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DEPARTMENT OF
HEALTH AND HUMAN SERVICES
AGING AND DISABILITY SERVICES DIVISION
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Dena Schmidt
Administrator

Nevada Commission for Persons that are Deaf and Hard of Hearing: Employment Subcommittee

DRAFT MEETING MINUTES

**Date and Time of Meeting: Tuesday, December 5, 2023
11:30 AM**

Location of Meeting: ZOOM

AGENDA

1. **Roll Call and Opening Statement:**

- Members: Laura Fink, Laura Thompson, Michelle Albrecht
- Guest: Kristy Fritzler, Lance Ledet, Alexis Griffith
- Accommodations: Becky Van Auken; Captioner, Leilani Solomon; Interpreter, Sabrina Torres; Interpreter
- Staff: Obioma Officer; Executive Director, Lorraine Belt-Dolan; Administrative Assistant III.

2. **Public Comment:**

- Obioma Officer stated that we will have the Commission Engagement Conference next weekend on December 16, 2023, it starts early in the morning at 7:30 am and there will be CEU's available for participants and registration will need to be done manually please contact Obioma for that.

3. **For Possible Action:** Approval of Minutes of the August 18, 2023, and September 5, 2023, meetings.

- Laura Thompson made a motion to approve the draft of the August 18, 2023, minutes, Michelle Albrecht seconded, motion carried.
- Michelle Albrecht made a motion to approve the draft of the September 5, 2023, minutes, Laura Thompson seconded the motion, motion carried.

4. **For Possible Action:** Discussion and Approval of Recommendations related to Employment Committee Goals and needs based on the State Plan in development of a subcommittee Strategic Plan.

Laura Fink, Chair

- a) Model State Plan 2022 – Deaf Professionals Network – Council of State Administrations of Vocational Rehabilitation
<https://www.csavr.org/deafmsp> .

- a. Michelle Albrecht proposed a motion for the subcommittee to ask the Commission to ask VR for their state plan to give us to review. Laura Thompson seconded the motion, motion carried.

5. **For Possible Action:** Review draft letter of recommendation to the Department of Employment, Training and Rehabilitation (DETR) and approve to bring forward to the commission.

- Michelle Albrecht made a motion to approve this letter to be submitted to the Commission and Laura Thompson seconded, motion carried.

6. **For Possible Action:** Approval of tentative Agenda Items for Next meeting, March 12, 2024. (tentative date)

Laura Fink, Chair

- Response for the DETR letter and the next steps
- Response from asking for the VR plan. Review with Model State Plan 2022 recommendations.
- Email Laura or Obioma if you have any other agenda topics.

7. **Public Comment:**

- No Public Comments

8. **Adjournment (For Possible Action): 12:38 PM**

Accommodation Requests and Meeting Materials:

NOTE:

- Supporting documents referenced above in the “for possible action” items may be requested from Lorraine Belt-Dolan, Commission Administrative Support, ADSD at Lorrainebelt@adsd.nv.gov and is/will be available at the meeting locations and ADSD website at [Nevada Commission for Persons Who Are Deaf Hard of Hearing or Speech Impaired \(nv.gov\)](https://www.adsd.nv.gov)

AGENDA POSTED AT THE FOLLOWING LOCATIONS:

Notice of this meeting was posted at the following Aging and Disability Services Office at 3208 Goni Road, Building I, Suite 181, Carson City, NV. 89706. Notice of this meeting was posted on the Internet through the Nevada Aging and Disability Services Division website at www.adsd.nv.gov and Nevada Public Notices website at <https://notice.nv.gov>