their mandated suicide prevention CEUs. For example, if you had had a 2019 collection cycle and took "Workshop A" in 2019, you could not take that workshop again until you were in your 2023 collection cycle.

### **NAC 641B.189 Approval of program by Board; acceptable forms of program; certain courses and programs deemed approved; unacceptable courses and programs. ([NRS 641B.160](#), [641B.280](#))**

1. Except as otherwise provided in subsection 3, a program of continuing education that demonstrates the knowledge and competency of a licensee must be approved by the Board. Except as otherwise provided in this subsection, to obtain the approval of the Board, a continuing education program must provide independent verification that the licensee has successfully completed the program. A continuing education program may be in the form of:

(a) Workshops or conferences, including, without limitation, live or recorded presentations delivered using electronic means or telecommunication technologies.

(b) Except as otherwise provided in paragraph (d) of subsection 4, online learning courses.

(c) Publication of an article or paper by the licensee in a professional journal or other publication that is approved by the Board, not to exceed 15 hours.

(d) A one-time presentation, not to exceed 15 hours, of an academic course, in-service training workshop or seminar by the licensee.

(e) Successful completion of an academic course of instruction at a regionally accredited college or university.

(f) Attendance by the licensee at a meeting, workshop or public hearing conducted by the Board, not to exceed 4 hours towards the ethics requirement; or

(g) Any other kind of program or course if the Board has, at the request of the licensee wishing to take the program or course as continuing education, approved the program or course as a program of continuing education.

2. A licensee may complete the required hours of continuing education with any combination of the actions set forth in paragraphs (a) to (g), inclusive, of subsection 1.

3. A course or program that has been approved by the National Association for Social Workers or the Association of Social Work Boards shall be deemed approved by the Board and is not required to be submitted to the Board by the provider or participant for approval pursuant to [NAC 641B.190](#), [641B.191](#) or [641B.192](#).

4. The following courses and programs will be deemed unacceptable as a program of continuing education:

- (a) An orientation program for new employees.
- (b) An on-the-job training program presented by an agency whose primary purpose is to disseminate information on the policy or procedure of the agency.
- (c) A program for self-improvement.
- (d) An online learning course which does not require participants to complete an examination after completing the course and for which there is no independent verification of successful completion.

(Added to NAC by Bd. of Exam'rs for Social Workers, eff. 11-28-89; A by R113-98, 1-13-99; R079-02, 1-9-2003; R122-06, 7-14-2006; R142-08, 2-11-2009; R018-16, 6-28-2016, eff. 1-1-2017; R110-17, 2-27-2018)

**NAC 641B.190 Approval: General requirements. (NRS 641B.160, 641B.280)**

1. Before the Board approves a course or program, the Board must be satisfied that the course or program:

- (a) Will be taught by a competent instructor as demonstrated by his or her educational, professional and teaching experience.
- (b) Contains current and relevant educational material concerning social work, is applicable to the practice of social work, and will enhance the knowledge and competency of a licensee in the practice of social work.
- (c) Is of professional quality.
- (d) Is appropriately designed for instructional purposes.
- (e) Is supported by evidence that is based on research; and
- (f) Includes a written evaluation of the content and presentation of the course or program and its relevance to the practice of social work for each licensee to complete.

2. A course or program presented in the form of lectures, seminars, workshops, academic courses at an institution of higher education, online learning courses through an accredited college or university which do not lead to a degree, and on-the-job training programs offered by an agency shall be deemed "appropriately designed for instructional purposes," as that term is used in subsection 1. The provider is responsible for the format and presentation of the courses or programs and may restrict the format in which the material is presented unless otherwise required by the Board.

3. The subject matter of a course or program which addresses one or more of the following areas:

- (a) Theories or concepts of human behavior and the social environment.
- (b) Social work methods of intervention and delivery of services.
- (c) Social work research, including, without limitation, the evaluation of programs or practices.
- (d) Management, administration or social policy.
- (e) Social work ethics.

- (f) Services that are culturally and linguistically appropriate.
- (g) Social work theories or concepts of addictions in the social environment.
- (h) Evidence-based suicide prevention and awareness; or
- (i) Other areas directly related to the field of practice of the licensee,

↳ shall be deemed to reflect “current and relevant educational material concerning social work” and be “applicable to the practice of social work,” as those terms are used in subsection 1.

(Added to NAC by Bd. of Exam’rs for Social Workers, eff. 11-28-89; A by R113-98, 1-13-99; R112-00, 1-17-2001; R079-02, 1-9-2003; R122-06, 7-14-2006; R142-08, 2-11-2009; R018-16, 6-28-2016; R110-17, 2-27-2018)

**NAC 641B.191 Approval: Application by provider; action by Board; request for reconsideration of denial. (NRS 641B.160, 641B.280)**

1. Unless a provider has achieved the status as an approved provider of continuing education pursuant to subsection 2, a provider requesting approval of a course or program must, for each course or program, submit to the Board an application containing the information required by the Board. The Board will notify the provider whether the course or program has been approved or denied within 30 days after receipt of the completed application for approval by the Board. If the Board approves the course or program, the notice of approval will state the number of continuing education hours for which the course or program is approved. Approval of the course or program will:

- (a) Be given for a particular presentation or series of presentations; or
- (b) Expire on a specific date set forth in the notice of approval.

2. A provider may apply to the Board for status as an approved provider of continuing education. Upon receipt of sufficient evidence that the provider possesses the consistent ability to provide professional-quality programs of continuing education and that it employs or consults with a social worker who is licensed in any jurisdiction and has at least 3 years’ experience to review each course or program that will be provided by the approved provider for its compliance with [NAC 641B.190](#), the Board will grant status as an approved provider of continuing education. The Board may withdraw the status of a provider as an approved provider of continuing education if the Board determines that the provider no longer possesses the qualifications of this subsection and gives the provider 30 days’ notice. A provider may reapply for status as an approved provider of continuing education at any time.

3. If the Board denies approval of a course or program or denies or withdraws status as an approved provider of continuing education, the applicant may, within 30 days after receiving notice of the denial or withdrawal, request in writing that the Board reconsider its decision.

(Added to NAC by Bd. of Exam’rs for Social Workers, eff. 11-28-89; A 5-15-92; 10-25-93; R113-98, 1-13-99; R112-00, 1-17-2001; R079-02, 1-9-2003; R110-17, 2-27-2018)

**NAC 641B.194 Providers: Maintenance of records; issuance of certificates of completion. (NRS 641B.160, 641B.280)** Each provider shall:

1. Keep records of:
  - (a) Each licensee who participates in the program.
  - (b) The program attended by each licensee; and
  - (c) The number of continuing education hours completed by each licensee.
2. Maintain the records for 3 years after completion of the program.
3. Furnish each licensee who completes a program of continuing education with a certificate that sets forth:
  - (a) The name of the licensee.
  - (b) The name of the provider of the program.
  - (c) The title of the program.
  - (d) The number of continuing education hours assigned to the program by the Board.
  - (e) The date and location of the program; and
  - (f) The original signature of the provider.

(Added to NAC by Bd. of Exam'rs for Social Workers, eff. 11-28-89; A by R113-98, 1-13-99; R112-00, 1-17-2001)