



DEPARTMENT OF HEALTH AND HUMAN SERVICES

AGING AND DISABILITY SERVICES DIVISION
Helping people. It's who we are and what we do.



DRAFT MEETING MINUTES

Name of Organization: Nevada Commission for Persons who are Deaf and Hard of Hearing: Subcommittee Accessibility

Date and Time of Meeting: Tuesday, June 7, 2022
10:00AM

Place of Meeting: Virtual: Zoom

Interpreters for this meeting are Kim Ryan and Jamie Jaramillo

meeting Materials available at: [Home \(nv.gov\)](https://www.nv.gov)

NOTE: Minutes of this meeting will be produced in summary format. Please provide the Commission administrative support with electronic or written copies of testimony and visual presentations if you wish to have complete versions included as exhibits with the minutes.

1. Roll Call & Opening Statement:

Susan Beckett, Chair

- Members: Susan Becket, Laura Fink, Lance Ledet, Sandra LaPalm
- Guests: LT, Araceli, Alex Neal, Becky Van Auken, Captioner, Jamie Jaramillo, Interpreter, Kym Ryan, Interpreter
- Staff: Obioma Officer, Executive Director, Lisa Torres, Lorraine Belt-Dolan

2. Public Comment: (No action may be taken upon a matter raised under public comment period unless the matter itself has been specifically included on an agenda as an action item. Comments will be limited to five minutes per person. Persons making comment will be asked to begin by stating their name for the record and to spell their last name and provide the administrative assistant with written comments.)

- No Public Comment

3. Approval of Minutes of the January 19, 2022, meeting: (For Possible Action)

Susan Beckett, Chair

- Laura Fink made a motion to approve the minutes, Sandra LaPalm seconded, motion carried.

4. Discussion and Approval of Methods of Support/Enablement of Protocols for Community Concerns: (For Possible Action)

Susan Beckett, Chair

- Susan would like to develop a process to submit ideas to the executive director, making sure our work is not overlapped by another agency or organization.
- Develop a form that can be used by the commission for use by the public to let us know about concerns in the community.
- Laura Fink made a motion that we work on the form from NERC that is already established and make the necessary changes and put it up for approval at the next meeting, Sandra LaPalm seconded, motion carried.

5. Review and Discuss proposed Bylaws applicable to Subcommittees and Subcommittee Recruitment:
Obioma Officer, Executive Director

- The commission is making some changes to the bylaws in reply to the community wanting to see new people representing the community. We are looking to change the term from 3 years on the subcommittee to 1 year on the subcommittee.
- Please review the materials posted prior to the subcommittee meeting, so that we can be prepared for the meeting with suggestions and feedback.
- Each member of the subcommittee works with a different segment of the community and brings that unique perspective to the subcommittee.

6. Approval of Roster, and contact information updates: (For Possible Action)
Susan Beckett, Chair

- Currant members, Susan Beckett, Laura Fink, Ace Patrick, Lance Ledet, and Sandra LaPalm.
- Laura Fink made a motion to approve the roster, Lance Ledet seconded, motion carried.
- Each of the members need to send their contact information to Obioma Officer Executive Director, with name, preferred email address, start date and a contact number.

7. Discussion and Approval of any Recommendations related to Communication Accessibility committee Goals and Needs based on the Strategic Plan: (For Possible Action)
Susan Beckett, Chair

- Recommendation #1- Inclusion of the Community
 - This is a part of the accessibility committee as far as what we're doing in the community and how we're showing up.
- Recommendation #2 –Government Accessibility
 - This is seen more as the legislative committee, but if there are any communication access issues, we could deal with them as they come.
- Recommendation #3 –Quality Interpreters
 - This is more of a legislative and educational committee with the accessibility committee stepping up if there is an issue.
- Recommendation #4 –Emergency Response and Management
 - This is looked at as something the accessibility committee can really be a part of partnerships with emergency response groups, creating trainings, ideas and updates of policies and procedures to include our target population.
- Recommendation #5 – Healthcare Access
 - Here we could have partnerships with healthcare workers, trainings, ideas updates of policies and procedures that include the target population.
- Recommendation #6 – Language Development
 - This is seen more as education and employment subcommittee goals.

- Recommendation #7 –Post-Secondary Education Transition
 - See this as the Education subcommittee, for the accessibility subcommittee if someone had an issue and filled out our form then we could work on.
- Recommendation #8 – WIOA Partnerships
 - See this as the education committee and the employment committee.
- It is written as the Strategic plan not the state plan and should have said State plan and we will table this discussion till the next meeting, and all review the state plan in the meantime.
- There was a question brought up asking if each subcommittee worked independently of the other and the answer was that each subcommittee is a part of the commission as a whole and when items are brought to the attention of the commission, then they can assign it to the appropriate subcommittee to delve deeper into the subject and then bring it back to the commission with a suggestion on how to resolve the issue.

8. Review, Discuss and Approval of tentative Agenda items for December 6, 2022, meeting:
Susan Beckett, Chair

- Discuss State plan and recommendations for this committee based on the State plan
- Discuss the form for our support/enablement of protocols
- Update or Review SB318 the Language Access plan, which is affecting many agencies and we would like to see the progress and status update of SB318.
- SB318 was passed last legislative session and it focuses on equal access to Nevadans with limited English proficiencies. In 2001 access was established at the federal level now we are working on the state level.
- If you have anything else to add to the agenda, you can email Obioma Officer up to three weeks prior to our next meeting. At that time Obioma will check to see if it is an item already in discussion at another meeting and respond to you.

9. Public Comment:(No action may be taken upon a matter raised under public comment period unless the matter itself has been specifically included on an agenda as an action item. Comments will be limited to five minutes per person. Persons making comment will be asked to begin by stating their name for the record and to spell their last name and provide the Administrative Assistant with written comments.)

- No Public Comment

10.Adjournment: 11:37 am
Susan Beckett, Chair

Accommodation Requests and Meeting Materials:

Note:

We are pleased to make reasonable accommodations for members of the public who are disabled and wish to attend the meeting. If special arrangements for the meeting are necessary, please notify Lorraine Belt-Dolan in writing at 3320 W. Sahara, Suite 100, Las Vegas, Nevada 89102, email lorrainebelt@adsd.nv.gov or call at (702) 486-4307 as soon as possible.

Notice of this meeting was posted at the following Aging and Disability Services Office at 3416 Goni Road, Suite D-132, Carson City, NV. 89706. Notice of this meeting was posted on the Internet through the Nevada Aging and Disability Services Division website at www.adsd.nv.gov and Nevada Public Notices website at www.notice.nv.gov

Supporting public material provided to Commission members for this meeting may be requested from Lorraine Belt-Dolan, Commission Administrative Support, ADSD at (702)486-4307 and is/will be available at the meeting locations and ADSD website at [Nevada Commission for Persons Who Are Deaf Hard of Hearing or Speech Impaired \(nv.gov\)](http://Nevada Commission for Persons Who Are Deaf Hard of Hearing or Speech Impaired (nv.gov))