

Job Announcement

State of Nevada
Department of Health and Human Services
Aging and Disability Services Division

Resource & Service Navigator

The Position:

The Resource & Service Navigator position is contracted with the State of Nevada Aging and Disability Services Division. This position is an at-will position and is contingent upon availability of grant funding, progress, and outcomes. The expected start date of this position is March 1st, 2023 – September 30th, 2024. This position will work up to 40 hours per week. Monthly salary: \$3,804.80 and hours may vary depending on availability of grant funding. There are two positions in Northern Nevada and three positions in Southern Nevada.

The Resource Navigator will work with vulnerable persons, age 18-59, in addition to persons 60 years and older, who need higher level of assistance in establishing services to meet their long-term goals. Resource Navigators will provide person-centered counseling and planning to support individuals in knowing their options to make informed decisions, planning for care, and accessing services to meet their long-term service and support goals. Additionally, for some individuals, case management (long-term or short-term) is necessary to monitor, follow up, and reevaluate need on services and resources specified in the individual's plan. The Resource Navigator will conduct home visits and monitor follow-up services as needed; they will coordinate and facilitate multidisciplinary team meetings when necessary for clients who have complex needs. It is important that the Resource Navigator have working knowledge of collaborative case planning, maintain clear and concise case files and have general knowledge of de-escalation and crisis intervention techniques.

Qualifications:

Bachelor's degree from an accredited college or university in early childhood education, special education, human growth and development, criminal justice, psychology, counseling, social work, sociology or closely related social/human services-related field and one year of professional experience providing case management services to clients in a health and/or human services program.

Special Requirements:

- 1) A pre-employment criminal history check and fingerprinting are required. Persons offered employment in this position will be required to pay for fingerprinting.
- 2) The ability to telecommute is required.
- 3) This position may require up to 50% travel within the State of Nevada.
- 4) A valid Nevada driver's license or evidence of equivalent mobility is required at the time of appointment as a condition of continuing employment.
- 5) Cover letter indicating preferred service area urban or rural/ frontier Nevada and your experience working with diverse populations.

Please send a resume with a cover letter and all inquiries to:

Jamie Ahumada- jahumada@adsd.nv.gov

Aging & Disability Services Division

Resumes accepted until February 28, 2023, or until filled.