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DEPARTMENT OF
HEALTH AND HUMAN SERVICES
AGING AND DISABILITY SERVICES DIVISION
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Dena Schmidt
Administrator

Nevada Commission for Persons that are Deaf and Hard of Hearing: Interpreter Subcommittee

DRAFT MEETING MINUTES

**Date and Time of Meeting: Friday, February 9, 2024
4:00 PM**

Location of Meeting: ZOOM

AGENDA

1. **Roll Call and Opening Statement:**

Members: Jaime Vitale, Alina Duncan, Ehren Dei, Dr. David Kelsey
Guests: Kim Johnson, Kristy Fritzler, Jennifer Cunningham
Accommodations: Becky Van Auken, Captioner; Elizabeth Shackelford,
Interpreter; Leilani Solomon, Interpreter.
Staff: Obioma Officer, Executive Director; Lorraine Belt-Dolan, Administrative
Assistant III

2. **Public Comment:**

- No Public Comment

3. **For Possible Action:** Approval of Minutes of the November 17, 2023, Meeting.

- There is a spelling error on #6 for in-person interpreting, interpreting is spelled wrong.
- Ehren Dei made a motion to accept the minutes with the amendment, Dr. David Kelsey seconded the motion, motion carried.

4. **For Possible Action:** Nominations, Elections, and/or reappointment of subcommittee members.

- We had no new members to elect, but we do have 1 open seat on the subcommittee.

5. **For Possible Action:** Commission Directive Topic(s): For discussion and possible recommendation to the Commission for final approval.

Jaime Vitale, Chair

- a) Document of suggested in-person interpreting advice for in-person meetings, to help people understand what to do when working with an interpreter or the Deaf Community.
 - The document can be found in the meeting materials: [ASL Interpreter Use Advisory Guide \(nv.gov\)](#)
 - Alina Duncan made a motion to amend the document and send it to Obioma, Dr. David Kelsey seconded, motion carried.
 6. **For Possible Action:** Approval of Agenda Items for Next Meeting May 10, 2024.
 - Final draft of the letter of suggested in person interpreting advice.
 7. **Public Comment:**
 - No Public Comment
 8. **Adjournment (For Possible Action): 5:06 PM**
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Accommodation Requests and Meeting Materials:

NOTE:

- Supporting public material provided to Commission members for this meeting may be requested from Lorraine Belt-Dolan, Commission Administrative Support, ADSD at Lorrainebelt@adsd.nv.gov and is/will be available at the meeting locations and ADSD website at [Nevada Commission for Persons Who Are Deaf Hard of Hearing or Speech Impaired \(nv.gov\)](#)

AGENDA POSTED AT THE FOLLOWING LOCATIONS:

Notice of this meeting was posted at the following Aging and Disability Services Office at 3208 Goni Road, Building I, Suite 181, Carson City, NV. 89706. Notice of this meeting was posted on the Internet through the Nevada Aging and Disability Services Division website at www.adsd.nv.gov and Nevada Public Notices website at <https://notice.nv.gov>