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## Task Force on Alzheimer's Disease (TFAD)

### MEETING MINUTES

Date and Time of Meeting: Tuesday, September 5, 2023  
10:00AM

Place of Meeting: Microsoft Teams meeting

### MINUTES

#### 1. **Roll Call, Opening Statement:**

- Members & Alternates: Katurah Hartley, Gini Cunningham, Dr. Jennifer Carson, LeeAnn Mandarin, Phillip Kalsman, Susan Hirsch, Tina Dortch
- Staff & Guest: Cheyenne Pasquale, Nikki Haag, Trisha Chapman, Samantha John, Niki Rubarth, Autumn Blattman, Elyse Monroy-Marsala, Marie Coe, Linda Anderson, Benjamin Mendez Plancarte, Carole Hanley

#### 2. **Public Comment:**

- No Public Comment made.

#### 3. **For Possible Action:** Approval of TFAD's July 5, 2023, Meeting Minutes:

- LeeAnn Mandarin motioned to approve the minutes,
- Susan Hirsch second the motion,
- No corrections noted/ All approved.

#### 4. **Presentation and Discussion:** Status and Updates on Senate Bill (SB) 390 related to the University of Nevada Las Vegas (UNLV), establishing and maintaining a system for reporting and analyzing neurodegenerative information.

Samantha John, PhD, Cognitive Aging and Neuropsychological Equity Lab Director

- Presentation can be found in the posted meeting materials <https://adsd.nv.gov/Boards/TaskForceAlz/2023/Home/>
- Top priorities are being reviewed and stakeholders are being asked for feedback.
- SB390 was intended to create a neurodegenerative disease registry specific to the state of Nevada.
- Instead of having a physicians mandatory reporting a Health Information Exchange with two ways of collection data is being developed. The exchange would have two ways of collecting information (1) voluntary research registry for self-reporting, and (2) EMR- based disease registry for gathering information via partners/ current diagnosis.

- Information collected can be posted on the public facing information page to provide the community and organizational stakeholders with up-to-date information.

5. **Presentation:** Legislative Open Meeting Law Changes:

Trisha Chapman, Deputy Attorney General

- Presentation can be found in the posted meeting materials <https://adsd.nv.gov/Boards/TaskForceAlz/2023/Home/>
- A public body is any administrative advisory executive or legislative body of state or local government consisting of at least two people.
- A quorum is a simple majority of the total body or other proportion by law.
- Nevada is a strict quorum state.
- New legislation eliminated the counting of vacancies.
- A gather of a quorum does not include social functions if there's no deliberation or action. An exception is attorney client conferences.
- Delegated litigation decisions must occur during a public meeting.
- Walking quorums are any series of gatherings or email communications without a quorum that were done with the intent to avoid open meeting law. Avoid replying to all in emails.
- Make sure meeting ID numbers match all links. Using a full link in the agenda is recommended.
- Virtual meeting requirements were made with clear instructions for how to call in and how to verbally read into the record before the public comments period.
- A telephonic option must be given to any member using remote technology.
- A meeting lasting more than one day must now have two public comments on each day.
- Public comments must be viewpoint natural.
- Members who miss a previous meeting may vote to approve minutes.
- Examples of an emergency meeting would contain but are not limited to fires, floods, earthquakes, or other natural causes.
- More resources can be located at:
  - [www.leg.state.nv.us/NRS/NRS-241.html](http://www.leg.state.nv.us/NRS/NRS-241.html)
  - [https://ag.nv.gov/About/Governmental\\_Affairs/OML/](https://ag.nv.gov/About/Governmental_Affairs/OML/)

6. **Presentation and Discussion:** Update on the Aging and Disability Services Divisions: (ADSD) State Olmstead Plan.

- Presentation was tabled until next meeting. Information on Olmstead Plan can be found at [ADSD Olmstead Planning Process – Social Entrepreneurs, Inc.](#)

7. **For Possible Action:** Discuss, Review and Approval of letter to be sent to the Legislative Council Bureau (LCB) for potential Senate and Assemble TFAD Representative Appointments.

- LeeAnn Mandarino motion to approve the letter be sent to the LCB.
- Gini Cunningham second the motion.
- All approved.

8. **For Possible Action:** Review and Approval of TFAD's 2023 Recommendations in the State Plan to Address Alzheimer's for potential presentation grouping, subcommittees, and combined efforts.

- Dr. Jennifer Carson motioned to defer the agenda item until November's meeting.

- Susan Hirsch second the motion
- All approved

9. **For Possible Action:** Tentative Agenda Topics for Tuesday November 7, 2023, meeting:

- Presentation and discussion on Assembly Bill (AB)414 An ACT relating to powers of attorney.
- Presentation & Process for capacity
- Legal Aid Presentation
- Olmstead Plan Update
- TFAD Legislative advocacy and Priorities
- 2024 TFAD meeting dates determination
- Olmstead update
- Review & Approval of TFAD 2023 recommendations combined format.

10. **Public Comment:**

- No Public Comment made.

11. **Adjournment:** 11:27am

**NOTE:**

**AGENDA POSTED AT THE FOLLOWING LOCATIONS:**

Notice of this meeting was posted at the following Aging and Disability Services Office at 3208 Goni Road, Building I, Suite 181, Carson City, NV. 89706. Notice of this meeting was posted on the Internet through the Nevada Aging and Disability Services Division website at [www.adsd.nv.gov](http://www.adsd.nv.gov) and Nevada Public Notices website at [www.notice.nv.gov](http://www.notice.nv.gov)