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DEPARTMENT OF
HEALTH AND HUMAN SERVICES
AGING AND DISABILITY SERVICES DIVISION
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Rique Robb
Administrator

Nevada Commission for Persons Who are Deaf and Hard of Hearing: Education Subcommittee

MEETING NOTICE

Date and Time of Meeting: Tuesday, November 4, 2025
4:00 PM

Location of Meeting: Place of Meeting: TEAMS: [**Join the meeting now**](#)

MINUTES

1. Roll Call and Opening Statement:

Eric Wilcox, Chair

Members: Eric Wilcox, Chair; David Kelsey, Felicia Rutledge, Kimberly Bauer-Schaub

Guests: Joyce Calimag,

CART Provider: Becky Van Auken

ASL Interpreters: Lisa Dopf & Sonya Stark

Staff: Obioma Officer, Executive Director; Autumn Blattman, & Wendy Thornley, Administrative Assistant III

2. Public Comment: (No action may be taken upon a matter raised under public comment period unless the matter itself has been specifically included on an agenda as an action item. To provide public comment telephonically, dial +1 775-321-6111. When prompted to provide the phone conference ID, enter 709 652 720# Comments will be limited to five minutes per person. Persons making comments will be asked to begin by stating their name for the record and to spell their last name and provide the secretary with written comments.)

No public comment.

3. **For Possible Action:** Discussion and Possible Vote to Approve Draft Minutes of Aug. 12, 2025, meeting.

Eric Wilcox, Chair

Felicia Rutledge motioned to approve the draft minutes. David Kelsey seconded. The members voted and the motion carried.

4. **For Possible Action:** Discussion and Possible Vote to Approve the Following Actions Regarding the Approved Education Survey for Deaf and Hard of Hearing in the State of Nevada, to include discussion of roadblocks to getting the survey questions interpreted and update schedule for deployment.

Eric Wilcox, Chair

David Kelsey motioned to contact interpreters known to Dr. Kelsey and coordinator at CSN to possibly volunteer to interpret the questions on the survey and distribution flyer. Felicia Rutledge seconded. The members voted and the motion carried.

5. **For Discussion and Possible Action:** Discuss and Possible Vote to Approve Actions Regarding Approve a Follow up Letter and/or Requested Discussion with Department of Education on the perceived non-existent elements of the Lead-K law and practices in Nevada. Action to be presented to the General Commission for final approvals following this meeting.

Eric Wilcox, Chair

Kimberly Bauer-Schaub motioned to edit the draft letter to be approved by the full Commission. David Kelsey seconded. The members voted and the motion carried.

6. **For Discussion and Possible Action:** Discussion and Possible Vote to Approve outreach strategy to national Lead-K organization.

Eric Wilcox, Chair

Discussion Summary:

- The subcommittee revisited prior discussions about inviting a representative from the national LEAD-K organization to attend a future meeting.

Purpose of outreach:

- Gain insight into effective implementation strategies for LEAD-K laws nationally.
- Explore partnership and collaboration opportunities.
- Support Nevada's efforts to make informed recommendations to the Department of Education.

Proposed

	approach:
• Research	current
	national
	LEAD-K
	leadership.

•	Research	current	national	LEAD-K	leadership.
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- Send an invitation for participation in a future meeting (subcommittee or full commission).
- Offer flexibility for presentation or informal discussion.

Clarified ask: "Help us understand what an effective implementation of a LEAD-K law looks like so we can make informed recommendations to the Nevada Department of Education and serve as a resource."

Motion: Authorize the Chair to research and reach out to national LEAD-K leadership, inviting them to attend a future meeting to discuss implementation strategies and collaboration.

Motion made by: Dr. Felicia Rutledge

Seconded by: Dr. Kimberly Bauer-Schaub

Vote: Unanimous approval. Motion passed.

7. **For Possible Action:** Discussion and Possible Vote to Approve Tentative Agenda Items for the Next meeting, February 4, 2026.

Obioma Officer, Executive Director

Discussion Summary:

The subcommittee reviewed potential agenda items for the next meeting, tentatively scheduled for February 4, 2026.

○ **Proposed agenda items include:**

LEAD-K Discussion:

- Invite Nevada Department of Education representative to provide an update on implementation of SB 2003 obligations.
- Invite national LEAD-K representative (if available) to share best practices and guidance.

○ **Survey Update:**

- Status of interpreter recruitment and ASL translation.
- Current survey engagement metrics (responses, outreach progress).
- Pivot strategy if needed.

○ **Follow-up on LEAD-K Letter:**

- Review draft letter and feedback from ADSD and Executive Director.

- Obioma noted the agenda should be finalized within two weeks and a summary report of this meeting submitted to the general commission promptly.
- Eric agreed to provide the report and confirmed the agenda items discussed.
- No additional agenda items were proposed.

○ **Action Taken:**

- Consensus approval of the tentative agenda items as discussed.
- No formal motion or second recorded in the transcript.

8. **Public Comment:** (No action may be taken upon a matter raised under public comment period unless the matter itself has been specifically included on an agenda as an action item. To provide public comment telephonically, dial +1 775-321-6111. When prompted to provide the phone conference ID, enter 709 652 720# Comments will be limited to five minutes per person. Persons making comments will be asked to begin by stating their name for the record and to spell their last name and provide the secretary with written comments.)

No public comment.

9. **Adjournment:**

Meeting adjourned at: 5:00 pm

AGENDA POSTED AT THE FOLLOWING LOCATIONS:

Notice of this meeting was posted at the following Aging and Disability Services Office at 1550 E College Parkway, Carson City, NV. 89706. Notice of this meeting was posted on the Internet through the Nevada Aging and Disability Services Division website at [ADSD \(nv.gov\)](http://ADSD.nv.gov) and Nevada Public Notices website at <https://notice.nv.gov>