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DEPARTMENT OF
HEALTH AND HUMAN SERVICES
AGING AND DISABILITY SERVICES DIVISION
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Dena Schmidt
Administrator

Nevada Commission for Persons that are Deaf and Hard of Hearing: Interpreter Subcommittee

MEETING MINUTES

**Date and Time of Meeting: Friday, September 8, 2023
4:00 PM**

Location of Meeting: ZOOM

1. **Roll Call and Opening Statement:**

Members: Jaime Vitale, Alina Duncan, Dolores Parrish, Ehren Dei, Dr. David Kelsey

Guests: Jennifer Cunningham, Andrea Juillerat-Olvera, Autumn Blattman

Accommodations: Elizabeth Anthony, Interpreter; Ava Smith, Interpreter; Becky Van Auken, Captioner

Staff: Obioma Officer, Executive Director; Lorraine Belt-Dolan, Administrative Assistant III

2. **Public Comment:** (No action may be taken upon a matter raised under public comment period unless the matter itself has been specifically included on an agenda as an action item. To provide public comment telephonically, dial 646.931.3860. When prompted to provide the meeting ID, enter 818 8304 5705 Passcode 936727. Comments will be limited to five minutes per person. Persons making comments will be asked to begin by stating their name for the record and to spell their last name and provide the secretary with written comments.)

- No Public Comment

3. **For Possible Action:** Approval of Minutes of the February 17, 2023, Meeting.

- Ehren Dei made a motion to approve the minutes, Alina Duncan seconded, motion carried.

4. **For Possible Action:** Nominations, Elections, and/or reappointment of subcommittee members.

- Dr. David Kelsey has applied to be on the interpreter subcommittee; Alina Duncan made a motion to accept Dr. David Kelsey's application to

join the interpreter subcommittee and Ehren Dei seconded, motion carried.

- Jaime Vitale would like to continue for a second term.
- Alina Duncan would like to continue for a second term, and she would like to transition to the Bipoc seat.
- Ehren Dei moved to have Jamie and Alina continue for a second term, Dr. David Kelsey seconded, and motion carried.

5. **For Possible Action:** Commission Directive Topic(s): For discussion and possible recommendation to the Commission for final approval.

a) The interpreter subcommittee's letter of support for the University of Nevada, Reno's future American Sign Language program.

- The letter has been received by the University program manager Andrea Juillerat-Olvera and she let us know the program is up and running and all classes are full at this time.

b) Document of suggested technical advice for audio/visual consumption, to help people understand what to do when working with an interpreter or the Deaf community.

- The document was discussed and suggestions for updates were made. The document can be found at [Draft of Tech Advice \(nv.gov\)](#)

c) Recommendations for recruitment of the Vacant seat (I) Interpreter on the Commission and review of recently passed Assembly Bill 206 - Revises provisions governing the Nevada Commission for Persons Who Are Deaf and Hard of Hearing.

- Ideas for advertising were, the internet, word of mouth, through universities, through our partners NVAD, NVRID, NVBDA and others that have email lists and events that we can advertise during.

6. **For Possible Action:** Approval of Agenda Items for Next Meeting November 17, 2023.

- Please email Obioma Officer, Executive Director with any items you would like to have considered for the next meeting.

7. **Public Comment:** (No action may be taken upon a matter raised under public comment period unless the matter itself has been specifically included on an agenda as an action item. To provide public comment telephonically, dial 646 931 3860. When prompted to provide the meeting ID, enter 818 8304 5705 Passcode 936727. Comments will be limited to five minutes per person. Persons making comments will be asked to begin by stating their name for the record and to spell their last name and provide the secretary with written comments.)

- Ehren Dei asked if the subcommittee would continue into the next term with the same 7 positions that we have currently.

- Obioma stated that those positions/seats would continue and that the commission has allowed us the 7 seats when usually they allow 5 seats per subcommittee.

8. **Adjournment (For Possible Action)**: 5:24 PM

Accommodation Requests and Meeting Materials:

NOTE:

- Supporting public material provided to Commission members for this meeting may be requested from Lorraine Belt-Dolan, Commission Administrative Support, ADSD at Lorrainebelt@adsd.nv.gov and is/will be available at the meeting locations and ADSD website at [Nevada Commission for Persons Who Are Deaf Hard of Hearing or Speech Impaired \(nv.gov\)](http://www.adsd.nv.gov/PersonsWhoAreDeafHardofHearingorSpeechImpaired)

AGENDA POSTED AT THE FOLLOWING LOCATIONS:

Notice of this meeting was posted at the following Aging and Disability Services Office at 3208 Goni Road, Building I, Suite 181, Carson City, NV. 89706. Notice of this meeting was posted on the Internet through the Nevada Aging and Disability Services Division website at www.adsd.nv.gov and Nevada Public Notices website at <https://notice.nv.gov>